



INDIAN INSTITUTE OF TECHNOLOGY INDORE

The thirteenth meeting of the **Board of Governors** of the Indian Institute of Technology Indore was held at **4.30 p.m.** on **Thursday, May 15, 2014** at Piramal Tower, Lower Parel, Mumbai.

The following members of the Board of Governors were present:

1. Mr. Ajay Piramal Chairman
Chairman, Board of Governors, IIT Indore,
Piramal Tower,
Ganpatrao Kadam Marg,
Lower Parel, Mumbai-400013
2. Professor Pradeep Mathur Member
Director (ex-officio)
Indian Institute of Technology Indore
M-Block, IET-DAVV Campus
Khandwa Road, Indore – 452 017
3. Mr. Sanjay Singh Member
Principal Secretary to CM,
Government of Madhya Pradesh
Dept of Technical Education & Skill Development
Mantralaya, Vallabh Bhawan,
Bhopal-462004
4. Mr. Som Mittal Member
D10 Ground floor
Nizamuddin East
New Delhi 110013
5. Mr. Prakash Deshmukh Member
Former MD, HAL, MiG Complex, Nasik
Flat No. G-802, Crossover County,
Singhad Road, Near Rajyog Society,
Vadgaon Khurd, Pune-411041



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| 6. Dr. William Selvamurthy
President
Amity Science, Technology &
Innovation Foundation (ASTIF)
& Chair Professor for Life Sciences
(Former Distinguished Scientist and
Chief Controller R&D (LS), DRDO)
J-3 Block, 1st Floor, Room # 114
Amity University, Sector-125
NOIDA – 201301 | Member |
| 7. Dr. Suman Mukhopadhyay
Dean, Planning
Indian Institute of Technology Indore
M-Block, IET-DAVV Campus,
Khandwa Road, Indore – 452 017 | Member |
| 8. Professor P.N. Puntambekar
Dean, Faculty Affairs
Indian Institute of Technology Indore
M-Block, IET-DAVV Campus,
Khandwa Road, Indore – 452 017 | Member |
| 9. CA. Vasundhara Laad
Registrar I/c (ex-officio),
Indian Institute of Technology Indore
M-Block, IET-DAVV Campus,
Khandwa Road, Indore – 452 017 | Secretary I/c |

The following were invited as Special Invitees to attend the meeting:

1. Mr. I. P. Vora
President – Corporate Projects
Piramal Enterprises Limited,
Piramal Tower Annexure,
Ganpatrao Kadam Marg,
Lower Parel (W), Mumbai 400013
2. Dr. S. P. Raghunath
Chief Engineer, Estate Section,
Indian Institute of Technology Indore
E-Block, IET-DAVV Campus,
Khandwa Road, Indore – 452 017



3. Mr. Atul Kumar Pandey
Project Engineer cum Estate Officer
Indian Institute of Technology Indore
E-Block, IET-DAVV Campus,
Khandwa Road, Indore – 452 017

4. Mr. Saroj Kumar Mallick
Executive Engineer (Electrical)
Indian Institute of Technology Indore
M-Block, IET-DAVV Campus,
Khandwa Road, Indore – 452 017

Dr. William Selvamurthy attended the meeting through Video Conferencing.

Leave of absence was granted to the following members due to their pre-occupation.

1. Mr. Ashok Thakur
2. Mr. Aman Kumar Singh
3. Mr. Ashok Jaipuria

Mr. I. P. Vora did not attend the meeting.

Item 13.1: Opening remarks by the Chairman, BoG

The Chairman welcomed members and special invitees to the thirteenth meeting of Board of Governors.

The Chairman thereafter took up for consideration the formal items of the Agenda.

Item 13.2: Report by the Director, IIT Indore.

Overview on the activities in the institute was noted as follows:

- According to the **SciVal analysis** as on April 15, 2014 the **h factor** for IIT Indore was 15, which is highest among new IITs. The same for IIT Bombay is 50, which is highest among old IITs.
- Major **achievements of the faculty and students** as follows:
 - a) Indian National Science Academy Young Scientist Award to **Dr. Rajneesh Misra**, Discipline of Chemistry.
 - b) Board of Research in Nuclear Sciences Young Scientist Award to **Dr. M. Ambarasu**, Discipline of Mechanical Engineering.



