



भारतीय प्रौद्योगिकी संस्थान इन्दौर
सिमरोल, खंडवा रोड, इन्दौर, भारत, पिन - 453 552

Indian Institute of Technology Indore
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IIT Indore

NIT No.: IITI(MM)/NIT/FF/01/2017-18

February 08, 2018

Prebid Report

Notice Inviting Tender for Empanelment of firms for Supply of Furniture to IIT Indore

The meeting for Pre-bid discussion and presentation was held at IIT-Indore on 12/01/2018 from 11.00 AM onwards. Total 11 (Eleven) Firms attended the prebid meeting. The report of the meeting is as mentioned below:

Sl. No	Reference of the NIT	Query raised by	Query/Clarification/ Deviation sought	Clarification/ Response from IITI	Remark
1.	Page No. 2	M/s. Godrej & Boyce mfg. Co. Ltd.	The empanelment may be cancelled for those items which are/will be available on GEM Portal as per GOI notification dtd 04/05/2017 Request or all the items as per the pricelist to be considered for Rate contract.	As per GOI notification	No Change
2	Page No. 9-6	M/s. Godrej & Boyce mfg. Co. Ltd.	Payment Terms: a) IITI will release 100% payment within 30 days from the date of delivery, installation and submission of bill/invoice along with certification by the user department. b) The bill will be processed against receipt of the invoice, installation report and the documents mentioned in the purchase order. c) The bill should be submitted at MM Section along with delivery challan certified by the user department against delivery of the furniture. Proposed Payment Terms: Payment- 90% payment will be released against delivery of material within 7 days . The balance 10% will be released against installation within 30 days from the date of supply. In case of non-readiness of site balance 10% will be released within 30 days from the date of supply	As per NIT. In specific, case, the same may be as per order	No Change

एस.पी.होता/S. P. HOTA
उप कुलसचिव/Deputy Registrar
आई.आई.टी., इन्दौर/IIT Indore

3	Page No. 9-7	M/s. Godrej & Boyce mfg. Co. Ltd.	<p>Liquidated Damages-As time is the essence of this order, the date of delivery should be strictly adhered to, otherwise the delivery in full or in part may not be accepted and penalty for late delivery will be imposed a 0.5% per week subject to a maximum of 10% of the total value of supply order & beyond 10% subject to approval of IITI. In case of delay in installation the same rate of penalty shall be leviable. In case of cancellation of order no compensation will be paid towards progress of order/procurement.</p> <p>Request to keep LD % from 0.5% per week to a maximum of 5% on undelivered items.</p>	As per NIT	No Change
4	Page No. 10-7-(h)-	M/s. Godrej & Boyce mfg. Co. Ltd.	<p>Fall Clause:- During the currency of the Contract, charges for supply of vehicles to any other Central/State Govt. Public Sector Undertaking, Educational/research Institute etc. should not be at rates lower than the price offered to the IIT Indore OR should there be any reduction in charges during this period, the prices charged to the Institute shall correspondingly be reduced for the IIT Indore, also.</p> <p>We propose for the condition-"Fall clause will be applicable incase of similar transaction being noted". This line should be mentioned in the final document of Empanelment in place of the details mentioned in the serial number 7)- (h) of Page 10.</p>	As per NIT	No Change
5	Page Number 12-(15)	M/s. Godrej & Boyce mfg. Co. Ltd.	<p>Manufacturer will agree on the undertake to comprehensive warranty for a period of one year for all the furniture supplied of fixed by it and it shall also agree for three years post warranty services and maintenance under Annual Maintenance contract (AMC) price may be quoted separately for this.</p> <p>We request for Warranty of 12 months from the date of supply of material. Also please give clarity on quoting the prices for AMC of 3 years. Should these prices to be quoted with the current tender or it can be quoted separately.</p>	<p>Warranty varies from product to product.</p> <p>The firm can offer the extended warranty/AMC for after sale service.</p>	
6	Page Number 14-6	M/s. Godrej & Boyce mfg. Co. Ltd.	<p>No further revision in price during the empanelled period will be considered.</p> <p>We request for the condition- The % Discount agreed will be applicable on the basic price of the Prevailing price list(Ruling Price List at the time of placing of order).Firm will keep informing the MM Department about any variation in the pricelist and will submit the revised pricelist every time whenever there is any change in the basic prices. For Modular Furniture, laboratory furniture and nonstandard items, basic price will be quoted as and when required as prices for these items are based on the specifications, layouts & orientation. Taxes will be as per the prevailing rates and will be quoted separately every time with the basic prices.</p>	<p>Under a Rate Contract Agreement the Unit Price is fixed subject to Fall Clause.</p> <p>Taxes are subject to government notification.</p>	

