

INDIAN INSTITUTE OF TECHNOLOGY INDORE



Request for Proposal (RFP)
for
Supply & Installation of Sensor Flap Barrier Gate & Card Reader

Materials Management Section
IIT Indore
First Floor, Hub Building, Simrol
Khandwa Road, Indore- 453552
Tel.: 07324-306949, Email: mms@iiti.ac.in
Website: www.iiti.ac.in

एस.पी.होता/S. P. HOTA
उप कुलसचिव/Deputy Registrar
आई.आई.टी., इन्दौर/IIT Indore



भारतीय प्रौद्योगिकी संस्थान इंदौर
सिमरोल, खंडवा रोड इंदौर – 453552

Indian Institute of Technology Indore
Simrol, Khandwa Road, Indore- 453552

Tel.: 07324-306958/949
Email: mms@iiti.ac.in

Request for Proposal (RFP)

for

Supply & Installation of Sensor Flap Barrier Gate & Card Reader

Indian Institute of Technology Indore (IITI) is a statutory body and one of premier institutions of science & technical education under Ministry of Human Resource Development, Government of India. IITI is established through the Institute of Technology Act, 1961 and (Amendment) Act 2012 passed by the Parliament with an intent to impart education and undertake research, consultancy and other related services from Indore as part of Government of India's initiative and policy proposal to extend and expand the reach and horizon of science and technology education in the state of Madhya Pradesh.

Request for Proposal (RFP) for **Supply & Installation of Sensor Flap Barrier Gate & Card Reader** for Indian Institute of Technology Indore (IITI) as per enclosed document, is invited from firms having relevant experience in supply, installation at various Govt. / Public/ Commercial offices or places etc. and who are permitted to do business with Government, Government funded educational and research institutes, PSUs, autonomous bodies in India.

For any other clarification/detail, you may feel free to talk to the Dy. Registrar (MM) or attend the prebid meeting. Offers strictly in accordance with the RFP with relevant documents appended thereto will be considered and evaluated for further discussion. Offers not meeting the requirements may not be considered for further discussion.

IITI reserves the right to:

- Reject any or all the tenders without assigning any reason whatsoever;
- Not bind himself to accept the lowest or any tender; and
- Accept the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted. Canvassing in connection with tender/quotation is strictly prohibited. Tender details can be viewed in the website www.iiti.ac.in.
- The institute may adopt most suitable method of tendering /shortlisting/ selection of sources of supply based on the prebid meeting.

Yours faithfully,

Dy. Registrar (MM)

एम्.पी.होता/S. P. HOTA
उप कुलसचिव/Deputy Registrar
आई.आई.टी., इन्दौर/IIT Indore

Schedule of Requirements

Description	Details
Download of RFP	May 18, 2018
Submission of Queries for Prebid meeting	May 24, 2018 by 11.00 AM (Form attached for submission of prebid queries)
Prebid cum Demonstration by Prospective bidders #	May 25, 2018 at 11.00 AM Note: The proposed Prebid meeting should be attended by the prospective bidders for shortlisting. The bidders should submit the catalog as well as the video of the similar running product.
Sample	The bidders will be asked to submit the sample piece for the approval, demonstration etc. The sample piece will be returned after finalization of the contract/order.
Last date for receipt of RFP	June 01, 2018 on or before 3.00 PM
Date and Time of Opening of RFP	June 01, 2018 on or before 3.30 PM
Bid Security/ Earnest Money Deposit (EMD) Amount	Earnest money deposit of 25,000.00 (Rupees Twenty Five Thousand Only) is to be submitted via online ONLY. The link for online EMD submission is http://deposit.iiti.ac.in/mms In respect of the successful bidder, this EMD will be returned on receipt of Security Deposit. EMD submitted by other bidders will be returned after finalization of the contract.
Performance Security Deposit	10% of the order value in the form of BG/DD for a period 02 months beyond the expiry of the warranty
Tender Validity	The bids submitted by the firm should be valid for 180 days
Right of Acceptance:	This office does not pledge itself and reserves to itself the right of accepting the whole or any part of the tender or portion of the quantity offered and the firm shall supply the same at the rate quoted. The firm shall be at liberty to tender for the whole or any portion of the quantity stated in the tender that the rate quoted shall apply only if the entire quantity is taken by the firm.
Note:	No correspondence/discussion/visits whatsoever will be entertained on the subject of the tender specifically called by this office after opening the tenders for technical discussions/negotiations. Any violation of this will render the quotations invalid and the firm is liable to be blacklisted. IITI reserves the right to call for techno-commercial/price negotiations. The contractor should depute competent representative for such discussion/negotiations whenever called for and he shall be competent to take on the spot decisions.
Payment	100% payment after delivery, installation, demonstration, acceptance by user department and submission of PBG.
Tender to be submitted in	Tender Box at Ground Floor, Hub Building, IIT Indore, Khandwa Road, Simrol, Indore- 453552
Contact Person	Dy. Registrar (MM), Indian Institute of Technology Indore Khandwa Road, Simrol, Indore- 453552 Email: mms@iiti.ac.in , Tel.: 07324-306949

The bidders shall send sealed proposal super scribing "Request for Proposal (RFP) for Supply & Installation of Sensor Flap Barrier Gate & Card Reader" with RFP No. and Due Date.

