



भारतीय प्रौद्योगिकी संस्थान इन्दौर

सिमरोल, खंडवा रोड, इन्दौर, भारत, पिन - 453 552

Indian Institute of Technology Indore

Simrol, Khandwa Road, Indore, India, PIN - 453 552

Ph. : 0731-2438949 / 958

Fax : 0731-2438966

Mail : mms@iiti.ac.in

IIT Indore

NIT No.: IITI(MM)/NIT/RC/HK/2017-18/02

June 07, 2017

PRE-BID REPORT

End to End Cleaning & Sanitation Solution for IIT Indore

The meeting for Pre-bid discussion, presentation and demonstration was held at IIT-Indore on **May 24, 2017 from 11.00 AM onwards**. The report of the meeting is as below. All prospective/willing bidders are requested to take note of this report as part of the Tender document.

Sl. No	Query by	Query/Clarification/Deviation sought	Clarification/Response from IITI
01.	All Services Global Pvt. Limited, Mumbai Ph.0912240637777 Email : Jayprakash.singh@allservicesglobal.com	<ol style="list-style-type: none"> 1. Number of building premises in the IIT Indore. 2. Total inside area of each premises. 3. Total number of toilets & washroom in the premises. 4. Total number of hostel building, or residential premises with its occupants. 5. Total open area in the premises. 6. Total road area in the premises with its measurement. 7. Drainage area in sq. mtrs. 8. Garden area in the premises. 	Clarified. The bidders are informed to conduct physical inspection and submit quote for each building/structure and not on area basis.
02.	Property Solutions (I) Pvt Ltd (A Kalpataru Group Company) M: (91) 96198 98682 Mumbai 400059 E: anubha.garg@psipl.co.in	<ol style="list-style-type: none"> 1) Built-up area in sft or sqmtr for each building under our scope as part of this Tender 2) Operational timing for each building 3) Road area in sq mtrs that shall be under our scope 4) Occupancy ratio of rooms in the hostel building 5) Request explanation of the table on Page 17 wrt Payment Conditions. 6) Request explanation of two statements mentioned on Page 20 in Annexure-C: Letter of consent <ol style="list-style-type: none"> a. "I/We do not execute the contract documents within 7(Seven) days after getting information from IIT-I", or b. "I/We do not commence the work within (15 days) after getting information from IIT-I". 7) What will be the mobilization period granted to us to mobilise operations post award of contract 8) The tender says bio-metric attendance of HK staff needs to be maintained. So, is the institute going to provide us the Bio-Metric machine or do we have to consider it as part of our Tender Bid. 9) Format of Security Deposit – Annexure D → This document needs to be submitted as part of Technical Bid now or after award of contract 10) How will the billing be done – is it FIXED Billing contract? 11) Would you like us to suggest Service Levels for mapping ur performance 12) WRT Commercial Bid: <ol style="list-style-type: none"> a. Should we consider BONUS as part of our Monthly Staff costing to be submitted or it shall be reimbursed by the Institute separately? b. Billing on National Holidays – will it be done at actuals or should it be considered as part of monthly staff costing? c. Minimum wages notification hikes shall be paid extra at actuals? 	<p>Clarified as point no. 01 above</p> <p>Commercial points- Clarified</p> <p>No change in tender document</p>

		<p>13) Will the external façade cleaning be under our scope of services? If yes, what is the total façade area/ façade area for each building respectively?</p> <p>14) What is the current no. of students & staff?</p> <p>15) Are we supposed to consider expensive equipment like Ride-On Sweepers for Effective Road cleaning?</p> <p>16) Can our HK team use any cafeteria facility? Any subsidized or partial meal available that the staff can use/ pay for?</p> <p>17) Can we expect LIFTS to be installed and operational when we move in for start of operations? This question is only to assess easy movement of heavy housekeeping machinery across different floors in the same building. During site-scoping, we couldn't see any lifts in the PODS buildings.</p> <p>18) Can we attach additional documents in Technical Bid wrt anything we'd like to tell you about our service delivery approach, etc.</p>	No change in tender document
03.	<p>Service Master Clean Ltd. Mobile: 9644423072 Email: pranavsingh@smcleanindia.com</p>	<p>1. Demonstration process w.r.t. Machine, Consumables and area</p> <p>2. Is it payable by IIT?</p>	<p>- Clarified as point no. 01 above</p> <p>-No</p>
04.	<p>Alpha Associates hospitality Services, Bhopal Mobile: 9755493730 Email: alphaassociates@gmail.com</p>	<p>1. Technical Bid: The value of work is mentioned on work order doc which is sometimes not mentioned in a work order certificate. Therefore request you to kindly accept the work order as valid document.</p> <p>2. Details of work in 5 years: Would request you to reduce the value of work order mentioned in the tender doc by 50 lakhs. So that more vendors can participate.</p> <p>3. The EMD deposited are normally for 90 days, which in you case is for 180 days, request to reduce it to 90 days.</p> <p>4. Details of scope of work</p> <p>5. Please elaborate about end to end cleaning</p> <p>6. Equipment required</p> <p>7. Manpower required</p> <p>8. Consumable required</p> <p>9. The working are has not been mentioned properly in the tender doc. So provide the details of building along with floors. Approx area in sqmt to decide the requirement of manpower.</p>	<p>Work completion certificate is required</p> <p>No change</p> <p>-As per bid validity</p> <p>Clarified as point no. 01 above</p> <p>No Change</p>

Note:

- i) *The institute is envisaging a professional agency for End to End Cleaning & Sanitation Solutions by deployment of equipment and skilled manpower to match corporate cleaning standards.*
- ii) *The bidders can propose their solution on machinery, timing and other non-toxic consumables etc. for hygienic and sanitary solutions beyond and above conventional cleaning methods.*
- iii) *Each building/structure can be inspected on structural dynamics and functional variations to find out optimal solution and accordingly price bid can be quoted.*

Revised Schedule:

Last date and time of submission of the bids: **23/06/2017 upto 03.00pm(IST)**

Date and time of Opening the Technical Bids: **23/06/2017 at 03.30pm (IST)**

Please Note: Other parts, specifications, terms and conditions of the tender will remain **UNCHANGED**.

Administrative Officer (MM)