7	Page number 14-7	M/s. Godrej & Boyce mfg. Co. Ltd.	<p>The delivery schedule of standard products will be 04 to 06 weeks but in case of urgency/immediate requirement the firm will deliver the furniture within the required timeline.</p> <p>We request for the delivery period-For Seating, Desking, Storages, OPOS(Office Modular Furniture),Healthcare and Home Products- 6 to 8 weeks from the date of receipt of Purchase Order ,Signed off drawings, Colour Scheme and any other detail require to book the order into the system and whichever document given in the last.</p> <p>. For Laboratory Furniture- 8 to 10 weeks from the date of receipt of Purchase Order ,Signed off drawings, Colour Scheme and any other detail require to book the order into the system and whichever document given in the last.</p>	<p>Delivery schedule for standard furniture will be from 04 to 06 weeks or as per requirement of IITI.</p> <p>For items with modification as IITI requirement will be 06 to 08 weeks.</p> <p>In case of urgency, the firm will be asked to give partial delivery/ lot wise delivery</p>	Customized or design based items will have specific delivery schedule
8		M/s. Godrej & Boyce mfg. Co. Ltd.	We request to include the point - Order can be routed through our authorized channel partner where order will be placed on Chanel Partner's name. Delivery , Supply and After sales service will be done by our channel partner only for the operational convenience .Also payment will be made on our channel partner's name.	Considered if the authorized dealer/partner/ supplier will comply the after sales service	Clarified
9	Page No. 11 & Clause No.9	Bonton Techomake Private Limited	<p>Average Annual Turnover must be at least Rs.1 Crore</p> <p>It should be more than 20 Crores to procure the quality product.</p>	No Change	
10	Page No. 13 & Clause No. 18	Bonton Techomake Private Limited	<p>The manufacturer should have in house Quality Control Facility.</p> <p>In addition to inhouse facilities, out sourced facilities should also be consider.</p>	No Change	
11	Page No. 13 & Clause No. 19	Bonton Techomake Private Limited	<p>The weightage will be given to the manufacturers having: - BIFMA, SEFA, ASHRAE 110-95 , EN-14175 certificate.</p> <p>1).For office & education furniture Bifma Membership.</p> <p>2) For Chemical Laboratories SEFA, ASHRAE 110-95, EN-14174 .</p>	No weightage method is adopted to finalize the proposal to enable all the OEM's to participate and showcase their products.	All the certifications are part of qualifying criteria
12	Clause no. 20 on page no. 5	Twenty First Century Techno Products Pvt ltd, Indore	What will be related criteria for selection	Fulfillment of details as required in technical bid	Institute will take decision after considering all parameters

13	Clause no. 21 on page no. 5	Twenty First Century Techno Products Pvt Ltd, Indore	In event of specific & urgent requirement what will be the time line	It will case to case basis.	Please refer to point no. 7
14	Clause no. 7 d. on page no. 9	Twenty First Century Techno Products Pvt Ltd, Indore	Maintenance of furniture What will be the stock quantity for maintaining adequate furniture	Clarified	
15	Clause no. 7 on page no. 14	Twenty First Century Techno Products Pvt Ltd, Indore	What will be the time line in case of urgency/Immediate requirement	It will case to case basis.	Please refer to point no. 7
16		Methodex Systems Pvt Ltd	EMD and Performance Bank Guarantee : As we are registered with NSIC, Udhogy Adhar (Small Scale Industry) and GEM we are exempted to pay Earnest Money , kindly confirm this exemption will also applicable on Performance Security Deposit.	Earnest Money Deposit (EMD / Bid Security (BS) has to be submitted by bidders except those who are registered with i) Micro and Small Enterprises (MSEs) ii) Central Purchase Organization (CPO iii) Concerned Ministry / Department iv) Startups as recognized by Department of Industrial Policy & Promotion (DIPP). No Exemption is applicable for PBG Submission. It is mandatory to be submitted as when required to ensure warranty obligation.	Clarified
17		Methodex Systems Pvt Ltd	Validity : Please confirm the validity of Rate contract it is for one year or two year so that we can quote our prices accordingly.	01 Year and may be extended based on performance and requirement.	Clarified
18		Methodex Systems Pvt Ltd	Items Required : As we have range of more then 400 products ,so please specify the items for which you required quotation . We also having Fire Resistant Cabinet, compactor , CCTV Etc ,requesting You to confirm whether these products will also include in furniture items.	As informed, please refer NIT for detail of requirement.	
19		Methodex Systems Pvt Ltd	Certificates : You have asked for certificates SEFA, ASHRAR 110-95, EN-14175 Certificates ,these certificates are no use for furniture items ,so kindly confirm whether you will consider our quotation without these certificates.	No Change	

20		Methodex Systems Pvt Ltd	Registration with other IITs : We have Rate contracts with IIT Roorkee, IIT Jodhpur and Other IIT , requesting you to confirm whether you will consider same price list or you will make other Rate contract. Sir requesting you to confirm above queries , so that we will participate in tender and quote our prices accordingly.	Rate Contract/ Empanelment with other IITs will be referred. Price will be separately quoted.	
21	Annexure I, Point no. 14	Halen Ceramics Pvt. Ltd.	Featherlite is 50 year old Company. We the dealers are in the business for 3 & half years	Please participate with authorization from OEM	
22	EMD	Halen Ceramics Pvt. Ltd.	Halen Ceramics Pvt. Ltd. is registered with GeM	Registration with Gem can be considered for purchase through GeM portal only. EMD as per tender terms.	

Revised Schedule:

Submission of Bids(Technical and Price Bid):	February 20, 2018 upto 3.00 PM
Opening of Technical Bids :	February 20, 2018 at 3.30 PM

All prospective/willing bidders are requested to take note of this report as part of the Tender document. All other terms and conditions of the tender remain unchanged.


Dy. Registrar (MM)-

एस.पी.होता/S. P. HOTA
उप कुलसचिव/Deputy Registrar
आई.आई.टी., इन्दौर/IIT Indore

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