एस.पी.होता/S. P. HOTA
उप कुलसचिव/Deputy Registrar
आई.आई.टी., इन्दौर/IIT Indore


INSTRUCTION TO BIDDERS (ITB)

1. **Submission of tender:** Proposal should be submitted in single envelope.
2. **Envelope:** Signed and sealed entire RFP, Annexure I (Part A & B) and Terms & Conditions.
3. The tenderer is advised to visit the IITI on any working day **between 1000 hrs and 1700 hrs** to assess the nature and quantum of work before tendering.
4. The firm should give the acceptance of the RFP including scope of supply.
5. Original Equipment Manufacturers (OEM) can submit the bid for the items either directly as bidder/vendor or through their authorized distributor/agent against the tender. However the OEM and their Authorized Distributor/Agents cannot quote for same item together.
6. If the firm quoting is authorized dealer of the manufacturer. Copy of **authorization certificate** should be enclosed with the quotation. Offers submitted without proper authorization shall be rejected summarily.
7. **Failure to fulfill any of the conditions laid down renders the tender invalid.**

Annexure-I (PART-A)**DETAILS OF THE BIDDER**

Sl. No.	Description	Details of the Firm
1.	Name of the Bidder	
2.	Address of the Registered Office	
3.	Contact No. & Email Id	
4.	PAN No. (PAN Card should be attached with the Proposal)	
5.	Incorporation Certificate of the Firm(Should be attached with the Proposal):	
6.	GST registration no. (Should be attached with the Proposal)	
7.	Details of Owner/Proprietor/partners of the firm	
8.	Legal Constitution of Applicant: (Public Limited/Private Limited/Partnership/Proprietorship etc.)	
a.	Status / Constitution of the firm:	
b.	Registration No (Copy of the certificate should be attached with the Proposal)	
9.	Last 3 (Three) year's Turnover of the Applicant i.e. 16-17, 15-16, 14-15	
10.	Previous experience of Delivery, Installation & Management of 'Similar Projects' , if any:	
a.	Relevant Experience	
b.	Achievements in the Relevant Fields	
d.	Detailed specification of product/item with catalogue, images etc. with details of services	

Proposals without required information or enclosures are liable to be rejected


 एस.पी.होता/S. P. HOTA
 उप कुलसचिव/Deputy Registrar
 आई.आई.टी., इन्दौर/IIT Indore

Detailed Specification & Scope of Supply

Sl. No.	Item Description	Qty.	Unit Price	GST	Other Charges, if any	Final Amount in INR
1	Sensor Flap Barrier Gate & Card Reader: <ul style="list-style-type: none"> • Certification: ROHS, SGS, CE, FCC • Flap Gate Longevity: Heavy Duty • Flap Gate Direction: Bi-Direction • Colour- As per approved sample • Flap/Stick/Wing/Saloon etc. barrier: will be decided in Prebid Meeting • Body: Stainless Steel • Protection Grade: IP44 or more • Chassis Thickness: 2.00 mm or more • Rotation/Switching per minute- • Reader Panel- Automatic Status Indicator- Automatic • Water Proof • Non corrosive/ with closed panels • Sensor: Alarm • Base: Fixed • Wings/Flaps etc.- Heavy Duty • Card Reader: Automatic 					
2.	<i>Installation & Demonstration of the entire set up</i>					
3.	<i>Warranty</i>					
4.	<i>Annual Maintenance Charges after warranty period</i>					


Any additional charges or special services that you may like to include may also be enclosed separately.

Signature of the Bidder

एस.पी.होता/S. P. HOTA
उप कुलसचिव/Deputy Registrar
आई.आई.टी., इन्दौर/IIT Indore

PRE-BID QUERY FORM

Sl. No	Reference of the Clause No. of the Tender Document	Query/Clarification/Deviation sought	Clarification/Response from IITI
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			


एस.पी.होता/S. P. HOTA
उप कुलसचिव/Deputy Registrar
आई.आई.टी., इन्दौर/IIT Indore