



भारतीय प्रौद्योगिकी संस्थान इन्दौर

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Indian Institute of Technology Indore

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IIT Indore

NIT No.: IITI(MM)/Security Service/NIT/33/RK/21-22

Date: August 05, 2021

PREBID REPORT

The Online meeting for Pre-bid discussion was held at IITI on July 23, 2021 at 11: 00 AM for **Security Service**, Tender ID : 2021_IITI_638686_1

The report of the meeting are as below:

Sl. No.	Reference of the Clause no. of the tender document	Query/Clarification/ Deviation sought	Response from IITI
M/s. Shiva Industrial Security Agency (Gujrat) Limited			
1.	Page No 2 of NIT Documents	Experience of Comprehensive security to an installation having minimum foot fall of 3000 persons	Foot fall include the employees, students and visitors
2.	Price Bid Break Up Clarification	Price bid Appendix 1 bifurcation of civil security guard , ESM Security Guard, Fireman, Driver and technician not available since wages for civil security guard is on minimum wages while that for ESM security guard is on DGR	Currently both the rates are equal however if DGR rates happen to be more than the civil SG/Supervisor same shall be paid on DGR rate to the individuals and will be reimbursed by the Institute.
3.		Currently ESIC is applicable @3.25% and deduction of ESIC is @ 0.75% whereas it has been mentioned as 4.75% and 1.75% respectively.	The ESIC charges as applicable shall be paid. The rates are indicative hence may be quoted in accordance with proforma only
4.		Please clarify PF has to be calculated on wages on per day basis	PF has to be calculated on monthly basis on Basic+VDA
M/s. Tiger 4 Security & Facilities India Pvt. Ltd.			
1.	As per page no. 29 Point C (8) , Status of Your Agency (Proprietorship or Partnership)	Please clarify whether a Limited company can participate in this tender or only proprietor / Partnership company can participate in this tender?	Yes

2.	Page no. 37 and Point no. B(III) Employer State Insurance (ESI) @4.75% (Basic + VDA) on A	w.e.f. 01.07.2019 the rate of contribution of Employers under ESI Act is reduced from 4.75 % to 3.25% and Employees contribution reduced from 1.75% to 0.75%. Please advise.	The ESIC charges as applicable shall be paid. The rates are indicative hence may be quoted in accordance with proforma only
M/s. Jai Balajee Security Services Pvt Ltd			
1.	Page no. 15 Cluse no. 16 The agency should make use the dedicated local area network withing the building & high-speed connectivity (OFC or WiFi) for seamless security network withing various building /structures of institute. The agency should be able to establish intruders, access control systems in each room of the office/lab & in each hostel.	Please clarify as the expenditure on LAN / Access control / high speed connectivity etc. will be paid by whom. Client or the service provider?	Presently these are available
2.	Page no. 17 Cluse no. 34 The agency should have an insurance cover from the insurance agency for public liabilities & thefts.	We don't think there is any insurance cover for public liability. The premium of insurance against theft will be billed to client or service provider.	Not Agreed, the bill shall not be reimbursed. However if the agency is not interested to take any insurance cover, the responsibility to make good the loss shall lie on the the security agency.
3.	Page no. 19 Cluse no. 3.14 Uniform, Gum Boots torch, whistles, Lathies, Raincoats, Name Plates for agency staff will be provided by the agency FREE OF COST TO THE INDIVIDUALS.	Will the mentioned uniform items cost be paid for by the Institute?	No.
4.	Page no. 19 Cluse no. 3.14 Uniform Patton & Color	The PASARA license authorities of the state approve the uniform of the security agency while granting the license, hence any change in uniform of the service provider will be infringement of rules. Please clarify.	The colour and pattern if changed due to approval from PASARA, same should be submitted to the Institute for necessary approval, if the colour/pattern is not found acceptable, security agency would have to take necessary permission from the concerned authorities of State.
5.	Page no. 29 Cluse no. C-7 Affidavit/declaration for Blacklisting /debarred	If any of the participating agency submitting declaration "stating that the agency has not been blacklisted by any of the organization & we are able to prove that the agency was blacklisted, then what sort of action will be initiated by the institute against such security agency	Such input received during technical evluation stage will be render such bidder disqualified .
6.	General Question	If any client of the participating agency has terminated the contract before expiry of the contract agreement & forfeited the Security deposit cum performance guarantee, Will the security agency of such	The reasons thereof should be intimated to Institute, decision of such chases will be done on merit of the case.