- c) Best Iris Liveness Detection with Portable Devices Competition award at IJCB 2014 to be held during 29 September - 2 October 2014, Clearwater, Florida, USA
Team members: **Pragalbh Garg, Pranjalya Singh**
Faculty supervisor: **Dr. Vivek Kanhangad.**
- d) IBM PhD Fellowship Award to **Chandrabhan Kuswah.**
- e) Fulbright Nehru Doctoral Fellowship Award to **Pooran Singh.**
- f) DAAD-IIT Exchange Award to **Dr. Kapul Ahuja, Discipline of Computer Science & Engineering.**

Members BoG congratulated the faculty and students of the Institute. Chairman BoG suggested that the above mentioned faculty and students must be felicitated during Convocation.

- Various short term courses, workshops and special seminars held in the institute.
- Visit of Chief Guest Bharat Ratna Professor C.N.R. Rao in the Frontier Lecture Series held in the Institute.
- Update on permanent Campus Site as follows:
 - a) Boundary wall construction is being hampered. Continuous attempts are being made to impress upon local Administration to assist in resolving issues for security and safety purpose. But the issue still remains unresolved.
 - b) Notwithstanding above, first section of institute has shifted to permanent campus on April 1, 2014 (Estate Office).
 - c) Part of the Sophisticated Instrument Centre has also shifted in to the permanent campus.
 - d) One temporary location is being vacated on June 30, 2014.
 - e) It has been projected to vacate full IET premises on December 31, 2014. This will lead to a saving of ₹5.31 lakhs per month.
- **Appointment of faculty members**
 - A. Faculty positions were advertised on the institute website. Interviews for the faculty positions have been conducted during February – May, 2014. Offer letters have been sent to the following faculty members:

Sl. No.	Name of Faculty Member	Discipline	Position
1.	Dr. Debasis Nayak	Centre of Bio Sciences and Bio Medical Engineering	Assistant Professor
2.	Dr. Ramanujan Srinivasan		(Regular)



3.	Dr. Sree Krishna Chaitanya Vadrevu	Computer Science and Engineering	Assistant Professor (Contractual)
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BoG **RATIFIED** the appointments of above-mentioned faculty positions.

➤ **Appointment of non-teaching positions**

Following interviews were conducted from January 2014 to May 2014 for the non-teaching positions of the institute:

Sl. No.	Name of Individuals	Designation	Department	Date of Selection Committee meeting	Date of Joining
1	Mr. Suresh Bhagore	Junior Lab Assistant	Mechanical Engineering	March 31, 2014	April 15, 2014
2	Mr. Ramakant Kaushik	Chief Security Officer	Security	March 19-20, 2014	April 29, 2014
3	Mr. Tentu Satyanarayana	Deputy Registrar	Administration and Audit	May 1, 2014	May 8, 2014
4	Dr. A. R. Subramanian	Registrar	Administration	May 2, 2014	Offer Letter sent

BoG **RATIFIED** the appointments of above-mentioned non-teaching positions.

Director appreciated the efforts of Registrar In-charge CA. Vasundhara Laad who handled two huge portfolios of Registrar and Deputy Registrar (Finance & Accounts) for more than a year. BoG acknowledged the same.

➤ **Research Grants and Research Activities:**

BoG noted the details of the ongoing research projects and publications tabled during the meeting.

Item 13.3: Action Taken Report by the Secretary, BoG

BoG **NOTED** the Action Taken Report on the meetings of the Board of Governors as under:



Agenda Item No.	Agenda	Action to be taken	Action Taken
<u>Ist Meeting held on June 15, 2010:</u>			
3	Status Report on Land Acquisition for the Institute Campus	Matter be taken up on an urgent basis with the Government of Madhya Pradesh with a request to expedite handing over remaining land and its acquisition for Institute Campus.	i) Lease deed has been signed for the entire land. ii) Mutation of 2.12 acres of land is pending. iii) 198 acres of forest land is yet to be officially handed over by the forest department.
11	Creation and operation of Endowment Fund	i) Consist of donations received from individuals and organizations, security deposits of students & others, student welfare funds and eligible savings and receipts of the institute. ii) Funds be invested as per GOI guidelines and the interest earned be utilized, after deducting 5% of the gross interest income of the year towards operational expenses, for the purpose for which Endowment Fund is created.	a) Security Deposits of students is refundable hence this cannot be part of endowment fund. b) Interest income to be utilized for the purpose for which endowment fund is created.
<u>IIIrd Meeting held on March 14, 2011:</u>			
23	Consider procurement procedure for purchase of library books.	Institute Faculty Members can make online purchases upto ₹50,000/- per financial year subject to a maximum of ₹5 lacs per annum.	No action required.
<u>IVth Meeting held on July 8, 2011:</u>			
7	Consider establishment of Science Magnet	Establishment of Science Magnet School requiring 10 Acres of land.	Will be done at the time of permanent campus.



