



Indian Institute of Technology Indore

Khandwa Road Simrol, Indore-453 552, India

Website: www.iiti.ac.in

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IIT Indore is an institution of national importance it is one of the second generation IITs, established by Ministry of Human Resource Development, Government of India, and the top ranked IIT as per Times Higher Education. Its campus is located in Khandwa Road, Simrol, Indore.

IIT Indore invites applications from Indian nationals having excellent academic record and relevant work experience for the following position on contract basis:

1. Residential Medical Officer (Short Term Contract) 3- Posts

Qualification & Experience:

MBBS degree of a University recognized by IMC including completion of Compulsory Rotatory Residential Internship (CRRI).

Registration for medical practice in Madhya Pradesh applicants not having registration in Madhya Pradesh shall submit within stipulated time.

Desirable: - 3 years working experience.

- Preference will be given to persons having Post Graduation qualification.
- Those with less years of experience from reputed institute may apply; the pay may be decided accordingly.

Salary Range: The salary will be between Rs. 65,000/- to 70,000/- pm (consolidated) depending upon the profile of the individual concerned. Candidates having higher qualification in the relevant field may be offered higher pay.

Duties:

The following are the duties of RMO doctors:

1. Being RMO of the Institute, he/she will attend OPD and IPD patients.
2. RMO will attend all casualty calls and emergency calls.
3. They usually treat simple cases by themselves and refer tricky or complicated cases to the empaneled hospitals of the Institute
4. Follow the instructions of Senior Medical Officer (SMO) for their specific regime for each individual patient, whenever required.
5. Visit patients as required at the request of the nursing/para medicos in the institute Health Centre.
6. To be familiar with all relevant procedures/protocols of the Health Centre.

7. RMO shall sign claims and reimbursement and other documents as directed by Senior Medical Officer.
8. Certify and issue certificates as per requirement of the Health Centre.
9. To assist the SMO in developing, maintaining and augmenting patient and Health Care facility at institute.
10. To maintain confidentiality, medical ethics and standard operating procedures of treatment and cases with absolute integrity.

Upper Age Limit: 45Years

2. Nursing Staff (Short Term Contract)

- a. Senior Staff Nurse- 01 posts
- b. Staff Nurse – *10 posts
(* number of posts may vary.)

Qualification -B.Sc. nursing with 2 years' experience.

Registration from State / Central nursing council

OR

3 years Diploma in Nursing & Midwifery with 5 years' experience.

Registration from State / Central nursing council

Experience- For Senior Staff Nurse 5 years and for Staff Nurse 3 years of working experience in reputed hospitals/ institute. Experience in labour room, OT and emergency room will be preferred.

Salary Range: The salary will be Rs. 50,000/-(consolidated) for 2(a) and Rs.35,000/- pm (consolidated) for 2(b) depending upon the profile of the individual concerned. Candidates having higher qualification and experience in the relevant field may be considered for appropriate pay.

Upper Age limit – 45 years

General Instructions:

1. The requirements of minimum qualification, experience and/or age may be relaxed in case of candidates with outstanding credentials and higher experience. All qualification should have been acquired from Universities/Institutes/Boards/Councils etc. recognized by appropriate Statutory Authorities.
2. Experience will be reckoned on last date of submission of application.
3. Candidates who have work experience in Private Sector and produce the experience certificate should submit the experience certificate in the letter head of the Company. The letter head of the company should have the details of Company Registration Number and contact details of the signatory for confirmation.

4. Candidature of applicant shall be subject to verification of testimonials at a subsequent stage i.e., at the time of interview. In case candidate fails to submit the required supporting documents (as mentioned by them in their CV), his / her candidature may not be considered for interview.
5. Only shortlisted candidates will be called for interview.
6. The appointment will be initially for one year on Short Term Contract (STC). That will be renewed for further period based on the performance of the candidate and need of the institute. Selected candidates will be entitled for OPD facilities at Institute Health Centre. He / She will also be entitled for Leave as per rules in vogue.
7. The STC appointment is not a regular employment and does not entitle any claim or privileges or benefits of regular employment.
7. No interim correspondence will be entertained. Information about the shortlisted candidates and dates of interview conduction will be informed separately.
8. Any sort of canvassing or influencing the official related to the recruitment/selection process would result in immediate disqualification of the candidate.
9. Decision of IIT Indore will be firm and final.
10. The Institute reserves the right to increase/decrease the number of vacancies advertised and to cancel the advertised positions.
11. Institute may offer lower position at lesser pay than advertised in case selection committee recommends.
12. Candidates, who are fulfilling the above eligibility criteria, and willing to apply for the post are requested to apply through email at recruitmentcell@iiti.ac.in on or before **February 24, 2020 upto 4 pm** with the following details:

- Filled in signed application in the prescribed format clearly mentioning the age, qualification and experience details with self-attested set of scanned copies of certificates.
- List of 3 references with complete contact details.

Application format is enclosed for reference and necessary action.

13. In case the information furnished by the candidate in any part is found to be false or incomplete or is not found to be conformity with eligibility criteria mentioned in the advertisement, the candidature/engagement will be considered as revoked/terminated at any stage of recruitment process or after recruitment or joining without any reference given to the candidate.

At the time of appearing in the interview candidates must bring their original documents of age, qualification and experience.

Sd/-
Registrar, IIT Indore