



INDIAN INSTITUTE OF TECHNOLOGY INDORE

Minutes

of the

ELEVENTH (11th) MEETING

of the

Board of Governors

held on

Monday, January 13, 2014

at

IIT Indore, Board Room, PACL Campus, Mhow, Indore 453 446





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The eleventh meeting of the Board of Governors of the Indian Institute of Technology Indore was held on **Monday, January 13, 2014 at 2.35 pm at IIT Indore, Board Room, PACL Campus, Mhow, Indore 453 446.**

The following were present:

Mr. Ajay Piramal		: Chairman
Prof. Pradeep Mathur	(Director)	: Member
Mr. Aman Kumar Singh		: Member
Mr. Prakash V. Deshmukh		: Member
Dr. William Selvamurthy		: Member
Dr. Suman Mukhopadhyay	(Dean, Planning)	: Member
Professor P. N. Puntambekar	(Dean, Faculty Affairs)	: Member
Mr. Yogendra Tripathi		: Special Invitee
CA. Vasundhara Laad	(Registrar I/c)	: Secretary I/c

Mr. Ashok Thakur, Mr. Ashok Jaipuria and Mr. Som Mittal requested for leave of absence, due to prior commitments.

Mrs. Ajita Bajpai Pande did not attend the meeting.



At the outset, the Chairman welcomed all the members present.

Chairman thereafter took up for consideration the formal items of the Agenda.

ITEM NO. 11.1 Consider report of Director of the Institute.

11.1.1 Appointment of faculty members:

- A. Faculty positions were advertised on the institute website on April 25, 2013 for recruitment at the level of Assistant Professor, Associate Professor and Professor. Interviews for the faculty positions have been conducted from August 14, 2013 to December 17, 2013. The following faculty members of the institute have been selected:

Sl. No	Name of Faculty	Discipline	Initial Designation	Date of Joining	Present Designation	Date of Joining
1	Dr. Krushna Mavani	Physics	Assistant Professor	20-Jul-09	Associate Professor	27-Sep-13
2	Dr. Chidella Upendra	Humanities and Social Sciences	Assistant Professor	4-Sep-09	Associate Professor	27-Sep-13
3	Dr. Rajneesh Sharma	Chemistry	Assistant Professor	1-Oct-09	Associate Professor	27-Sep-13
4	Dr. Ankhi Roy	Physics	Assistant Professor	30-Nov-09	Associate Professor	27-Sep-13
5	Dr. Ram Bilas Pachori	Electrical Engineering	Assistant Professor	2-Dec-09	Associate Professor	27-Sep-13
6	Dr. Suman Mukhopadhyay	Chemistry	Assistant Professor	21-Jan-10	Associate Professor	27-Sep-13
7	Dr. Neelesh Kumar Jain	Mechanical Engineering	Associate Professor	29-Jan-10	Professor	19-Dec-13
8	Dr. Santosh Kumar Vishvakarma	Electrical Engineering	Assistant Professor (Contract)	18-Aug-10	Assistant Professor	19-Feb-13
9	Dr. Anil Kumar Emadabathuni	Mechanical Engineering	Assistant Professor (Contract)	14-Sep-10	Assistant Professor	30-Jul-13
10	Dr. Manavendra Mahato	Physics	Assistant Professor	30-Oct-10	Associate Professor	27-Sep-13
11	Dr. Amarjeet Nayak	Humanities and Social Sciences	Assistant Professor (Contract)	24-Nov-10	Assistant Professor	27-Sep-13
12	Dr. Abhinav Kranti	Electrical Engineering	Assistant Professor	26-Nov-10	Associate Professor	27-Sep-13
13	Dr. Raghunath Sahoo	Physics	Assistant Professor	30-Nov-10	Associate Professor	27-Sep-13
14	Dr. Sarika Jalan	Physics	Assistant Professor	13-Dec-10	Associate Professor	27-Sep-13



