

INDIAN INSTITUTE OF TECHNOLOGY INDORE
Consultancy Project (Disbursement Form)

Sl.	Contents	Details	
1	Name of employee (Write in Block Letters)		
2	Employee Id No & EPBX No.	Id No.	Internal Phone No.
3	Title of Project		
4	Industry/client		
5	Total Project Cost		
6	Consultancy Amount		
7	CPTS		
8	Operational Expenses		
9	Project : T category (Testing Projects) () / E category (Expert advice and Development Project (√))		
Request you to kindly transfer my share of consultancy fee into my salary account for the consultancy project undertaken by me as follows:			
	Particular	Amount in (Rs.)	
1	Disbursement from Consultant Fee (As per project cost sheet)		
2	Less : IIT Indore Contribution @ 20%.		
	Less : Disbursement from Personnel Employed in Technical Services (CPTS)		
	Name of the Employee	Employee ID No.	
I			
II			
	Less : Disbursement from operational expenses		
	Total Amount		
	Net Total Amount to be Reimbursed →		

Signature of Consultant/ Principal Investigator

For use of R & D Department		
Sr. No.	Particular	Amount (Rs.)
1	Operational Expenses as on Date (Opening Balance)	
2	Actual amount of O.E passed	
3	Operational expenses (Closing Balance)	

Dean R & D

To: Accounts for Payment