

INDIAN INSTITUTE OF TECHNOLOGY INDORE**Costing of Consultancy Project**

Sl.	Contents	Details	
1	Name of employee (Write in Block Letters)		
2	Employee Id No & EPBX No.	Id No.	Internal Phone No.
3	Project Title		
4	Industry/client		
5	Project : T category (Testing Projects) () / E category (Expert advice and Development Project ()		
6	Registration no./File no. (for office use)		

Details of costing of Consultancy Project

	Particular	Amount in ()
1	Consultant Fee (CF)*	
2	Charges for personnel engaged in Technical Services (CPTS)** (For Permanent employees of the Institute)	
3	Project Staff Salaries (PSS) (For Temporary staff employed in the project)	
4	House Rent Allowance (Provision shall be made for 30% of PSS as HRA	
5	Operational Expenses (OE) (All other expenses related to the consultancy project)	
6	Capital Expenditure (CE) (Expenses towards purchase of capital equipment for the consultancy project)	
7	Overheads (OH) (Charges at 20% of PSS and OE)	
8	Contract Negotiation/Legal Expenses (CNL) (For project involving contracts, agreements and MOUs, negotiation charges may be appropriately included by Dean R&D)	
9	Net Project Cost (Addition of Item no. 1 to 8)	
10	Service Tax and other Taxes (as applicable)	
11	Total Project Cost (9+10)	

*The Consultant Fee will be limited to 20% of Net Project Cost in case of Category T (Testing) project.

** CPTS will be limited to 30% of Net Project Cost in case of Category T (Testing) projects.

Declaration

1. Man Hour to be used :

2. Standard/Specific Condition :

3. Conflict avoidance disclosure is to be attached.

Signature Consultant/Faculty

Signature (Dean R&D)