



## भारतीय प्रौद्योगिकी संस्थान इंदौर

सिमरोल खंडवारीड इंदौरभारत, पिन-453552

Indian Institute of Technology Indore

Simrol Khandwa Road, Indore-453552, India

Office: +91-07324-306958

Email- [mms@iiti.ac.in](mailto:mms@iiti.ac.in)

IIT Indore

NIT No.: IIT/(MM)/HS/NIT/491/AM/2020-2021

### PREBID REPORT

The Query raised by the undermentioned firms through mail for Pre-bid discussion and presentation on 16<sup>th</sup> Feb. 2021 through Google Meet for **End to End Cleaning Sanitization and Sanitization Solution**, Tender ID: 2021\_IITI\_614500\_1

The report of the meeting is as below:

Sl. No.	Reference Document	Query raised by firms	Query/ Clarification/ Deviation Sought	Response from IITI
01.	For Experience	M/s. Comprehensive Support Services Pvt. Ltd	"Total years of experience in the field of handling housekeeping services for central govt / state govt / centrally funded technical institute (CFTI) which included IIT, IISERS, CSIR institutes, central universities & or DAE institutes (NISER, TIFR) (determined from years of incorporation).  Firms having less than 3 years of experience will not be considered" we may miss this bidding	Total years of experience in the field of handling Housekeeping services for Central Govt/ State Govt./ Centrally funded Technical Institutes (CFTI) which included IITs, IISERS, CSIR Institutes, Central Universities and or DAE Institutes (NISER, TIFR) (Determined from years of incorporation) Firms having less than 3 years' experience will not be considered.  And the same is clearly mentioned at Page-11, Point-1 in NIT Document.
02.	-	M/s. Comprehensive Support Services Pvt. Ltd	We have a team ready to visit your institute for site due diligence to take the bidding process forward	Yes. We have permitted the bidders to visit the site. Before visiting they have to inform us in advance through email and also they have to try to minimize the number of persons coming to the institute with all the preventive measures for COVID-19.

03	Eligibility Criteria S.No. 05	M/s. Alpha Associates Hospitality Services  M/s. Service Master Clean	Explain in detail i.e. Tie Up for vocational training in Sanitation from GOV approved Institute  SMCL Query: - We need the clarification regarding which type of Document are required to fulfil this point Please clear out things so we arrange the document. And when you take the presentation before technical bid	Tie up for Vocational training in Sanitation from Govt. approved Institutes required as mentioned at Page-11, Point-5 Document required by the bidding firm which covers imparting training to manpower on practices, Methods, tools and procedure of sanitation including safety aspects.
04	Eligibility Criteria S.No. 06	M/s. Alpha Associates Hospitality Services  M/s. Service Master Clean	Explain in detail i.e. Technical Knowledge  SMCL Query: - We need the clarification which type of Certificate you are required from Client regarding technical knowledge & Capability. It is any work completion certificate or any other document please clear because it is housekeeping service contract	Certificate by the authorized signatory of the Institute/Department/Organization for having completed the task satisfactorily, is required, hence submission of purchase order/ Service order only proof experience can not be accepted.
05	Price Bid Option B Point & 1166.8	M/s. Alpha Associates Hospitality Services	Total Area or Common Area	i.e. Common Area / details will be shared subsequently. However, bidders may visit site for clarity of location and buildings.
06	Scope of Work Point No. 5	M/s. Alpha Associates Hospitality Services	Yearly Task , About Painting Work	This points states about the up keeping of the assets of the Housekeeping department on a yearly basis. If agency fails to upkeep the resourced provided for housekeeping purpose the same shall be done by Institute at the cost of agency.
07	Public Procurement Point B	M/s. Alpha Associates Hospitality Services	About Local Supplier	For clarification on the point please refer GoI OM No. P-45021/2/2017-B.E.-11, Dated 15/06/2017 issued by Department of Industrial Policy and Promotion

08	Page No 21:- Subject D:- Role and Responsibilities of Contractor Point No-11	M/s. Service Master Clean	SMCL Query: - Please clear the point of Mixed waste disposed	We at IIT, dispose off the garbage through proper segregation in dry and wet waste. If the staff of the contractor is not keeping the garbage in a segregated manner then it would be the responsibility of the contractor to dispose of such mixed garbage at his own cost. Dumping such waste inside campus is not permitted.
09	On page No 25:- List of standard Equipment	M/s. Service Master Clean	SMCL Query: - IIT had mentioned the list of required equipment but they had not mentioned the Qty of equipment's and model or size. Request to provide the details	Contractor has to decide the optimum usage of combination of equipment and manpower to reach maximum cleaning advantage with minimum financial cost. Agency is required to ascertain the equipment (type and quantities) and manpower and inform in the bid document. For ascertaining the same visit to Institute has been advised before bidding for the tender.
10	On Page No 38 Price Bid :- Point 3:- Rate of Waste Management per quantity	M/s. Service Master Clean	SMCL Query: - IIT management will verify the manpower count every day or they will only check the cleanliness of area. Because on this tender manpower count is not mentioned it will work on sqmt costing	The waste management per quantity is required to be quoted in per Kg separately for the wet and dry garbage. In case housekeeping and waste management contractors are different then waste will be collected from each building on a daily basis. At present approx. 300 kg wet garbage and 700 kg dry garbage is being generated, which may increase in due course of time. Reference may also be made to the point no 21 at page No. 18 of NIT under heading General Terms & Conditions (Chapter -5) The color of the dustbins would be in green and blue.
11	1) Minimum wages revision: - As this tender is based on Area Sqmtr costing not as per the manpower base	M/s. Service Master Clean	SMCL Query: - As per the central govt minimum wages changes after every 6 months will IIT revises the same accordingly. And that will effect on monthly bills and wages of employees	We are only looking for the cleaning of the area but the contractor needs to maintain a balance with the manpower and machinery at the site.  All the statutory obligations of minimum wages (Central), EPF, ESI to be ensured.

