



INDIAN INSTITUTE OF TECHNOLOGY INDORE

- Prebid meeting report for Dining facility in IIT INDORE -

Ref : EOI no. IITI(MM)/EOI/C&M facility/2016-17 DT. 22.12.2016

A pre bid meeting was held at IIT INDORE on **30.12.2016** as per the EOI notification schedule referred above.

This prebid meeting report is part of the original EOI document and all prospective bidders are requested to go through the details and submit their comprehensive proposal for the goods and service intended in the EOI proposal.

Sl. No.	Query	Ref. to EOI document	Response from IITI
1.	Do we have the option of choosing only Mess Service	EOI Schedule Page 02/Point i	NO. The institute is looking for a Dining facility in to cater the requirement for IITI community in addition to the existing facility. The Service provider shall provide complete end to end solution like providing dining services upto 400 persons/day in all format such as Breakfast, Lunch, Snacks, Dinner and also counter service with open menu system.
2.	Considering the laborious work involved, can the contract period be minimum 03 years (of course based on the performance)	EOI Schedule - Contract Period	May be considered based on the proposal offered
3.	Even electrical lines caterer need to provide and in that case is it for equipments or even for general lighting & fan?	1.4	All electrical Fixtures, equipments, Apparatus, fittings are to be provided by the Service provider only after approval of Make, model, Quality and standards by IITI. However, Electricity supply will be extended by IITI on payment at actual consumption.
4.	Equipment suppliers - Will IITI identify?	1.8	Service Provider can source the items from the Original Equipment Manufacturer (OEM) or authorized distributors and the details of the Cost, Warranty are to be shared as the after sale Services, repair, replacement etc may be taken care after Exit of the Service provider. Design approval will be finalized by IITI.
5.	Smart card system for mess payment or only for canteen services?	1.11	The institute is Cashless for dining services and the Service provider has to arrange integration with the extant system of billing through Point of Sale(PoS) devices and Software.

6.	Is there any lease /rental charges for the premises	2.0.i	Yes, After construction of the structure the Building may be used partially and part shared with the institute for other usage.
7.	Approx. rent & electricity per unit charges	2.0.ii	Rent will be charges at minimum rate of Rs5.00/Sq.Ft. subject to confirmation at the time of award of the contract. Electricity and Water will be supplied at actual consumption.
8.	Online Menu booking Service etc for canteen?	2.0.iv	Yes, The menu can be displayed for users on website, MobileApp, IOT or any other media application agreed mutually.
9.	Billing integration - more clarity required	2.0.v	Please refer response of Query 05
10.	Service contract for setting up & running the mess, but for cooking - what kind of contract	3.0.Exit plan	A complete end to end solution contract for automated Cooking and dining facility with both Counter/Table Serving service is expected.
11.	Purpose of this sheet please	Annexure-1/part1	To gather bidder company profile
12.	Is IITI is going to provide any Structure for initiating Catering Service	General	In principle the structure is to be prepared after approval by IITI including the interior by the Service provider.
13.	Who will own the cost of construction	General	The Service provider
14.	What kind of Structures are acceptable to IITI	General	An RCC structure with permanent building. Pre fab structure may be considered.
15.	Is there any provision of Lease	General	Yes, the built up structure will be erected on a land for which there will be a lease agreement.
16.	How to arrive the cost Break Even Point(BEP) by the Service provider	General	The Service Provider has to take into account all cost and extend Canteen/Dinng facility Services as per agreed rates. Institute may also order for special occasion/meetings/events
17.	What is the area and location of the site	General	Aprx. 5000 Sq. ft.
18.	Who will provide statutory clearances	General	The Service Provider has to arrange all clearances. However, institute will provide necessary documents.

19.	What will be the option if the contract is cancelled	General	Please refer Exit plan
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This is clarified that after the prebid meeting discussions the institute is intending for an advanced dining facility and NOT mess facility.

##The bidders are permitted to submit comprehensive proposal with Technical details, Drawings, Design, offers in one or multiple options (Canteen/Dining facility) for consideration.

Deviation, if any may be mentioned separately.

####Pricing, Rates etc for each component of items, Services are to be quoted in Unit price separately in a Price bid envelope.

The revised date of submission of the proposal will be 17.01.2017 upto 03.00PM(Tuesday) instead of 10.01.2017.

The proposals will be opened on the same day i.e. on 17.01.2017 at 03.30 pm.

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