	School requiring 10 Acres of land.		
<u>VIth Meeting held on May 30, 2012:</u>			
6	Consider and confirm minutes of the second meeting of the Academic Council	The idea of economic manufacturing model should be explored in academics which would generate employment.	Major discussion in Senate meetings is ongoing as part of overall reform of academic programme.
14	Consider establishment of a Design Innovation Centre/School in the vicinity of the Institute.	Earmark 20,000 sq. mtrs. of built up area for Design Innovation Centre/School in the permanent campus.	Innovation Centre is earmarked in the Master Plan.
26	Any other items with the permission of the chair.	Institute should prepare a vision document in the areas in which the Institute expects to attain status of excellence.	<p>Director of the institute informed BoG that IITi expects excellence in all areas. This is an evolving process.</p> <p>Dr. William Selvamurthy highlighted on the requirement of a vision document which is specific to one area. This helps to plan the available resources and focus on few niche areas.</p> <p>Chairman, BoG suggested that we may prepare a document which is not a vision document but gives direction to the activities of the Institute.</p>



Item 13.4: To confirm the minutes of twelfth meeting of Board of Governors held on March 12, 2014.

Minutes of twelfth meeting of the Board of Governors were confirmed.

Item 13.5: To confirm the minutes of eighth meeting of Finance Committee held on March 12, 2014.

Minutes of eighth meeting of the Finance Committee were confirmed.

Item 13.6: To confirm the minutes of sixteenth meeting of Building and Works Committee held on March 12, 2014.

Minutes of sixteenth meeting of the Building and Works Committee were confirmed.

Item 13.7: To confirm the minutes of 7th meeting of Senate held on March 8, 2014.

Minutes of 7th meeting of the Senate were confirmed.

Item 13.8: To consider the award of tender for construction of buildings and infrastructure for Phase 1A (a) of the institute at Simrol.

13.8.1. BoG NOTED the following:

a) The tender for construction of buildings and infrastructure for phase 1A(a) of the institute at Simrol for an estimated cost of ₹346.70 crores was issued to the following prequalified bidders:

1. Shapoorji Pallonji and Company Ltd,
2. Larsen and Toubro Ltd.
3. Simplex Infrastructure Ltd.

b) The financial bids were opened on May 6, 2014. Comparative statement was made by MECON Ltd., the Project Management Consultants and they were scrutinized by the tender evaluation committee along with internal audit. The tendered amounts quoted by the tenderers are as follows:

Amount (₹ in crores)

	Name	Part A	Part B	Total
L1	Simplex Infrastructure Ltd.	306.10	63.90	370.00
L2	Larsen and Toubro Ltd.	342.01	53.82	395.83
L3	Shapoorji Pallonji and Company Ltd.	441.66	60.84	502.50

c) Since, L1 tenderer, Simplex Infrastructure Ltd., was 6.72% higher than the estimated cost, they were called for negotiations on May 8, 2014. The negotiating team consisting



of PMC and IITI officials conducted the negotiation proceedings. The L1 tenderer offered rebate of 1.5% on their quoted amount of ₹370 crores. The tendered amount after rebate is (₹370 crores less ₹5.55 crores) i.e., ₹364.45 crores. This is higher than the estimated cost by 5.12%.

d) The amount available as per sanctioned DPR is ₹388 crores for Campus Development. The total committed liability for campus development of 90,000 sq. mts. built up area on date is as follows:

(in ₹ crores)

Committed Liability	Amount
Architect Fee for Phase 1A(a)	6.47
Project Management Consultant for Phase 1A(a)	13.75
Boundary wall Construction	10.92
Site Office	2.15
Project Contingency	4.30
Construction of Phase 1A (a)	364.45
Total	402.04

Hence the deficit is (388 less 402.04) = ₹14.04 crores.