Please refer Page-7, PART-1 (Technical Details) Para-

B

**Experience:** The tenderer should have experience of having executed/completed similar works during the last 5 years commencing on 01.01.2016 and ending on 31.12.2020 in educational institution of repute, Govt., PSU, R&D organization or Corporate Houses as stated above. Experience in other institutions will not be considered.

EMD is waived off for all the participating bidders as per Gol O.M. No. F.9/4/2020-PPD ,Dtd. 12/11/2020 Waived off upto 31/12/2021.

Please refer Page-11 Point-3, which is clearly mentioned "Total number of manpower (Determined from Form 9A EPF & Form No. 5A ESIC Return of Contribution to ESI) provided by the firm" please submit accordingly.

ISO 9001:2015 for Mechanized and Automated Cleaning, Housekeeping & Allied Services is considerable.

We checked All Formulas in BOQ Calculations are error free, but if found error in BOQ according to your query these two Sr. 1.29 & 1.3 quote required to submit in Sheet-2.

The contractor himself has to visit the sites and deploy the machines accordingly.

Kindly confirm that whether similar work experience in Govt./PSU Hospitals is acceptable?

Kindly confirm that whether similar work experience in Reputed Private Corporate Houses is acceptable?

We humble request you to please also consider experience of large Corporation/ Private/ MNCs Companies for providing housekeeping services during the any last 5 years

Kindly confirm that whether EMD is waived off for all the participating bidders or only for MSEs & Startups?

Kindly confirm whether we can submit EPF Challan & TRRN Ack in place of FORM 9A EPF?

Kindly confirm whether we can submit ISO 9001:2015 in place of 9001:2008?

It seems that there is an Calculation ERROR in Sr. 1.29 & 1.3 Total Amount Column No. 14 , Please clarify the same

Make & Model of Equipment/Machines not mentioned along with technical specification, kindly provide the same with No. of Machines to be used

M/s. All Services Global Private Limited

M/s. Deccan Technosecurity & Utility services Pvt. Ltd

M/s. All Services Global Private Limited

M/s. All Services Global Private Limited

M/s. All Services Global Private Limited

M/s. All Services Global Private Limited

M/s. All Services Global Private Limited

Part - I (Technical Details) Clause No. A & B

NIT Sr. No. 1

Technical Bid Evaluation Criteria Sr. No. 3

Technical Bid Evaluation Criteria Sr. No. 4

BOQ Excel File

Page No. 25 Clause F

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18	Part – I (Technical Details) A Page no-7	M/s. Deccan Technosecurity & Utility services Pvt. Ltd.	The Tenderer should be a registered contractor having all valid license under the contract labour act, sanitation etc. and should furnished the proof of relevant experience. Please Clear this point	Please refer Page-31, Chapter-6 Point-2 & 3 The tenderer should be a registered contractor having a valid license under 'The Contract Labour (Regulation and Abolition) Act' and should furnish the proof of relevant experience i.e. providing End to End Sanitation and Cleaning Solutions in educational institution of repute, Govt., PSU, or R&D organization like IITs, IIMs, ISER, NITs and Universities etc
19	Eligibility Criteria (Point No 04) Page No – 11	M/s. Deccan Technosecurity & Utility services Pvt. Ltd	We humble request you to please also consider ISO 9001:2008 because ISO 9001:2008 is also applicable for housekeeping services	We will consider but it should be ISO 9001:2008 for Mechanized and Automated Cleaning, Housekeeping & Allied Services. Firm having other services ISO Certification is not allowed
20	Eligibility Criteria (Point No 02) Page No- 11 Average annual turnover last three financial year in the business of providing of housekeeping services (determined from last three years.	M/s. Deccan Technosecurity & Utility services Pvt. Ltd	We humble request you to please also consider overall business turnover of providing manpower services	Only required housekeeping services related business turnover will be considered.



प्रशासनिक अधिकारी

Administrative Officer

भारतीय प्रौद्योगिकी संस्थान इन्दौर

Indian Institute of Technology Indore

21	-----	M/s. Deccan Technosecurity & Utility services Pvt. Ltd	<p>Is there any concession for MSME on average annual Turnover clause??</p> <p>As per central Govt Guidelines, Now a days Govt is offering so many beneficial schemes for MSME organizations, In above tender, there is no such conditions/ concessions have been observed. Pls clarify</p>	<p>Benefits of MSEs as per Govt. of India instruction is already mentioned in NIT Documents.</p> <p>If firm registered under MSME (Startup India) order 2012 Turnover relaxation may relaxed subject to meeting of quality and Technical specifications in accordance with the relevant provision of GFR 2005.</p> <p>However, there may be circumstances (Like Procurement of items related to public safety, Health, Critical Security, Operations and equipment's etc.) where procuring entities may prefer the vendor to have prior experience rather than giving order to new entities.</p> <p>Please refer Gol OM No. F.20/2/2014-PPD(Pt.), Dated- 20/09/20216 issued by Procurement Policy Division.</p>
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**The Date of Submission of bids is extended upto \_16/03/2021 @ 3.00 PM**

**The Date of Opening of bids is extended upto \_17/03/2021 @ 3.00 PM**

**All prospective/willing bidders are requested to take note of this report as part of the Tender document. All other parts of the tender with scheduled event dates including the terms and conditions of the tender will remain Unchanged.**



**Administrative Officer (MMS)**

प्रशासनिक अधिकारी  
Administrative Officer  
भारतीय प्रशासनिक अकादमी  
Indian Institute of Management Indore