



NIT No.: IITI(SC)/Inter-IIT/001/CM/2024-2025

November 02, 2024

## PREBID REPORT

The meeting for Pre-bid discussion was held online on **Google meet at IIT-Indore** on **01/11/2024** from **03.00 PM onwards** for e - bidding for **Outdoor Catering Service for Inter IIT Sports Meet 2024**.

**A total of six catering agencies participated in the pre-bid meeting.**

1. M/s Gazal Caterers, Delhi
2. M/s Hotel Enrise Rau, Indore
3. M/s Pride Hotel, Indore
4. M/s Jalsa Calendar, Indore
5. Redmaple Mashal, Indore
6. Wow Hotel, Indore

**A brief presentation was given to all participants, highlighting the key points of the tender, including:**

- i. About Inter IIT Sports Meet.
- ii. Online bid submission on CPP portal.
- iii. EMD and PBG.
- iv. Services date.
- v. Food Safety, Hygiene, any Sub-standard raw material.
- vi. Processing, Serving and Cleaning including Waste management.
- vii. Segregation of Non-vegetarian and vegetarian food:
- viii. Penalty for Substandard Food,
- ix. Technical /Presentation Evaluation Criteria (Section -8)

**The report of the meeting is as mentioned below.**

Sl. No	Reference of the Clause/ Page No. of the Tender Document	Mentioned in Tender	Terms to be Read as
01	Section - VI, Point 24, Payment Terms	Advance Payment Provision	<p>Payment will be made only after services are fully rendered, with the service provider required to submit their bill to the designated committee for verification and certification of the number of participants. Once certified, the bill will be processed, and all payments will be completed through online transfer on an actual basis, with no cash transactions permitted.</p> <p>However the service provider may, submit a first interim bill within 2-3 days after the event starts (by December 11, 2024) to process part payment, which will later be adjusted during the final settlement of the bill.</p>

सहायक कुलसचिव  
(सेवा अनुबंध)

Assistant Registrar  
(Service Contracts)

02	BOQ, Cell M11, Price Bid	Per pack Cost To be entered by the Bidder in Rs.	Each pax includes all meals for one day, covering breakfast, lunch, and dinner.
03	BOQ, Cell AX11, Price Bid	GST @ 18% for Per Pack in Rs.	The applicable GST (at 5%, 12%, 18%, or 28% as applicable) for each pax and must be specified in exact amounts, not as a percentage.
04	Section – 8, Evaluation of Price Bids, Page 25	Commercial bids submitted by only those bidders, who have qualified both pre- qualification and technical evaluation, shall be eligible for further evaluation.	Only bidders who qualify in both the pre-qualification and technical evaluation stages will have their commercial bids considered for further evaluation. Financial marks will be assigned based on the following scheme: <ul style="list-style-type: none"> <li>• L1: 100 Marks</li> <li>• L2: 90 Marks</li> <li>• L3: 80 Marks</li> <li>• L4: 70 Marks</li> <li>• L5 and beyond: 60 Marks</li> </ul> The total score will be calculated as follows: <b>Total Marks = (70% of Technical Bid Score) + (30% of Financial Marks).</b>

All prospective/willing bidders are requested to take note of this report as part of the Tender document. All other terms and conditions of the tender remain unchanged.

  
**Assistant Registrar (Service Contratscs)**  
**सहायक कुलसचिव**  
**(सेवा अनुबंध)**  
**Assistant Registrar**  
**(Service Contracts)**