Since this deficit amount will be required at the time of final bill i.e. about two years from now, re-appropriation of amount may be considered from the unspent equipment and the recurring heads within the total sanctioned DPR of ₹760 crores. This was suggested by the Additional Secretary in the meeting held with Director of IITs.

e) The status of unspent balance as per sanctioned DPR, on date is as follows:

(₹ in crores)

Particulars	Sanctioned DPR	Actual Expenditure	Balance
Campus Development	388.00	15.76	372.24
Equipment	141.00	109.84	31.16
Recurring	231.00	121.48	109.52
Total	760.00	247.08	512.92

13.8.2. BoG was presented a summary, by the Chief Engineer, IIT Indore, on the methodology adopted to come at the stage of evaluation of the L1 bid and results of that evaluation and recommendation by the PMC. Members sought clarity on certain issues such as possible escalation of costs, addition/deletion of items from the lump sum component of the contract, etc.

13.8.3 BoG noted the advice of the BWC, that since the L1 price of ₹364.45 crores was higher by 5.12% of the estimated cost, the negotiation must not be closed and the PMC (Project Management Consultants) should attempt to secure further rebate.



13.8.4 BoG suggested that clarification should be obtained from the tenderer at this stage for pricing of extra items and financial implications when an item is not required.

13.8.5 BoG suggested that a committee of three experts, two members from BWC and Mr. I.P. Vora, President – Corporate Projects, Piramal Enterprises Limited be appointed to look into the detailed price bid and the terms and conditions attached to it.

Consequently, it was decided to adjourn discussion on this item to the next BoG scheduled for June 4, 2014. It was **RESOLVED** that in the intervening period effort should be made for additional rebate.

Item 13.9: To consider re-nomination of members to Senate.

13.9.1. The Board **NOTED** the following:

- a) In accordance with the provision in Section 14(d) of Institute of Technology Act, 1961 (Amendment Act, 1963), read with Statute 4 of Indian Institute of Technology Bombay, three persons, not being employees of the Institute, to be nominated by the Chairman in consultation with the Director; from among educationists of repute, one each from the fields of science, engineering and humanities have to be nominated by the Board as members of Senate for the Institute.
- b) The following had been nominated as Member, Senate for a period of three years vide letters dated July 14, 2011 and their tenure as member, Senate will be completing on July 13, 2014.

1. Professor V.M. Gadre
Associate Dean (Academic)
Professor, Electrical Engineering,
Indian Institute of Technology Bombay
Powai, Mumbai – 400 076.
2. Professor Ajai Kumar Singh
Department of Chemistry,
Indian Institute of Technology Delhi
MS-743, Multi-storey building, 6th Floor,
Hauz Khas, New Delhi – 110 016.



3. Professor Makarand R. Paranjape
Professor of English
Centre for English Studies,
School of Language, Literature, and Culture Studies,
Jawaharlal Nehru University,
New Delhi – 110 067.

4. Professor Meenakshi Gupta
Professor (Psychology)
Department of Humanities & Social Science
Indian Institute of Technology Bombay
Powai, Mumbai – 400 076.

13.9.2. It was proposed to re-nominate Professor V. M. Gadre, Professor Ajai Kumar Singh, Professor Makarand Paranjape and Professor Meenakshi Gupta as Members, Senate for a second term.

BoG **RESOLVED** to approve the re-nomination of these members to the Senate.

Item 13.10: To consider the Expense Audit Report for the Financial Year 2012-13.

13.10.1. BoG perused the CAG Expense Audit Report for the Financial Year 2012-13 received from the Accountant General Office and the draft reply to be given by the institute.

13.10.2 BoG noted the advice of the Finance Committee that for the CAG Audit query of purchase of vehicles, the same may be referred to MHRD for post facto approval.

BoG **RESOLVED** to send the **reply to CAG**.

Item 13.11: To consider proposal for Patient Care Allowance (PCA) to Group C & D (Non – Ministerial) employees.

