



INDIAN INSTITUTE OF TECHNOLOGY INDORE
Notice Inviting Tender

- 1.0** Tenders are invited on the behalf of the Director, IIT Indore, for the following work from eligible contractors registered/enlisted with Central Government Departments/State Government Departments/ Central Autonomous Bodies/ State Autonomous Bodies/Central Public Sectors Undertaking/State Public Sectors Undertaking/IIT/IIM or Central/state universities/Institutes.

S. No	Name of Work	Estimated Cost of work (Rs.)	Earnest Money Deposit (Rs.)	Time for Completion	Last Date of submission of Tender documents
1	Planning, Designing and Construction of HUB Building (G+2) at Simrol campus IIT Indore	6.0 crores	12,00,000/-	08 Months	June 2, 2015 up to 3pm

Venue for all tender related activities will be Estate Section IIT Indore, Simrol Campus Khandwa Road, Indore.

Blank tender documents will be issued from 10am to 6pm on working days starting from 13/05/2015 to 18/05/2015 on application from intending applicants on their letter head.

The cost of tender documents shall be paid in the form of demand draft of Rs. 10,000/- in favour of “Registrar IIT Indore” payable at Indore at the time of issue of tender documents.

Last date of receipt of queries by email or post: 22/05/2015

Date of Pre-bid conference: 25/05/2015 at 3.00 PM.



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Last date of receipt of Tender (EMD& Technical bid): - 02/06/2015 up to 3.00 PM

Opening of technical bid: - 02/06/2015 at 3.30 PM.

Stage-1 Submission & presentation of Front End Engineering Design (Conceptual & schematic architectural & all services drawings for the building)-17/06/2015 at 10.00 AM.

Stage-2:-Submission & presentation of Front End Engineering Design (Schematic architectural & all services drawings for the building) based on final & approved proposal -24/06/2015 at 10.00 AM.

The contractor will submit his financial bid based on the approved schematic design and drawing.

Submission of financial bid -03/07/2015 at 3.00 PM.

Opening of Financial bid: - 03/07/2015 at 3.30 PM.

1. Detailed NIT is available on the institute website www.iiti.ac.in
2. **Time Period:** 08 months from 15th day from the issue of work order or actual date of commencement whichever is earlier.
3. **Salient features of building:-**

RCC framed structure (G+2) (with form finish concrete) with approx.900 sqm plinth area and modern state of the art facilities incorporating all the required features of the building.

Facilities: - Data centre (Only Shell), engineers cabin, maintenance & repair room, toilet, bathroom, archive room.

Utilities:-Electricals, plumbing & sanitary and making provision of HVAC, CCTV, IBMS, access control, networks, fire detection & fire fighting, lift etc.

Brief scope of detailing:-

 - (i)FEED(Front End Engineering Design) preparation by technically qualified bidder.
 - (ii)Detailed engineering & designing by L1 bidder.



4. ELIGIBILITY CRITERIA FOR TECHNICAL QUALIFICATION

(A) Should have satisfactorily completed during last Seven years ending last day of the month March 2015 (To be supported with Work completion certificate from the issuing authority not below the rank of Executive Engineer along with copy of work order. Original work completion certificate and work order to be produced for verification).

- i. **Three** similar works each costing not less than 40% of tender value (each)
Or
- ii. **Two** similar works each costing not less than 60% of tender value (each)
Or
- iii. **One** similar works costing not less than 80% of tender value
And
- iv. Contractor must have executed at least one work with any government body of value not less than 40% of tender value.

Similar work shall means a project consisting of building of similar magnitude of nature with RCC framed structure Minimum of four stories executed in India in a single contract with all type of finishes services both civil and electrical including fitting & fixtures for Residential/ Institution/ Commercial buildings including fire fighting, plumbing and sanitary works.

(The mummy and machine room shall not be considered as storey).

M&E Works: - The contractor, he has to engage only technically and professionally qualified contractors who are enlisted/registered/empanelled with CPWD/PWD/MES/Railway/IIT/IIM/IIIT/NIT/IISER/PSU sectors and having minimum 10 years experience in M&E works viz. electrical, HVAC, fire alarm, BMS, access control, network, CCTV and lift etc. and certificate to this effect should be provided.

(B) Proof of Registration/enlistment in any govt. /autonomous body.

(C) Constitution of the Organization & Year of incorporation.

(D) Organizational Structure.

(E) Annual turnover minimum 30 % of estimated cost as per ITCC. Profit & Loss statement for last 5 years. If any loss incurred in any preceding year, describe in detail.