15	Dr. Satyajit Chatterjee	Mechanical Engineering	Assistant Professor (Contract)	21-Dec-10	Assistant Professor	23-Sep-13
16	Dr. Anand Parkash	Mathematics	Assistant Professor (Contract)	6-Sep-11	Assistant Professor	30-Aug-13
17	Dr. Bhupesh Kumar Lad	Mechanical Engineering	Assistant Professor (Contract)	19-Sep-11	N/A	N/A
18	Dr. Kazi Sabiruddin	Mechanical Engineering	Assistant Professor (Contract)	14-Nov-11	Assistant Professor	14-Jan-13
19	Dr. Palani Iyamperumal Anand	Mechanical Engineering	Assistant Professor (Contract)	2-Jan-12	Assistant Professor	9-Sep-13
20	Dr. Mohammad Mobin A.M. Shaikh	Chemistry	Assistant Professor (Contract)	14-Feb-12	Assistant Professor	1-Nov-13
21	Dr. Mohan Santhakumar	Mechanical Engineering	Assistant Professor (Contract)	22-Mar-12	Assistant Professor	3-Dec-13
22	Dr. Niraj Kumar Shukla	Mathematics	Assistant Professor (Contract)	2-Apr-12	Assistant Professor	1-Nov-13
23	Dr. Vivek Kanhangad	School of Engineering	Assistant Professor (Contract)	12-Dec-12	Assistant Professor	3-Nov-13
24	Dr. Gaurinath Banda	Computer Science and Engineering	Assistant Professor (Contract)	15-Jul-13	Assistant Professor	17-Sep-13
25	Dr. Somnath Dey	Computer Science and Engineering	Assistant Professor (Contract)	29-Aug-13	N/A	N/A
26	Dr. Somaditya Sen	Physics	Visiting Professor	01-Feb-13	Associate Professor	10-Oct-13
27	Dr. Vimal Bhatia	Electrical Engineering	Visiting Professor	28-Jun-13	Associate Professor	14-Oct-13
28	Dr. Ashisha Kumar	Mathematics	Assistant Professor	19-Nov-13	N/A	N/A
29	Dr. Neminath Hubballi	Computer Science and Engineering	Assistant Professor (Contract)	05-Dec-13	N/A	N/A

B. Offer letters have been sent to the following faculty members:

Sl. No.	Name of Faculty Member	Discipline	Position
1.	Dr. Bishnu Prasad Das	Electrical Engineering	Assistant Professor
2.	Dr. Venkata Srinivas Kothapalli	Electrical Engineering	Assistant Professor
3.	Dr. Prabhat Kumar Agnihotri	Mechanical Engineering	Assistant Professor
4.	Dr. Shailesh Ganpule	Mechanical Engineering	Assistant Professor

The BoG **RESOLVED** to ratify the appointments of faculty members.



11.1.2 Appointment of non-teaching positions:

The BoG **RESOLVED** to ratify the appointment of Mr. Ravindra Y. Deshpande for the post of Registrar of the institute. However, the BoG was informed that Mr. Deshpande has not joined the institute.

11.1.3 Renaming the Centre for Surface Science and Engineering:

The BoG **CONSIDERED** and **RESOLVED** to rename the Centre for "Surface Science and Engineering" to "Material Science and Engineering".

11.1.4 Research Grants & Research Activities:

The BoG **NOTED** the details of the ongoing research projects and publications.

ITEM NO. 11.2 **To consider and confirm the minutes of the tenth BoG meeting held on September 27, 2013.**

11.2.1 The minutes of the 10th Board of Governors Meeting have been confirmed.

ITEM NO. 11.3 **To consider and confirm the minutes of the sixth Finance Committee meeting held on September 27, 2013.**

11.3.1 The minutes of the 6th Finance Committee Meeting have been confirmed.

ITEM NO. 11.4 **To consider and confirm the minutes of the sixth Senate meeting held on September 23, 2013.**

11.4.1 The minutes of the 6th Senate Meeting have been deferred since the same were yet not confirmed by the Senate.

ITEM NO. 11.5 **To consider and confirm the minutes of the fifteenth Building and Works Committee meeting held on December 19, 2013.**

11.5.1 The minutes of the 15th Building and Works Committee Meeting have been confirmed subject to the following:



15.3.2 The BWC **RESOLVED** to accord administrative approval for an estimated cost of ₹ 347 crores for the work of phase 1A (a). The tender document for the work of phase 1A (a) for an estimated cost of ₹347 crores should include the clause for bonus for early completion of work.

ITEM NO.11.6:

Consider extension of relocation expenses to the visiting faculty members subsequently appointed at regular positions in the Institute.

