



भारतीय प्रौद्योगिकी संस्थान इंदौर
खंडवा रोड, सिमरोल, इंदौर - 453552

INDIAN INSTITUTE OF TECHNOLOGY INDORE
Khandwa Road, Simrol, Indore – 453552

Advt. No.: IITI/Rect./NT posts-02/June/2025/

Dated: 01-06-2025

Indian Institute of Technology Indore (IIT Indore), an Institute of National Importance, invites online applications from Indian Nationals for the following non-teaching position. Candidates fulfilling the required academic qualifications and relevant work experience may apply online through the Institute's online recruitment portal.

IIT Indore is one of the second-generation IITs established by the Ministry of Education, Government of India. IIT Indore has made its presence felt as a center of excellence for innovation, learning, teaching, and research. The Institute, with its state-of-the-art infrastructure and productive and learning environment, aims to attract the best talent through staff recruitment

Sl. No.	Post	No. of Post						Pay Scale as per 7th CPC
		UR	OBC	EWS	SC	ST	Total	
1	Deputy Sports Officer	01	-	-	-	-	01	Pay Level 08 (47600-151100)

The applicants must apply **online through the link <http://iiti.ac.in/recruitments/non-teaching-recruitments>**. till **30-06-2025 (IST 05.00 p.m.)**. For further details, kindly visit the Institute website www.iiti.ac.in

Sd/-
Registrar, IIT Indore

INDIAN INSTITUTE OF TECHNOLOGY INDORE

The essential and desirable qualifications and experience for the advertised posts are as follows:

Post Code 01. Deputy Sports Officer:

Essential Education Qualification & Experience:

Master degree in the Physical Education or equivalent from a recognized Institute/University with at least 55% marks with minimum 03 years of relevant experience of working in Institute/ University, Autonomous Body or Public Sector Organizations of repute on a regular pay level -06 OR equivalent.

OR

Bachelor degree in the Physical Education or equivalent from a recognized Institute/University with at least 55% marks with minimum 05 years of relevant experience of working in Institute/ University, Autonomous Body Public Sector Organizations of repute on a regular pay level -06 OR equivalent.

Desirable (if any):

1. Diploma or equivalent in Sports Coaching from SAI, NS NIS, or from any other recognized Indian/Foreign University.
2. Proficiency in more than one game.
3. Representing University at inter-university or National /State level.

Pay Level: 08 (Rs. 47600/- to 151100/-) as per 7th CPC.

Upper age limit: 40 Years

General Instructions:

1. It is mandatory to fill the application in the online portal. The last date and time for online application is **30-06-2025 (IST 05.00 p.m.)**. No correspondence for relaxation in this regard shall be entertained by the Institute. Delays due to internet connectivity and any other issue will also be not entertained.
2. Applicants who have not been considered earlier against any previous advertisements need to apply afresh.
3. **Application Fee:** (i) Applicant must pay the following non-refundable application fee using net banking and upload the UTR/Transaction/Payment reference in the field provided in the online application portal:

Category	Fee
PwD, SC/ST, Ex-Servicemen, Regular employees of IIT Indore & Female applicants of all categories	NIL
OBC-NCL & EWS	₹300/-
UR	₹500/-

4. Fee, once paid, will not be refunded or re-adjusted under any circumstances; in case the advertisement is cancelled for any reason, the fee will not be refunded or re-adjusted.
5. All details furnished in the online application will be treated as final, and no changes will be made later. The applicant will be solely responsible for the entries made in the application form.
6. Multiple applications by a candidate for the same post shall lead to the cancellation of the candidature of the respective candidates; no request for a refund will be entertained by the Institute.
7. Applicants are advised to fill in their correct and active e-mail address in the online application, as all correspondence will be made by the Institute through e-mail only.
8. The institute strives to have a diverse and representative workforce. Female candidates from marginalized categories are encouraged to apply.
9. Educational qualifications prescribed in this recruitment advertisement must have been obtained from a recognized Board/Council/University/Institute.
10. Only post-qualification experience will be considered for the candidates.
11. The Institute may verify the antecedents and documents submitted by a candidate during his / her service tenure. In case it is detected that the documents submitted by the candidate are fake/ forged or the candidate has clandestine antecedents/ background or has suppressed any

information, then his/her service shall be terminated, and legal action may also be initiated against such candidates/ employees.

