



INDIAN INSTITUTE OF TECHNOLOGY INDORE

Requisition Form for GST Certificate

(Direct Purchase)

Indentor's Name:	Designation:
Department/center/Unit:	
Email ID:	Contact No:
Purpose of the requirement with detailed need justification:	

Sl. No	Name of Supplier	Item Description	Qty.	Unit Price	Quote No.& date / Performa Invoice No & Date	Grand Total	CON (✓)	NON Con (✓)
Total Amount								

CERTIFICATION BY USER DEPARTMENT:

Certified that the above mentioned goods/item will be supplied at _____Dept./Sect./Unit/Center of Indian Institute of Technology Indore, Simrol, Khandwa Road, Indore- 453552 and their application are strictly for our “**Research purpose only**”.

Signature of Indenter/ Custodian/ Authorized Receiver

NOTE:

The certificate will be issued in each case certifying that the said good are required for the research purpose only as per GST Notifications. The requisition for the certificate should be submitted well in advance.