



**भारतीय प्रौद्योगिकी संस्थान इन्दौर**  
**INDIAN INSTITUTE OF TECHNOLOGY INDORE**

Minutes of the thirty seventh (37<sup>th</sup>) Meeting of the Board of Governors held at 14.00 Hrs. (Tuesday) on May 26, 2020, at Board Room, IIT Indore.

**Present:**

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|---|-----------------|
| 1. Professor Deepak B. Phatak<br>Prof. (Retd), Department of CSE, IIT Bombay<br>Through VC  | Chairman        |
| 2. Professor Neelesh K. Jain<br>Director (Officiating), IIT Indore  | Member          |
| 3. Dr. Rakesh Ranjan<br>Additional Secretary (TE), MHRD, New Delhi<br>(Comments received from MHRD (TE)<br>dated May 23, 2020- <u>Appendix-1</u> ). | Member          |
| 4. Mr. Manoj Kohli<br>Executive Chairman,<br>SB Energy (Soft Bank Group), New Delhi<br>Through VC   | Member          |
| 5. Prof. Yogesh M. Joshi<br>Professor, Department of Chemical Engineering<br>IIT Kanpur (through VC)  | Member          |
| 6. Dr. C. K. Deshmukh<br>Principal Secretary, (TE), Bhopal<br>(Comments received)   | Member          |
| 7. Prof. Krushna R. Mavani<br>Professor, IIT Indore<br>Through VC   | Member          |
| 8. Prof. Anand Parey<br>Dean, Resource Generation<br>Through VC   | Member          |
| 9. Dr. Manish Kumar Goyal<br>Acting Dean, Infrastructure Development  | Special Invitee |
| 10. Dr. Devendra D. Deshmukh<br>Dean, Academic Affairs  | Special Invitee |
| 11. Dr. I. A. Palani<br>Dean, Research & Development  | Special Invitee |



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| 12. Dr. Kapil Ahuja<br>Dean, International Affairs           | Special Invitee |
| 13. Dr. Santosh K. Vishvakarma<br>Dean, Student Affairs      | Special Invitee |
| 14. Dr. Amod C. Umarikar<br>Associate Dean, Faculty Affairs  | Special Invitee |
| 15. Mr. Pradeep Agarwal<br>Joint Registrar (FA, ID, and RG)  | Special Invitee |
| 16. Mr. T. Satyanarayana<br>Joint Registrar (Administration) | Special Invitee |
| 17. Mr. S. P. Hota<br>Registrar (I/c), IIT Indore            | Secretary       |

**Leave of absence:**

- |   |        |
|---|--------|
| 18. Prof. Dhananjay V. Bhatt<br>Professor & Chairman CCE,<br>S. V. National Institute of Technology, Surat. | Member |
|---|--------|

**37.1: Welcome and opening remarks by the Chairman, Board of Governors, IIT Indore.**

Chairman welcomed all the members and advised the Secretary to start the proceeding as per the agenda.

**37.2: Observations of Director, IIT Indore.**

Comments from MHRD (TE): "No comments."

Professor Neelesh K. Jain, Director (Officiating), IIT Indore informed the Board regarding the academic activities of the institute. It was placed before the Board that administrative restructuring has been done in the institute by regularising the appointments to various important institute functionaries. The academic and research activities have been augmented. In view of the global pandemic of COVID19, the institute took timely decision to send all students and online teaching and learning programme are going on. The institute is actively engaged in various outreach programme such as extending test facilities by the faculty members of BSBE Discipline, sharing the equipment of laboratories, providing assistance to IIT Kanpur and also a prestigious project for vaccine development has been assigned to IITI for research which is being monitored at highest level. The construction activities are affected by the lockdown situation and some of the important buildings are in near completion stage. As Indore city is one of the hotspots in Corona spread, due care is taken by a Task force constituted by the Director and re-entry protocol has been prepared for safety of all stake holders. Regular review and monitoring by the institute authorities is going on and it is expected to resume full-fledged activities during June-July 2020.




37.3: To confirm Minutes of 36<sup>th</sup> meeting of Board of Governors held on December 20, 2019.

The minutes of thirty sixth (36<sup>th</sup>) meeting of Board of Governors held on December 20, 2019 were circulated amongst the members and no comments were received.

Comments from MHRD (TE): "May be considered".

The Board confirmed the Minutes.

37.4: To consider and take note of the Action Taken Report (ATR) on the Minutes of 36<sup>th</sup> meeting of Board of Governors.

Comments from MHRD (TE): "May be noted".

The Board noted the ATR with satisfaction.

37.5: To consider the recommendations of the 33<sup>rd</sup> meeting of the Finance Committee to be held on May 26, 2020.

Comments from MHRD (TE): "May be considered as per MHRD's comments on FC Agenda".