13.11.1 BoG **NOTED** the following:

- a) Patient Care Allowance (PCA) is admissible to Group C & D (Non –Ministerial) employees excluding nursing personnel whose regular duties involve continuous and routine contact with patients infected with communicable diseases or those who have to routinely handle, as their primary duty, infected materials, instruments and equipments which can spread infection as their primary duty, may be considered for grant of Hospital Patient Care Allowance (HPCA).



b) HPCA was made admissible vide letter no. Z.28015/24/2001-H dated February 4, 2004 issued from the Ministry of Health & Family Welfare, Government of India @ ₹690/- per month working in the health care delivery institutions/establishments (other than hospitals) having less than 30 beds, subject to the condition that no Night Weightage Allowance and Risk Allowance is to be paid. Thereafter, vide Office Memorandum no. Z.28015/119/2012-H dated September 4, 2013, it was clarified that HPCA/PCA is admissible at double the existing rates since September 1, 2008. Further, it was informed that the amount of HPCA/PCA would be automatically raised by 25% every time the Dearness Allowance on the revised pay structure goes up by 50%. Hence the applicable HPCA/PCA, as on date, is ₹1,725/-.

13.11.2. BoG noted the advice of the Finance Committee that, the same may be referred to MHRD.

BoG **RESOLVED** that the HPCA/PCA to be considered as proposed, subject to approval from MHRD.

Item 13.12: Modification in sanctioned post for non-teaching position for upgradation of post of Assistant Registrar to Deputy Registrar.

13.12.1 The BoG noted that, MHRD has sanctioned non-teaching positions of four Assistant Registrars (ARs) and two Deputy Registrars (DRs) vide sanction letters dated February 26, 2009 and December 6, 2010. Out of four ARs, two positions are filled and one post is advertised. Out of two DRs, both the positions are filled. Based on the experience of the Institute since inception, finding suitable qualified AR has not been easy. However, there have been several applications of candidates who would be suitable at DR level. At present also, out of the sanctioned posts, two AR positions are vacant and both the DR positions are filled.

13.12.2 BoG considered the proposal to upgrade the two vacant posts of AR to DR.

BoG, on the advice of the Finance Committee, **APPROVED** the proposal.

Item 13.13: Amendments to rules for Leave Travel Concession (LTC).

13.13.1 BoG noted the following:

a) As per LTC rules, entitled officers and their dependent members of family can travel only by Air India. For travelling to stations not connected by Air India, the officials can travel by Air India to the hub / point closest to their eventual destination, beyond which they utilize the services of another airline which should also preferably be an alliance partner of Air India. The Government's assistance is limited to the fare by



the shortest direct route calculated on a through ticket basis, irrespective of the fact whether the journey was performed by the shortest or any other route.

- b) Indore being a B-class city, frequency of Air India flights is very minimal and direct flights to most of the cities by Air India are not available. Commuters from Indore are supposed to travel to major cities to catch connecting flights to reach different places of the country. After travelling to major cities, commuters are supposed to wait 12-24 hours to catch next flight to reach their destination due to less frequency of flights or non-availability of direct flights from Indore.
- c) Hence, entitled employees of the institute are facing lot of hardships and compelled to stay in hotels overnight while availing LTC by waiting 12-24 hours with members of family including small children at various airports to catch the next connecting Air India flight.

13.13.2 BoG noted the advise of the Finance Committee that, the same will not be possible as per Government of India LTC rules.

In view of the above, BoG **RESOLVED NOT** to approve the proposal.

Item 13.14: To consider the proposal to re-designate the non-teaching positions of the Institute.

BoG noted the following:

- a) At present, the designation of employees at junior level consist of words like junior, assistant, attendant, etc. which are not very pleasing to the employees.
- b) It is proposed to change the designation of employees of the institute so that the employees feel proud about saying the same in the public as well as are motivated.
- c) The changed designations are without any change in their salaries. The salaries remain the same as per MHRD norms.



d) The existing and the proposed designation of the employees is as follows:

Statement showing List of Designations existing and proposed for change

S. No.	Designation	Proposed Designation
1	Director	Director
2	Registrar	Registrar
3	Deputy Registrar	Deputy Registrar
4	Deputy Librarian	Deputy Librarian
5	Chief Security Officer	Chief Security Officer
6	Senior Medical Officer	Senior Medical Officer
7	Superintendent Engineer	Superintending Engineer
8	System Manager	IT Officer
9	Counselor	Counselor
10	Project Engineer & Estate Officer	Project Engineer & Estate Officer
11	Assistant Registrar	Administrative Officer
12	Assistant Librarian	Library Information Officer
13	Sports Officer	Sports Officer
14	Executive Engineer (Electrical)	Executive Engineer (Electrical)
15	Medical Officer (Female)	Medical Officer (Female)
16	Assistant Engineer(Civil)	Senior Engineer (Civil)
17	Assistant Engineer(Electrical)	Senior Engineer (Electrical)
18	Junior Superintendent	Manager
19	Junior Technical Superintendent	Manager (Technical)
20	PA to Registrar	PA to Registrar
21	PS to Director	PS to Director
22	Workshop Superintendent	General Manager (Workshop)
23	Assistant Workshop Superintendent	Deputy General Manger (Workshop)
24	Senior Library Information Assistant	Manager (Library)
25	Pharmacist	Pharmacist
26	Junior Engineer -Electrical	Deputy Engineer (Electrical)
27	Junior Engineer-Civil	Deputy Engineer (Civil)
28	Junior Accountant	Deputy Manager (Accounts)
29	Junior Assistant	Deputy Manager
30	Junior Lab Assistant	Deputy Manager (Lab.)
31	Staff Nurse	Staff Nurse
32	Junior Lab Attendant (Semi-skilled)	Lab Incharge
33	Junior Attendant(Semi-skilled)	Office Incharge
34	Junior Attendant(Semi-skilled) / Lab Attendant	Lab Incharge /Office Incharge

BoG **RESOLVED** to approve the proposal.



Item 13.15: Agenda item for reporting

➤ **Report on purchases made from time to time.**

In order to provide academic and infrastructure facilities at the Institute, several purchases are being made.

In accordance to the resolution of item no. 16.4 of the first BoG meeting, following purchases exceeding ₹100.00 lakhs are being reported to the Board:

Sr. No.	Equipments	Amount (₹in crores)	Remarks
1.	Atomic Layer Deposition System	1.33	Purchase Order Placed
2.	Confocal Microscope	4.15	Purchase Order Placed
3.	Instruments for Protein Characterization	1.02	Purchase Order Placed
4.	High Temperature Tribometer	1.30	Purchase Order to be placed
5.	Bench-top High Speed Cell Sorter with Biosafety Cabinet-7 Laser System and High Speed Flow-cytometer Analyzer -5 Laser System	3.12	Purchase Order Placed
6.	High Performance Computing Cluster	1.02	Purchase Order Placed

➤ **Disclosure under Sections 305 of the Companies Act, 1956.**

Pursuant to the provisions of Section 305 of the Companies Act, 1956, this is to inform that Mr. Ajay G. Piramal has ceased to be Director and Chairman of Piramal Realty Pvt. Ltd. with effect from March 18, 2014.

Item 13.16: Items approved by Director:

A. BoG noted that in accordance to the resolved item no. 10.8 of the tenth meeting of the Board of Governors held on September 27, 2013, the Board resolved to consider and approve that the Director of the institute may be the approving authority for consideration and waiving the requirement to travel only by Air India.

Director has further delegated his authority for this purpose to the Dean, Administration of the Institute.

B. Allocation of Institute overhead charges from the sponsored projects



- a) BoG noted that allocation of institute overhead charges from the sponsored projects have been approved vide item no. 10.11 of the tenth meeting of the BoG held on September 27, 2013 as follows:

“In cases where the funding agency sanctions less than 20% for overhead expenses, the balance deduction may be made from the contingency head of the project, excluding institute overhead charges, restricted to the total amount sanctioned under contingency head up to a maximum of ₹ 5 Lakhs.”

- b) While implementing the above proposal, it was observed that in low budget projects, allocating 20% of the project cost, excluding the sanctioned institute overhead charges, from the contingency head of the project was wiping out the entire contingency budget. This was not conducive for the functioning of the project.
- c) To overcome this, Director of the Institute has approved that Dean Research & Development may approve a lesser amount of allocation of institute overhead charges from low budget sponsored projects, on case-to-case basis to avoid undue hardship in implementing such projects.