11.6.1 The BoG **NOTED** that Relocation Allowance for regular employees of the Institute was approved in the 4th Board of Governors meeting held on July 8, 2011 as per the Ministry of Finance, Government of India letter F. No. 19030/3/2008 -E.IV dated September 23, 2008 and even no. dated June 8, 2010 with the following restrictions:

In respect of Selected Faculty Members from abroad: Single airfare for self and spouse and cost of transportation of household goods at actuals up to a maximum limit of ₹1lakh.

In respect of Selected Faculty and non teaching staff members joining from within the country: Reimbursement as per entitlement for self and family and transportation of household goods at actuals with maximum limit of ₹75,000/-.

The institute actively engages, through the efforts of the Director during his trips abroad, to identify outstanding candidates for faculty positions. On occasions, the Director identifies and makes on-the-spot offers for visiting faculty member positions. Such persons are invited to join the institute as visiting faculty members and, subject to success in formal selection committee meeting, are then appointed as regular faculty members. This enables identification and selection of outstanding candidates.



11.6.2 The BoG **CONSIDERED** the recommendations of the Finance Committee in its seventh meeting held on January 13, 2014 and **RESOLVED** the following:

- a) To extend the reimbursement of relocation expenses to faculty members from abroad who are appointed as visiting faculty members and then selected as regular faculty members.
- b) Reimbursement of relocation expenses will also be made available to the following visiting faculty members from abroad, who have subsequently been selected as regular faculty members:
 - i) Dr. Vimal Bhatia
 - ii) Dr. Somaditya Sen
- c) The relocation claim will be admissible on submission of undertaking by the regular employees, stating that "he/she should serve the institute at least for three years from the date of joining; otherwise the admissible amount will have to be returned to the institute."

ITEM NO.11.7:

Consider revision of financial limits for the purchase of goods/services on direct purchase basis and through a Purchase Committee.

11.7.1 The BoG **NOTED** the following:

- a) Purchase of goods/services on direct purchase/without inviting quotation(s):

As per approved policy for purchase of goods in accordance to item number 5.10 of the fifth meeting of the Board of Governors, purchase of goods up to a value of ₹15,000/- (Fifteen thousand only) on each occasion may be made without inviting quotations / bids on the basis of a certificate to be recorded by the competent authority in the following format:
"I _____ am personally satisfied that these goods purchased are of the requisite quality and specifications and have been purchased from a reliable supplier at a reasonable price."



b) Purchase of goods/services through a Purchase Committee:

As per approved policy for purchase of goods in accordance to item number 5.10 of the fifth meeting of the Board of Governors, purchase of goods costing above ₹15,000/- (Rupees Fifteen thousand) and up to ₹1,00,000/- (Rupees One lakhs) on each occasion may be made on the recommendations of a duly constituted local purchase committee consisting of three members of an appropriate level as decided by the Head of School. Before recommending placement of the purchase order the committee will jointly record a certificate as under:

“Certified that we _____, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question.”

11.7.2 The BoG reviewed the policy of several other IITs, IISERs etc. for purchase of goods/services through a Purchase Committee without the need for inviting quotations/bids, and considered bringing the IIT policy in line with that being followed in these other IITs, IISERs.

The BoG recognized the need for the proposal of revising the financial limits for the purchase of goods and services in view of the inflationary trend experience during last couple of years and similar increased limits being followed by other IITs and IISERs.

11.7.3 The BoG **CONSIDERED** the recommendations of the Finance Committee in its seventh meeting held on January 13, 2014 and **RESOLVED** to revise the financial limits for the purchase of goods/services on direct purchase basis and through a purchase committee, at par with that followed by IIT Bombay, the mentoring institute.



ITEM NO.11.8:**Consider Budget Allocation for the financial year 2014-15.**

11.8.1 The BoG **NOTED** the budget estimates for the financial year 2014-15 as follows:

Sl. No.	Head of Account	Amount (₹ in lakhs)
1	Non-Recurring Expenditure (Head - 35)	31,748.79
2	Salaries & Recurring Expenditure (Head 36 & 31)	5,792.17
	TOTAL	37,540.96

11.8.2 Director briefed the members on the process used to estimate the budget requirements. Within each Discipline, the Head discusses the Discipline Faculty Members' requirements which are consolidated and then presented by the Discipline Head /School Head to the Director with adequate justification. The constantly evolving course curriculum, new research areas requiring special seed support as well as continuing active research projects requiring bridge support and some infrastructure requirements constitute some of the important parameters for budget allocation.