Following recommendations from the FC were presented before the Board:

1. FC/ 33.4: To consider the recommendations of the 51<sup>st</sup> meeting of the Building and Works Committee held on February 25, 2020:
  - (i) BWC/51.5: To consider the matter of Liquidated damages towards Phase 1A(a)- Part A works.:

The Board approved the recommendation of the FC for initiating the balance work in the 15 buildings [informed to the contractor M/s. Simplex Infrastructure Ltd (SIL) on 24<sup>th</sup> March 2020 and subsequent reminders under the clause no. 40 of the GCC i.e. 40.1, 40.2, 40.3 and 40.4: NEGLIGENCE and inordinate delay on the part of M/s SIL] at the cost and risk of the contractor M/s. SIL for an estimated cost of Rs 9.5 Crore as per the PMC M/s. MECON.

The Board also approved the FC recommendation for completing the long pending work of waterproofing and installing the freight and passenger lifts in all the POD Buildings and making them functional at the cost and Risk of the contractor M/s. SIL in view the approaching rainy season and keeping in view of the safety and security risks to the students, faculty and staff members of IIT Indore due to open shafts meant for installation of the lifts.

- (ii) BWC/51.6: To consider the proposal for installation of equipment in Sub Stations:

Board accorded AA and ES for Rs 1.34 Crore as recommended by the FC.



- (iii) **BWC/51.7: To consider the proposal for additional DG sets :**

Board accorded AA and ES for Rs 1.85 Crore as recommended by the FC.

- (iv) **BWC/51.8: To consider the proposal of construction of vehicle parking sheds:**

Board accorded AA and ES for Rs 5 Crore as recommended by the FC.

- (v) **BWC/51.9: To consider the proposal for development of Solar Farm:**

The proposal is approved on RESCO model. Institute will conclude a contract for leasing of its rooftop on revenue and power sharing basis to optimise the power cost.

The Chairman, BOG advised the institute that in view of the experience of inordinate delay in construction activities by the private contractors, all high value construction contracts above Rs 30 lac may be awarded to CPWD to avoid any future complications.

2. **FC/33.5: To consider opening up of Kendriya Vidyalaya at IIT Indore as per MHRD letter and related expenses:**

The BoG approved the proposal as recommended by the FC and advised the Institute to take all the necessary actions for expediting opening of KV from the current academic session and to write the recurring expenses details to MHRD as asked for by the ministry.

3. **FC/33.6: To consider proposal to review policy of charging Overheads from the Sponsored Research Projects:**

The Board approved the recommendations of the FC.

4. **FC/33.7: To consider proposal of additional allocation under budget head 35 w.r.t to 2<sup>nd</sup> RCE.**

The proposal of FC is approved.

5. **FC/33.8: To consider sanction of grant deficit under budget head 36 i.e. for Salary for the financial year 2019-20.**

The proposal of FC is accepted by the Board.

6. **FC/33.9: To consider revision in budget allocation for the financial year 2020-21:**

Board noted the budgetary allocation for FY 2020-21 and resultant shortfall. The details are to be shared with the MHRD.

The Board approved proposal of the Director (Officiating) to constitute a committee of Deans to suggest measures and policy to minimize the different types of unnecessary expenses, implementation of strict financial discipline within the Institute, look into the HEFA loan



repayment capability of the Institute, allotment of funds to the different Departments/ School/ Facilities.

Details of the Salary, regular annual increment and related expenses for new teaching and non-teaching members are to be shared with the MHRD as recruitment is in progress.

The MHRD may also be requested to defer the increased intake of the students under EWS category for BTech program for AY 2020-21 as the admission for Master courses has already been notified with increased seats due to up precedent COVID 19 situation.

7. **FC/ 33.10: To consider implementation of ERP solution in IITI as per the software developed by IIT Kharagpur.**

The Board approved the proposal in the long-term interest of the institute as the administrative efficiency can be optimised. However, it is advised that the institute may negotiate and explore the possibility to defer payment of expenses in view of the current budgetary shortfalls.

8. **FC/33.11: To consider procurement of high value item for the Institute.**

The proposal is considered by the Board. However, it was advised that a detailed cost-benefit analysis may be done and alternate modes of intra-campus movement such as bicycle may be explored. The proposal may also be considered by the Committee as proposed above at 33.9.

9. **FC/33.12: To consider revision in Delegation of Financial Powers to Institute functionaries.**

The recommendation of the FC is accepted by the Board with an advice that a letter may be written to MHRD with details before implementation of the decision.

10. **FC/33.13: To adopt revision in the guidelines issued by MHRD regarding endowment funds.**

The Board approved the proposal as recommended by the Finance Committee.

