



INDIAN INSTITUTE OF TECHNOLOGY INDORE

Govt. of India

M-Block, 2nd Floor, DAVV, IET Campus, Khandwa Road, Indore – 452017, India

INDENT FOR ACCOMMODATION

Indent Sl. No.
& Date

<u>Sl.</u>	<u>Contents</u>	<u>Details</u>
1.	Name of the Indenter	
2.	Name of Conference/ Workshop/Symposium/ CEP/Consultancy/ Sponsored Project/Institute	
3.	Name of the Organizing Secretary/ Coordinator/ Convener/ PI/ Faculty –in- Charge/HOD	
4.	Source of Funding (Please Tick)	a) Institute () b) Project () Project Number c) Others () Please Specify

***Estimate for Accommodation**

Category	Rate (`) / day	Number of days	Total estimated amount(`)

***Please provide the itinerary**

5. List of known reputed and reliable service providers with complete contact details:

- 1)
- 2)
- 3)
- 4)
- 5)

SIGNATURE OF INDENTER

**SIGNATURE of the Organizing Secretary/
Coordinator/ Convener/ PI/ Faculty –in – Charge**

FOR USE BY ACCOUNTS:

1. Necessary funds are available to process this service.

Budget allocated under the project	Total amount of indents(duly revised) including the present, in the project	Balance Available

Junior Assistant

Assistant Registrar

**Signature of competent authority having
Financial Power to sanction & release of
advance**

MODE OF TENDERING:

The proposal is to be processed through Limited Tender Enquiry/Single Tender Enquiry/Annual Rate Contract/Proprietary Article Certificate/ Local Purchase (up to Rupees 15,000/-)

Junior Assistant

Assistant Registrar