



INDIAN INSTITUTE OF TECHNOLOGY INDORE
Guidelines/Standard Operating Procedure for claiming
Children Education Allowance (CEA) in Form F-1.

1. Reimbursement of CEA will be applicable for claiming fee reimbursement of two eldest school going children i.e. for children from classes nursery to twelfth.
2. The 'classes nursery to twelfth' will include Classes I to XII, plus 2 classes prior to Class Irrespective of the nomenclature.
3. The reimbursement shall have no nexus with the performance of the child in his/her class.
4. The age limit for claiming Children Education Allowance for the children other than disabled children (in that case age limit is 22 years) is 20 years or till the time of passing XII class, whichever is earlier.
5. Children Education Allowance is also admissible for children studying through Correspondence or Distance Learning (Restricted up to XII class only).

Hostel Subsidy:

- i) Hostel Subsidy means expenses incurred by the Government servant if he/she keeps his/her children in a hostel of a residential school/ institution located beyond a distance of 50 kilometers from his/her residence.
- ii) Rate: ₹ 4500 p.m. per child subject to a maximum of 2 children.
- iii) Payable up to XII class (i.e. 10 + 2), where the pattern of 10+2+3 exists and up to Higher Secondary / Senior Secondary stage in other places, whether the children study in Kendriya Vidyalaya or any other recognized school.
- iv) Not admissible: For a child whom CEA claimed.

Note: a) The above guidelines are abstract of the detailed rules for easy reference/understanding to prefer the claim in the prescribed form.
 b) These are subject to the detailed CCS Rules and amendments issued from time to time.