- 37.6: **To consider the recommendation of the 52<sup>nd</sup> Building and Works Committee held on April 30, 2020.**

1. **BWC/52.1: Extension of contract with M/s. Simplex Infrastructure Ltd. (SIL) for the construction work of IIT Indore Phase 1/A:**

***Comments from MHRD (TE):** " Institute may strictly follow the approved cost and timelines approved by the RCE. As per 2<sup>nd</sup> RCE, the timelines for completion of construction of IIT Indore is 31.3.2021 or the date of completion as given in the agreement entered into between the Institute and the PMC/Contractor, whichever is earlier. Institute may impose penalty to the contractor if there is inordinate delay in completion of works by the Contractor/PMC".*

The Board advised the Institute to seek clarification from the contractor for the reasons of inordinate delay in completing the balance work within the extended time of 30<sup>th</sup> June 2020



despite granting 14 extensions to the Contractor M/S SIL. Meanwhile institute must initiate the preparatory work for tendering the balance works in the best interest of the Institute to complete the remaining work at the cost and risk of the Contractor M/s SIL. It was also advised to submit the report of the Delay analysis at the earliest for taking the Institute to take final decision on imposition of L.D. as s per the contract.

37.7: To consider the recommendations of meeting of the 21<sup>st</sup> and 22<sup>nd</sup> Senate held on November 14, 2019 and February 19, 2020, respectively.

1. Senate/21.4: List of students who have completed all the prescribed requirements for the award of degree in the 2019-Convocation after the 19<sup>th</sup> meeting of Senate held on August 2, 2019.

Comments from MHRD (TE): "May be considered."

Board approved the recommendation of the Senate.

2. Senate/22.4: Senate nominee as Member to the Board of Governors (BOG).

Comments from MHRD (TE): "May be considered."

Board approved the recommendation of the Senate.

37.8 To consider the procedure for conversion of Assistant Professor Grade II to Assistant Professor Grade I.

Comments from MHRD (TE): "Since the existing practice is being followed in most of the IITs and the post of Director, IIT Indore is presently lying vacant and Senior most faculty is holding the charge, the proposal of the Institute may be deferred till a regular Director is appointed."

Board approved the proposal in line with the practice of other IITs. However, the Implementation will be done after joining of the new Director.

37.9: To consider the procedure for appointment of Visiting Faculty.

Comments from MHRD (TE): "May be considered as per Statutes of IIT Indore and practice being followed in other IITs."

Board approved the proposal with following modifications:

- i. Dean of Faculty Affairs in consultation with the Director will constitute a short-listing-cum-selection committee of 3-5 expert members.
- ii. The period of engagement can be for one year initially with a provision for renewal annually.





**37.10 To consider the procedure for appointment of Adjunct Faculty.**

Comments from MHRD (TE): "May be considered as per Statutes of IIT Indore and practice being followed in other IITs."

Board approved the proposal with following modifications:

- i. Dean of Faculty Affairs in consultation with the Director will constitute a short-listing-cum-selection committee of 3-5 expert members.
- ii. Remuneration or honorarium can be paid for specific task as per extant provisions of the Institute.

**37.11: To discuss on the Probation of Faculty member.**

Comments from MHRD (TE): "Board may take a decision in the matter as per Statutes of IIT Indore and Government of India orders regarding probation & confirmation."

The Board accorded approval for completion of probation of the concerned faculty member.

**37.12: To consider duration of contract of Assistant Professor Grade II.**

Comments from MHRD (TE): "May be discussed during the meeting keeping in view all the legal and other consequences/implication thereof."

Board approved the proposal with following modifications:

- i. The period of appointment shall be up to three years depending upon the Post-PhD teaching or research experience of the selected faculty.

**37.13: To adopt Laboratory Safety Guidelines of the Institute.**

Comments from MHRD (TE): "Board may take a decision in the matter in consultation with the Experts."

Board accorded approval to the proposal and advises for drafting and implementation of separate Lab safety procedure for safety of the laboratory users.

**37.14: To adopt DoPT guidelines regarding Annual Performance Appraisal Reports (APAR) for non-teaching employees of the institute.**

Comments from MHRD (TE): "May be adopted."

Board approved the proposal.

**37.15: Items for Ratification.**

Decisions on following proposals / agenda were approved by the Chairman, BoG, IITI. The same are placed for ratification by the Board:-



1. To ratify the Singed MoUs.

Comments from MHRD (TE): "May be ratified as per Statutes of IIT-Indore."

The BoG ratified them.

2. To ratify and adopt the process for upgradation to HAG scale of pay.

Comments from MHRD (TE): "May be ratified as per MHRD's guidelines for granting HAG Scale to the Professor of IITs."

Accordingly, the case of Prof. N. K. Jain has been approved to HAG scale w.e.f December 19, 2019.

The Board ratified it.

3. To ratify the list of faculty / staff members who have joined/ offer letter sent /confirmed/ relieved the Institute since last meeting.

