

**Expression of Interest by a member from IITL Community for Skill Development program**

<b>Name of the SDTP Coordinator</b>	Dr. Ananya Ghoshal
<b>Name of the SDTP Trainer</b>	Dr. Ananya Ghoshal
<b>Department/Workshop /Center</b>	School of Humanities and Social Sciences
<b>Name of Laboratory/ training unit</b>	Training Unit: Professional development and communication skills
<b>Title of the Program</b>	<b>Reskilling for Professional Development: Communication, Leadership and Problem-Solving</b>
<b>Details of the program</b>	<p>This 3-day training program will enable participants to acquire the skills they require to advance in their professional careers:</p> <ul style="list-style-type: none"> <li>• Analytical thinking and communication</li> <li>• Active learning</li> <li>• Creativity, originality, and initiative</li> <li>• Reasoning, problem-solving, and ideation</li> <li>• Emotional intelligence</li> <li>• Leadership and social influence</li> </ul> <p>By the end of this program, participants should be able to:</p> <ol style="list-style-type: none"> <li>1. Develop essential skills of successful business communication (reading, writing, listening, and speaking)</li> <li>2. Develop emotional intelligence to resolve conflicts in the workplace while collaborating with hybrid teams</li> <li>3. Understand and harness the power of both verbal as well as non-verbal communication methods</li> <li>4. To learn to communicate in effective, ethical, and non-judgmental ways</li> </ol>
<b>Pre-Requisites, if any.</b>	No pre-requisite.
<b>Minimum Education Qualification</b>	Minimum qualification: Graduate or Postgraduate in any discipline/ Professionals
<b>Duration (in days) And hours per day with proposed timings</b>	3 days (Friday- Sunday) July 29 - July 31, 2022 2 Hours a day (6 pm to 8 pm)
<b>Mode of SDTP (Online/Offline)</b>	Training Sessions will be held entirely online (via Google Meet)
<b>Fees (including GST in Rs.) Per Person</b>	Rs. 500/- per participant