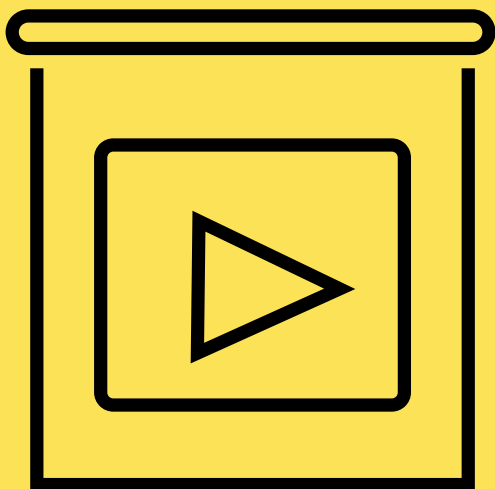# We are Hiring !

Project Associate

(Technical Role: *Building a Digital Audio Archive of Rare Sindhi Books*)

We are looking for a highly-motivated and responsive Full-Stack Developer to collaborate with us in building a user-friendly archival website. The role involves ensuring smooth integration of large audio files, structuring digital repositories, and providing effective storage solutions to support long-term access and preservation.

contact:
vandana.govindani@gmail.com
mob: 7000783002

Position Details:

- Duration : One Year
- Salary: 29,500
- Work Location : Hybrid (flexible with option of remote working)
- Start Date : Immediate

Requirements:

- Master's in Computer Science Engineering, Data Science, or allied fields.
- B.techs in computer Sciences and MCA with required skills and experience can apply.
- Candidate with experience in web designing, web development, and audio files management and storage will be preferred.
- Age below 35 years

Key responsibilities:

- Managing and assisting in the Audio recording, Audio Data Collection and Maintenance.

- Contribute to the design and development of a user-friendly archival website.

- Manage metadata tagging, repository structuring, and cloud-based storage solutions.

- Support transcription, annotation, and digital preservation tasks.

- Collaborate with project contributors for smooth execution.

- Maintain documentation of workflows and technical processes.

Technical Skills Needed:

- Programming: Python, JavaScript (React/Node.js)
- Audio Processing: Audacity, MP3/WAV tagging
- Cloud & API Integration: AWS, Firebase, REST APIs
- Digital Archiving: Metadata management & security
- Website Development: HTML, CSS, JavaScript, or CMS platforms
- Metadata Standards & Repository Management: Experience in digital preservation techniques

What we offer:

- The opportunity to contribute to a purpose-driven and impactful digital cultural initiative.
- A collaborative environment where you can work closely with researchers and learn about the impactful role of digital media in promoting and preserving cultural heritage.
- A central role in shaping the user experience and functionality of a rare literature-based digital archive for long-term preservation and access.
- Flexible work hours and remote working options to support a healthy work-life balance.
- A chance to engage with a meaningful project in the growing field of Digital Humanities and Cultural Archiving.
- Networking opportunities with leading academics and practitioners in digital humanities.
- Potential for future collaborations, depending on project needs and individual performance.

How to Apply:

Interested candidates can send their resumes and brief cover letters to
vandana.govindani@gmail.com.

Shortlisting & Interviews: Shortlisted candidates will be invited for an interview to discuss their experience, approach to web development, and how they envision contributing to the project.

During interview, Candidates will be expected to discuss and show us their projects/work on Web development and designing.

Submission Deadline: The last date for submission is 30 May 2025

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