



INDIAN INSTITUTE OF TECHNOLOGY INDORE

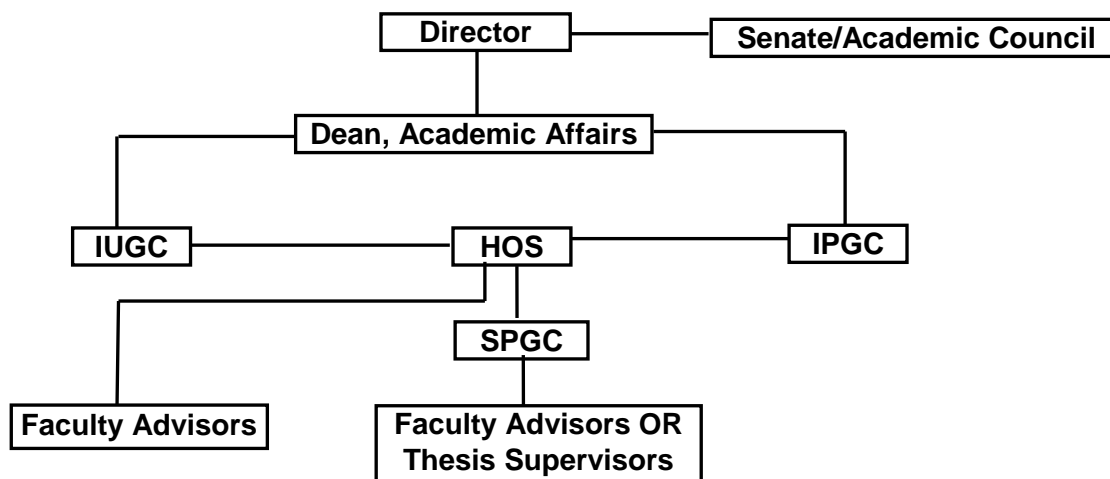
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Organizational Structure for Academic Matters at IIT Indore

Presently IIT Indore has a single-tier organizational structure for dealing with all the academic matters of the UG students and two-tier organizational structure for dealing with all the academic matters of the PG students as shown in the following diagram.



Proposed organizational structure for academic matters at IIT Indore

(A) Committees for Academic Matters of the UG Students

(A1) Institute Under Graduate Committee (IUGC): This is an Institute level committee for dealing with the all the academic matters of all the UG students. IUGC combines the duties/work scope of Discipline Under Graduate Committee (DUGC), Under Graduate Programme Committee (UGPC) and Under Graduate Academic Performance Evaluation Committee (UGAPEC) as mentioned below:

Duties/Work Scope of Academic Committees for UG Students

Committee Name	Associated Duties/Work Scope	
Institute Under Graduate Committee (IUGC) combining duties or work scope of DUGC, UGPC, and UGAPEC	Discipline Under-Graduate Committee (DUGC)	1. To handle all academic matters, related to both academic programmes as well as academic performance, Disciplinary matters, Academic Malpractices of individual UG students. And, send its recommendations to the UGAPEC or UGPC as the case may be.
	Under-Graduate Programmes Committee (UGPC)	1. Assessment of the academic programmes and suggest appropriate revisions or modifications or improvements to the Academic Senate. 2. Initiate the process of starting new UG programmes. 3. Revising the UG curriculum.
	Under-Graduate Performance Evaluation Committee (UGAPEC)	1. Monitoring the academic performance of the UG students through DUGC. 2. To address all issues related to the academic performance and academic malpractices as reported by the DUGC. 3. To discussion cases related to Early-termination of UG students based on the recommendations of DUGC and submit its recommendations to the Senate.

Composition of IUGC:

1. **Convener** - Dean, Academic Affairs, *Ex-officio*
2. Head of School (Engineering), *Ex-officio*
3. Head of School (HSS), *Ex-officio*
4. Head of School (Sciences), *Ex-officio*
5. 3-4 faculty from those disciplines which are generally not represented by 1-4 with one of them as the Member Secretary
6. Student Representative: Secretary of Academic Affairs of Student Gymkhana, *Ex-officio* *
(* to be excused from those meetings or part of meeting in which certain academic performance issues of the students are to be discussed)

(B) Committees for Academic Matters of the PG Students

(B1) School Post-Graduate Committee (SPGC): Each School has a committee to deal with all the academic matters of the PG students whose convener is its HOS. Its associated duties/work scope are mentioned below. The Faculty advisors or thesis supervisors of the PG students report the academic matters related to the PG students to the concerned SPGC.

Committee Name	Composition	Associated Duties/Work Scope
School Post-Graduate Committee (SPGC)	<p>1. Members: 2-3 faculty member from the concerned discipline representing all the major specialization of that discipline.</p> <p>2. Convener: Concerned HOD/HOS.</p>	<p>1. To handle all academic matters, related to both academic programmes as well as academic performance of individual PG students. And, send its recommendations to the PGAPEC or PGPC as the case may be.</p>

(B2) Institute Post Graduate Committee (IPGC): This is an Institute level committee for dealing with the all the academic matters of all the PG students. It combines the duties/work scope of Post Graduate Programme Committee (PGPC) and Post Graduate Academic Performance Evaluation Committee (PGAPEC) as mentioned below:

Committee Name	Associated Duties/Work Scope
<p style="text-align: center;">Institute Post Graduate Committee (IPGC)</p>	<p>Post-Graduate Programmes Committee (PGPC)</p> <p>1. Assessment of the academic programmes and suggest appropriate revisions or modifications or improvements to the Academic Senate. 2. Initiate the process of starting new PG programmes. 3. Revising the PG curriculum.</p>
<p>combining duties or work scope of PGPC, and PGAPEC</p>	<p>Post-Graduate Performance Evaluation Committee (PGAPEC)</p> <p>1. Monitoring the academic performance of the PG students through DPGC. 2. To address all issues related to the academic performance and academic malpractices as reported by the DPGC. 3. To discussion cases related to Early-termination of PG students based on the recommendations of DPGC and submit its recommendations to the Senate.</p>

Composition of IPGC:

1. Convener: Dean, Academic Affairs, *Ex-officio*
2. Head of School (Engineering), *Ex-officio*
3. Head of School (HSS), *Ex-officio*
4. Head of School (Sciences), *Ex-officio*
5. 3-4 faculty from those disciplines which are generally not represented by 1-4 with one faculty as the Member Secretary
6. Student Representative: Convener, Research Scholars Forum *ex-officio* *

(* to be excused from those meetings or part of meeting in which certain academic performance issues of the students are to be discussed)