11.8.3 The BoG **CONSIDERED** the recommendations of the Finance Committee in its seventh meeting held on January 13, 2014 and **RESOLVED** to approve the budget of ₹37,540.96 lakhs for the financial year 2014-15.

ITEM NO.11.9:**Latest position of unspent balance and progress on on-going projects by the Institute.**

11.9.1 The BoG **NOTED** that MHRD vide letter no. 23017/20/2013-IF-1 dated November 14, 2013 has written to report the details of the grant-in-aid received to undertake various programmes/activities within the institute in the prescribed format for review.

11.9.2 The BoG **NOTED** the latest position of the unspent balance and progress on the on-going projects by the institute.



ITEM NO. 11.10**Consider report on purchases made from time to time**

11.10.1 The Board **NOTED** that in accordance with the resolution, vide item no. 16.4 of the first BoG meeting, purchases exceeding ₹1.00 crores are being reported to the Board.

11.10.2 Following purchases have been made exceeding ₹ 1.00 crores:

Sl. No.	Equipments	Amount (₹ in crores)	Remarks
1.	Atomic Layer Deposition System	1.36	Tender Stage
2.	Confocal Microscope	5.00	Tender Stage
3.	Instruments for Protein Characterization	1.00	Tender Stage
4.	High Temperature Tribometer	1.30	Tender Stage
5.	Bench top High Speed Cell Sorter with Biosafety Cabinet-7 Laser System and High Speed Flow-cytometer Analyzer - 5 Laser System	5.00	Tender Stage

ITEM NO. 11.11**Items approved by the Chairman.**

11.11.1 The Board **NOTED** that the following items were approved by the Chairman:

- A. Proposal to invite expert members for the selection committee meeting of Registrar, Assistant Registrar, Accounts Officer, Audit Officer, Stores Officer, Estate Officer and Medical Officer.
- B. Proposal to accord approval to purchase a Confocal Microscope that is approximately ₹5 crores.
- C. Proposal to accord approval to purchase a Bench top High Speed Cell Sorter that is approximately ₹5 crores.



D. Proposal to accord approval on the Separate Audit Report of the Comptroller & Auditor General of India on the accounts of the institute for the year ended March 31, 2013.

E. Proposal to accord approval on the Annual Report for the year 2012-13.

F. Selection Committee Report for appointment of faculty positions.

- Selection of faculty members appointed as Assistant Professors and Associate Professors and Professor in various disciplines of the Institute.

G. Selection Committee Report for appointment of non-teaching staff members.

- Selection of Registrar

H. Visit of Professor Pradeep Mathur to Switzerland, U.S.A. and Brazil during the period November 13 to December 12, 2013.

11.11.2 The Board **RESOLVED** to ratify the above mentioned items approved by the Chairman

ITEM NO.11.12 (A) Consider payment of ₹1.26 crores to the forest department.

11.12(A).1 The BoG **NOTED** that construction of boundary wall in the forest area is hampered due to objection by the Forest Department, due to non-settlement of dues, amounting to ₹1.26 crores, by the State Revenue Department. The matter was brought before the Additional Principal Chief Conservator of Forest and the Chief Conservator of Forest. Permission to construct boundary wall in the forest area of the campus has been deprived, pending payment of the due amount. It is to be noted that the State Government, on an earlier occasion, when payment was due to the Forest Department, took over a year to do so, causing considerable delay in commencement of the campus development. It is imperative that the campus is made secure at the earliest, as on occasions there have been physical assaults on the institute's security personnel from miscreants attempting to fell trees in the forest area.



11.12(A).2 The BoG **CONSIDERED** the recommendations of the Finance Committee in its seventh meeting held on January 13, 2014 and **RESOLVED** that in view of the urgency and the dire need to have a secure boundary, the institute in the interim, immediately makes the payment of ₹1.26 crores to the Forest Department and pursue the matter with the Revenue Department to remit the amount to IIT Indore.

The meeting ended with a vote of thanks to the Chair.



CA. Vasundhara Laad
Registrar I/c, IIT Indore
Secretary I/c, BoG



Professor Pradeep Mathur
Director, IIT Indore

Approved



Shri Ajay Piramal
Chairman, Board of Governors
IIT Indore