(F) Valid Bank Solvency Certificate (not older than 1 year on the schedule date of



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- submission of Technical bid) amounting to at least 40% of estimated cost.
- (G) Income tax clearance certificate or income tax return for last three years ending March 2014.
- (H) PAN No./VAT/EPF/ESIC certificate.
- (I) List of similar works carried out by firm for last five years indicating, the Organization for whom executed, indicating Value of work, Completion time (Stipulated and Actual).
- (J) List of similar works in hand, indicating the Organizations for whom the work is executed, Value of work, Completion time, Stipulated and Actual present status of the work indicating balance of work as on 31-03-2015.
- (K) Completion Certificate duly issued by the Employer’s authorized signatory along with copy of work order.
- (L) List of Technical staff and tools & plants.
- (M) Affidavit for not being blacklisted in any department.
- (N) Undertaking from specialized agency for specialized work in prescribed format (Format is available in the tender document).
- (O) Bid capacity evaluated as per GCC or certified by the chartered accountant.
- (P) Electrical & associated specialized works should be got through specialize/expert agencies and for such engagement a definite undertaking in the company letter head should be submitted at time of submission of tender for project tie-ups. The contractor will be responsible for the work done by the associate specialized agency for quality and any other issues regarding implementation of labour laws.
5. Tenders shall be accompanied by **Earnest money of Rs. 12, 00,000/-** in the form of Demand Draft in favour of “**Registrar IIT Indore**” payable at **Indore** having validity for 3 months.
6. Intending Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and subsoil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender and execution of work. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or



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not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools and plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

7. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
8. No Engineer of gazetted rank or other gazetted officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor’s service.
9. Pre-Bid meeting with tenderers will be held at Sir M.Visvesvarya Conference room, IIT Campus, Simrol. Tenderers are advised to participate in the pre-bid meeting. The intending tenderers are advised to send their queries to IIT Indore either by post or by email to spengineer@iiti.ac.in on or before 22/05/2015.
10. For technical bid two envelope tender systems shall be followed. Tenderer has to submit two sealed envelopes containing the documents as detailed below. Both the envelope must be put in a single envelope and properly sealed with wax or cello tape with sealed and signed of contractor.

ENVELOPE-1	EMD
ENVELOPE-2	Technical Tender consisting of the documents certificate in proof of prequalification criteria.

11. The technically qualified bidders after intimation from IIT Indore will submit architectural drawings along with design basis report and other requisite details (Hard copy & soft copy) in sealed envelope followed by presentation.



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12. The proposals (architectural drawings along with design basis report and other requisite details) will be finalized by the evaluation committee.
13. The final proposal along with the nomenclature and specification of items will be circulated among the qualified bidders and they will submit their price bid accordingly in sealed envelope -3.
14. All technically qualified bidders who will submit FEED (Front End Engineering Design) will be entitled for a payment of Rs. 50,000/-(Rupees Fifty Thousand Only).The payment of Rs. 50,000/- would be paid only to those submission that meets the requirement of IIT Indore as per plot area, plinth area and intent of the building as explained in writing and/or clarification provided in the any meeting/correspondence during the course of process of tendering. An undertaking is to be provided by the bidder that the proposed architectural design is original and has not been used anywhere or in the process of use or has not been copied from anywhere. All Architectural drawings, details must be prepared by qualified architect having minimum 5 years of experience, sealed and signed by both Architect and contractor.
15. FEED (Front End Engineering Design) should be signed & sealed by registered architect and designer having valid licenses.
16. All envelopes shall be super-scribed with the name of work, NIT No. and firm name& address. Respective envelopes shall also be marked as envelope 1, envelope 2, and envelope 3 as detailed above. Tenders who do not conform to the specified requirements will be treated non-responsive and their tender will not be opened.

Initially, only the envelope -1(EMD) shall be opened, if found responsive then the envelope-2 (Technical tender) shall be opened at the date and time given in the Tender Document.
17. Clarification/ amendments, if any shall be uploaded on website only. Tenderers are requested to see the website regularly. Ignorance on the ground of non observance of website is not accepted.
18. All royalties shall be paid by the contractor as also all tolls, duties, local and other levies including sales tax, insurances & workman compensation act etc.
19. Applicable service tax if paid genuinely, on demand and with written approval from Engineer In charge shall be reimbursed separately on production of receipt of payments of Service Tax.
20. The contractor shall pay not less than the minimum wages to labours engaged by him on the work.
21. Contractor will execute the work during working hours from 9am to 6pm on



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- working days. Permission of Engineer In charge and Chief security officer IIT Indore will be required in writing for working on holidays and beyond working hours.
22. The tender for the works shall remain open for acceptance for a period of Ninety days from the last date of submission of tenders. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit of the said earnest money as aforesaid. Further, the tenderer shall not be allowed to participate in the re-tendering process of the work.
 23. The contractor whose bid is accepted will be required to furnish **performance guarantee of 5% (Five Percent)** of the bid amount in the form of Demand Draft/Bank guarantee in favour of “**Registrar IIT Indore**” **payable at Indore**. In case the contractor fails to deposit the said performance guarantee within 10 working days from the letter of intent including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor.
 24. The competent authority on behalf of the IIT Indore does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without assigning any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected. Conditional tender including conditional rebate shall be summarily rejected.
 25. The competent authority on behalf of the IIT Indore reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
 26. Time and Quality are the essence of this work and to ensure the same, each bill shall accompany timely, Quality, Quantity certificate by the Engineer In charge.
 27. Front End Design includes detailed architectural designs and drawings for all floors.



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**Superintending Engineer
(IIT Indore)**