12. Certificate(s) in support of experience(s) should be in proper format. It should be on the employer's organization's letterhead bearing the date of issue, specific period of work (in DD/MM/YYYY format), nature of duties, pay level (preferably as per 7th CPC), name, designation, email, phone number and signature of the Authorized Signatory/Administrative Authority/ Owner/Proprietor of the organization along with seal.
13. 'Relevant experience' means experience related to the area of the post advertised. The Screening cum Shortlisting Committee will determine the relevancy of experience, and its decision will be final and binding.
14. Updates/ modifications/ amendments in the advertisement and results will be communicated through the Institute website only. Issuance of the same in the newspapers is not obligatory on the part of the Institute. Applicants are advised to visit the Institute's website frequently for a scrutiny list, date of exam, results, etc.
15. Admission of the applicants to any stage of the selection process will be purely provisional, subject to confirmation that they satisfy the prescribed eligibility conditions. Mere issuance of a registration certificate/call letter will not imply that his/her candidature has been found eligible.
16. Applicants who have submitted experience certificates from PSU / Autonomous bodies having different pay scales on regular posts should mandatorily submit an equivalence certificate for consideration of their experience.
17. The Institute reserves the right to decide the mode of screening and testing the applicant for various stages of the selection process; only qualified candidates will be called for further rounds of selection. In case of any inadvertent mistake in the process of shortlisting/ selection, which may be detected at any stage, even after the issuance of the offer of appointment, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
18. Age relaxation will be given for SC/ ST/ OBC (non-creamy layer)/ Persons with Disabilities (PWD)/ Ex-Servicemen, employees of Central/State Government/ Autonomous Bodies (Central/ State) as per Government of India norms. Candidates claiming age relaxation should submit their self-attested copy / original scan copy of the relevant certificate issued by a competent authority as per Government of India norms along with the application form in support of their claim.
19. The age limit may be relaxed by 5 years in case of a person serving in Central/ State Government/ Autonomous Bodies (Central/ State) in a regular position and having a minimum experience of 3 years of continuous service in that post. A certificate in this regard is to be submitted.
20. The Percentage may be relaxed by 5% in case of SC/ST/PwD candidates.
21. Preference would be given to applicants having experience in Centrally Funded Technical Institutes (CFTIs) or reputed Educational Institutes and having sound knowledge in computer applications.

22. Only shortlisted applicants will be called for a written test /skill test/ job suitability test/ personality test/interview, as applicable. Short-listed candidates and selected candidates(s) only will be informed individually via e-mail through their registered e-mail. No Separate call letter/admit card (hard copy) will be sent for this purpose. In addition, the list of shortlisted/selected applicants will be uploaded on the Institute website. No interim correspondence will be entertained from applicants regarding the conduct of tests, skill test/ personality test results, or reasons for not being called for the next round. Candidates are advised to visit the institute's website regularly for updates [IIT I Indore](#).
23. The Institute reserves the right to decide upon the qualifying marks of the written test/skill test/ job suitability test/ presentation/ interview/ personality test, or any other mode of the selection process, as may be decided by the Institute.
24. No TA/DA shall be paid for attending any stage of the selection process.
25. All the appointees, including in-service candidates, shall be governed by the New Pension Scheme (NPS) introduced by the Govt of India.
26. Though the vacancy positions indicated are for IIT Indore, the Institute reserves the right to relocate the selected applicant to any of its units/centers/departments/Ujjain Campus to be established elsewhere.
27. Any sort of canvassing or influencing any official related to the recruitment/ selection process would result in immediate disqualification of the candidate.
28. Non-compliance of instructions mentioned in this advertisement may result in the rejection of the application.
29. The Institute reserves the right to not appoint /cancel the post advertised partially or fully without assigning any reason.
30. The number of vacancies to be filled may vary at the time of recruitment. The Institute reserves the right to fill consequential vacancies, including additional posts arising at the time of the selection process, on account of re-appropriation, promotion, resignations, retirement or revision of RPN, adoption of new recruitment and promotion policy etc., from available candidates.
31. IIT Indore will retain data of online applications received from candidates only for a period of six months after completion of the recruitment process, i.e., the declaration of final results. Thereafter, no queries on the subject shall be entertained.
32. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement can be instituted in Indore, and courts/ Tribunals/ forums at Indore only have sole and exclusive jurisdiction to try any such cause/ disputes.
33. The list of Shortlisted/ Not shortlisted candidates will be published on the institute website.
34. Call Letters will be issued to eligible candidates only through registered email IDs. Detailed instructions shall be provided in the call letter.
35. While appearing in the Selection process at the Institute, the candidates are required to make their own arrangements for food, transport, and stay, as hostel and guest house facilities are not available inside the campus during this period.

Application Procedure and Submission of Application Form.

- a. The candidate must apply online by visiting the website at <http://iiti.ac.in/recruitments/non-teaching-recruitment>. Or [Indian Institute of Technology Indore](#) Instructions for completing the application are available on the application website. Please refer to those instructions while filling in the application. The last date for submission of the online application is **30-06-2025 (IST 05.00 p.m.)**
- b. **All self-attested certificates or original scanned certificates** are to be uploaded as a pdf file along with the online application form. **SINCE NO HARD COPY OF THE APPLICATION IS BEING CALLED**, applicants are advised to upload all supporting documents carefully online, and there is **No Need to send a Hard copy of the application and documents as of now.**
- c. Applicants currently serving in Central/ State Govt./ Central/ State Autonomous bodies/ Public sector Undertaking (PSUs) are required to upload a No-Objection Certificate (NOC) with Vigilance Clearance Certificate from their current employers at a time of submitting online application, along with all other relevant certificates/ documents duly self-attested/ original scanned certificates. A hard copy of NOC or NOC through email need **NOT to be sent to IIT Indore**; it has to be uploaded to the portal only. No email or correspondence will be entertained in this regard after the last date of online application.
- d. It is mandatory to upload the last 5 years APARs (ACRs) in case of applying for a deputation position. No email or correspondence will be entertained in this regard after the last date of online application submission.
- e. The applicant should retain a copy of the filled application with the application reference number form for future reference.
- f. Referees will receive an auto-generated email from IIT Indore on the submission of an online application. Candidates are advised to follow up with their reference for submission of their comments/ feedback.
- g. Candidates facing any technical problems while applying for the online application may send their queries to the email address provided below. It will be answered till the closing date of the application only: recruitmentcell@iiti.ac.in or Phone: +91-731-6603537.

Sd/-
Registrar, IIT Indore