C. Medical facility for IIT Indore community

- a) BoG noted that the medical facility for IIT Indore community is being provided as per the guidelines approved in the second and tenth meetings of the Board of Governors held on October 20, 2010 and September 27, 2013.
- b) As per the guidelines approved in the second meeting of the Board of Governors held on October 20, 2010 “For treatment at Bombay Hospital, the rates prescribed by Choithram Hospital & Research Centre were taken as benchmark rates.”
- c) As per the guidelines approved in the tenth meeting of the Board of Governors held on September 27, 2013 “For treatment at Bombay Hospital, the rates for OPD consultancy to be allowed as actual expenditure with regard to the MoU with Bombay Hospital along with a referral from the Institute’s Medical Officer”.
- d) However, in order to allow satisfactory medical facility from empanelled hospitals, the Director of the institute has approved “the amount already spent by the employees of the institute in the previous financial years (prior to September 27, 2013) which was deducted earlier as per guidelines approved in the second meeting of the Board of Governors held on October 20, 2010; be reimbursed to the employees.”



D. Purchase Manual

- a) BoG noted that the Purchase Manual of the Institute was approved in fifth meeting of the Board of Governors held on November 25, 2011 vide item no. 5.10.
- b) As per the Purchase Manual, "Any purchase of more than ₹2 lakhs and upto ₹2 crores, would be forwarded to the Director for approval. All indents for capital purchases of more than ₹ 2 lakhs shall be first sent to the Dy. Registrar(F&A) who, after confirming funds availability, would forward then to the Director for approval".
- c) Since, Director is the approving authority of the sanction proposal for purchases above ₹2 lakhs, the following is being practiced and is proposed as amendments in the Purchase Manual:
 - Indents for capital purchases of more than ₹ 2 lakhs are being signed by the respective Heads of the departments.
 - All the indents above ₹ 25,000/- are sent to the Finance and Accounts section to confirm the fund availability.

BoG **RESOLVED** to ratify the above mentioned items approved by Director of the institute.

Item 13.17: Items approved by Chairman, BoG.

13.17.1. The Board **NOTED** that the following items were approved by the Chairman:

- A. Proposal to invite expert members for the selection committee meeting of Discipline of Computer Science Engineering and Group A non-teaching positions.
- B. Proposal to invite functionaries as special invitees to attend the ninth Finance Committee and thirteenth Board of Governors meetings.
- C. Selection Committee Report for appointment of faculty positions.
 - Selection of Assistant Professor, Discipline of Computer Science and Engineering..
- D. Selection Committee Report for appointment of non-teaching staff members.
 - Selection of Chief Security Officer, Deputy Registrar and Registrar.
- E. Visit of Professor Pradeep Mathur to U.K. and U.S.A. during the period July 14 to August 12, 2014 in connection with his receiving an honoris causa Doctor of Science and in connection with faculty search.

BoG **RESOLVED** to ratify the above mentioned items approved by the Chairman.



Item 13.18: To consider the proposal to forward the requisite report to MHRD.

BoG noted the comprehensive report of IIT Indore to be sent to MHRD which was tabled.

BoG **RESOLVED** to approve the report to be sent to MHRD.

Item 13.19: Uploading the minutes for the meetings of Board of Governors of the Institute.

13.19.1 Members noted that request has been made by MHRD vide letter F. No. 1 - 12/2014 - TS.I dated April 25, 2014 to upload the minutes of Finance Committee and BoG on Institute's website as well as on the IIT Council portal on regular basis. As per their request, IITs may split the minutes of its FC into two parts: Part-I for Public domain and Part-II confidential. After the minutes of the Finance Committee and the BoG are confirmed, Part-I i.e. Public domain may be put on the IIT website as well as on IIT Council website. Part-II i.e. confidential can be given on demand or such request/RTI applications may be dealt with as per the provisions of the RTI Act, 2005.

BoG **RESOLVED** to upload the minutes for the meetings of the Finance Committee and Board of Governors of the Institute as per the request from MHRD w.e.f. the present minutes after they are confirmed. It is also **RESOLVED** that the minutes should be split into public and confidential domain by the Secretary, BoG in consultation with the Director of the institute.

Item 13.20: Latest position of the unspent balance and progress on the on-going projects by the institute.

The BoG **NOTED** the latest position of the unspent balance and progress on the on-going projects by the institute.



Item 13.21: Any other items with permission of the Chair

None.

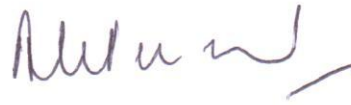
The meeting ended with a vote of thanks to the Chair.



CA. Vasundhara Laad
Secretary I/c, Finance Committee
Registrar I/c, IIT Indore



Professor Pradeep Mathur
Director, IIT Indore



Mr. Ajay Piramal
Chairman, Finance Committee
IIT Indore