Comments from MHRD (TE): "May be considered as per Vigilance Section of MHRD's guidelines dated 13.8.2015/Statutes of IIT Indore."

Item ratified.

4. To ratify the appointment of new Deans / Associate Deans / Heads of the Institute.

Comments from MHRD (TE): "May be ratified as per Statutes of IIT Indore."

The Board ratified it.

5. To ratify the decision on confirmation of the Prof. Sandeep Chaudhary.

Comments from MHRD (TE): "May be ratified as per Statutes of IIT Indore."

Item ratified

6. To ratify the Annual Report (Hindi & English) 2019 of the institute.

Comments from MHRD (TE): "May be ratified as per MHRD's guidelines."

The Board ratified it.

7. To ratify the recruitment notification of Non-Teaching positions.

Comments from MHRD (TE): "Since it is already approved by the Chairman, it may ratified."

The Board ratified it.

8. To ratify the list of experts for faculty selection.

Comments from MHRD (TE): "Since it is already approved by the Chairman, it may ratified."

The Board ratified it.





37.16: Items for Reporting.

1. To report withdraw the minutes of the meeting on construction related issues with IIT Bombay official.

Item reported

2. To report foreign visits by faculty members and scholars/students.

Item reported

3. To report non-joining of staff members.

Item reported

4. To report trainings imparted to staff members.

Item reported

37.17: Any other item with permission of the Chair.

1. To consider proposal for establishing Centre for Rural Development and Technology at IIT Indore.

The Board welcomed long pending establishment of CRDT at IIT Indore as per MHRD letters in 2018 and its reminder in Jan 2020 and approved it.


2. Request for approval of Centre for Advanced Electronics as an interdisciplinary research center.


Board approved the proposal.


3. Confidential Item:

अध्यक्ष के प्रति आभार के साथ बैठक का समापन हुआ।

The meeting ended with a vote of thanks to the Chair.

  
Professor Neelesh Kumar Jain  
Director (Officiating),  
IIT Indore

  
S. P. Hota  
Registrar I/c and Secretary, BoG,  
IIT Indore

  
Professor Deepak B. Phatak  
Chairman, Board of Governors, IIT Indore



F.No.15-8/2019-T.S.1  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
Technical Section.1  
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Shastri Bhawan, New Delhi  
Dated the 23<sup>rd</sup> May, 2020

To,  
The Registrar,  
Indian Institute of Technology, Indore.

**Subject: 37<sup>th</sup> meeting of the Board of Governors of IIT Indore.**

Sir,

I am directed to forward the following comments of this Ministry on the agenda items of 37<sup>th</sup> Board of Governors meeting of the Institute to be held on May 26, 2020 for necessary action and incorporation in the Minutes of the said meeting.

Item. No.	Comments
37.1	May be noted.
37.2	No comments.
37.3	May be considered.
37.4	May be noted.
37.5	May be considered as per MHRD's comments on FC Agenda.
37.6	Institute may strictly follow the approved cost and timelines approved by the RCE. As per 2nd RCE, the timelines for completion of construction of IIT Indore is 31.3.2021 or the date of completion as given in the agreement entered into between the Institute and the PMC/Contractor, whichever is earlier. Institute may impose penalty to the contractor if there is inordinate delay in completion of works by the Contractor/PMC
37.7	May be considered.
37.8	Since the existing practice is being followed in most of the IITs and the post of Director, IIT Indore is presently lying vacant and Senior most faculty is holding the charge, the proposal of the Institute may be deferred till a regular Director is appointed.
37.9 & 37.10	May be considered as per Statutes of IIT Indore and practice being followed in other IITs.
37.11	Board may take a decision in the matter as per Statutes of IIT Indore and GoI orders regarding probation & confirmation.
37.12	May be discussed during the meeting keeping in view all the legal and other consequences/ implication thereof.
37.13	Board may take a decision in the matter in consultation with the Experts.
37.14	May be adopted.
37.15	SI No.1: May be ratified as per Statutes of IIT-Indore. SI No.2: May be ratified as per MHRD's guidelines for granting HAG Scale to the

I/66856/2020

<p>Professor of IITs.</p> <p>SI No.3: May be considered as per Vigilance Section of MHRD's guidelines dated 13.8.2015/Statutes of IIT Indore.</p> <p>SI No.(4) &amp; (5): May be ratified as per Statutes of IIT Indore.</p> <p>SI No.(6): May be ratified as per MHRD's guidelines.</p> <p>SI No. (7) &amp; (8). Since it is already approved by the Chairman, it may be ratified.</p>
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2. This issues with the approval of Competent Authority in the Ministry in his capacity as a Member of Board of Governors of IIT Indore.

Yours faithfully,

(P.J. Soundararajan)  
Under Secretary to the Government of India  
Ph : 011-23381698