		type be entertained by the institute, or it will be treated as disqualified technically.	
M/s. SIS (I) LTD			
1.	Page 6 Para 12	Will the technical bid and price bid be evaluated on a QCBS system (Quality cum Cost Based System) by allotting marks for each, such as xxx % for technical and xxx% for price as being followed in some contracts?	No
2.	Page 14 Para 20	Will leave, weekly offs and national and festival holidays be paid by IITI? How many festival holidays are being given?	Strength includes all these components. Provision of 18 days of Leave Encashment have been kept for this.
3.	Page 15 Section A, first para	What modern technology of surveillance is envisaged? Can such equipment as defined by IITI, be billed to IITI?	No additional equipment to be installed.
4.	Page 15 Para 7	Will access control and RFID equipment be provided by IITI?	Yes
5.	Page 16 Para 16	Are intruder alarms and access control systems to be installed? If so, how many of each and can it be billed to IITI ?	No
6.	Page 16 Para 19	Are wireless sets being provided by IITI?	Yes
7.	Page 17 Para 34	Clarity is requested on the insurance for public liabilities and theft since this would fall within the purview of the owner, viz.IITI.	This clause intends to advise to have such a policy. We do not have any history of theft, however if the agency do not want to have any policy, the loss due to theft will be make good by the security agency.
8.	Page 17 Para 36	"Any other job", needs clarity	No other job out of purview of security would be entrusted.
9.	Page 17, Para 39	Can the agency bill for the dedicated manager? If not suitable person visiting the site on requirement or on call by IITI, may be accepted.	No billing of the manager. However visiting on site not only on call but also some planned visits are solicited. The site should not be left on the mercy of senior supervisor and supervisors only.
10.	Page 19 Para 3.7	Enrollment charges and registration fees are standard procedures for all security agencies, since the personnel are taken in as employees of the concerned security agency, who then remain responsible for their employment related compliances, PF subscriptions, insurance benefits, welfare benefits etc. They are only deputed on duties at customer	Not Agreed. Company should deploy suitable personnel in Institute Campus. However, any claim or/and dispute should be resolved without any additional cost and risk to the Institute. In case of any complaints received after deployment, Institute will be recovering the amount from security agency.

		<p>sites. Contracting clients do not have any legal or any other rights over these personnel except through the concerned agency. Therefore, it is submitted that laying down such criteria that no such charges would be taken must be kept beyond the purview of the contracting client.</p>	
11.	Page 19 Para 3.14	<p>Free uniform and kit. It is requested that this clause be reconsidered as cost of such items are to be recovered from the security personnel. If it is still desired that no uniform and kit charges are to be levied, then kit allowance of Rs 500/- per guard per month be included in the rate structure, so that the cost of these items are remunerated to the security agency over a period. This is a model adopted by some clients. The initial burden of bearing the entire cost would be borne by the security agency.</p>	Not Agreed.
12.	Page 21. Paras 3.18 & 3.19	<p>Prevention of loss and insurance needs clarity. Insurance of property against theft remains the purview of the owner, in this case IITI. Loss due theft or other causes due to negligence of the security agency, penalty to be limited as a percentage of the service charges of that month. All other components of the bill are mandatory payouts such as wages and compliances.</p>	Not Agreed
13.	Page 21 Para 3.20 & 3.21	<p>Loss due theft or other causes due to negligence of the security agency, penalty to be limited as a percentage of the service charges of that month. All other components of the bill are mandatory payouts such as wages and compliances.</p>	Not Agreed
14.	Page 22 Para 3.28	<p>Clarity needed on "on-site training of one month at agency's arrangement and expense". Are these personnel already deployed and of the off-duty shift? If not, these additional personnel would</p>	The on-site training is targeted for the off duty personnel only.

		need to be billed separately to IITI. Confirmation is requested.	
15.	Page 23 Note 2	penalty to be limited as a percentage of the service charges of that month. All other components of the bill are mandatory payouts such as wages and compliances.	Not Agreed
16.	Page 24 Para 4.3	Clarity on what allowances are to be paid	Allowances payable at an Educational Institution.
17.	Page 24 Para 4.4	penalty to be limited as a percentage of the service charges of that month. All other components of the bill are mandatory payouts such as wages and compliances.	No Agreed
M/s. CISS LTD			
1.	Chapter 2 point No. 7	As the minimum wages of all security personnel have exceeded the minimum criterion of ESIC contribution. Who will bear the contribution of the Group.	It will be on a contributory basis from the Security Guards.

The Revised Schedule of bid submission is as mentioned below:-

Last date & Time of submission of bids Online : August 23, 2021 -03.00 PM(IST)
Opening of Technical Bid Online : August 24, 2021 -03.30 PM(IST)

All prospective/willing bidders are requested to take note of this report as part of the Tender document. All other parts of the tender including the terms and conditions of the tender will remain **Unchanged**.


In-Charge (MMS)

In-Charge
Material Management Section (MMS)
IIT INDORE

