



No.IITI/Rect./CNT-Sep./2023/

September 22, 2023

Indian Institute of Technology Indore (IIT Indore), an Institute of National Importance, is ranked in the top 14 engineering institutes in the country by National Institute Ranking Framework (NIRF) in the year 2023. IIT Indore is one of the second generation IITs established by Ministry of Education, Government of India. IIT Indore has made its presence felt as an important center of innovation, learning, teaching, and research. It has consistently secured the highest h-index rating amongst all new IITs. With being the preferred choice of one of the best talents including students, researchers, faculty and staff members, the Institute offers a state of art infrastructure and conducive work environment and infrastructure for research, innovation, and incubation.

IIT Indore invites applications from Indian nationals having excellent academic record and relevant work experience for the following position on Contract basis:

### **Senior Graphic Designer (1 Post)**

**Educational Qualification:** - Graduate in any Discipline with additional qualification in Design with proficiency in Adobe InDesign, Photoshop, and Illustrator.

**Experience:** - Minimum 10-12 years of work experience in Graphic Designing as a Senior Graphic Designer.

### **Required Skills:** -

**Senior Graphic Designer** with at least 10-12 experience in Visual Identity Design, Publication Design Environmental Graphics, and Signage Design; with realized projects. The candidate should be able to study the current situation and identify requirements, independently develop design proposals, create the necessary design documentation for tendering, and supervise the work being executed. Knowledge of Design Systems and creating Visual Identity Manuals and Signage and Wayfinding Manuals is a must. Experience with publishing and designing newsletters and journals will be an added qualification.

**Salary:** - ₹ 1 to 1.10 Lakh consolidated per month

**Age limit:** - 50 Years

### **General Instructions:**

1. All qualifications should have been acquired from Universities/Institutes/Boards/Councils etc. recognized by appropriate Statutory Authorities. The requirements of minimum qualification, experience, and/or age may be relaxed in the case of candidates with outstanding credentials and higher experience.

2. Candidates having work experience in the Private Sector and produce the experience certificate should submit the experience certificate in the letter head of the Company. The letterhead of the company should have the details of Company Registration Number and contact details of the signatory for confirmation.
3. Candidature of applicant shall be subject to verification of testimonials at a subsequent stage i.e., at the time of reporting for duty. In case candidate fails to submit the required supporting documents (as mentioned by them in their CV), his / her candidature may not be considered for an interview.
4. Only shortlisted candidates will be called for interview.
5. The engagement will be initially for 03 months on Term Contract. That will be renewed for a further period based on the periodic performance review of the candidate and the need of the institute. Selected candidates will be entitled for OPD facilities at Institute Health Centre. He / She will also be entitled for Leave as per Institute rules.
6. The engagement is not a regular employment and does not entitle any claim or privileges or benefits of regular employment.
7. Information about the shortlisted candidates and dates of interview conduction will be informed separately.
8. The Institute reserves the right to increase/decrease the number of vacancies advertised or to cancel the advertised positions.
9. The decision of IIT Indore in matters of selection will be final.
10. Candidates, who are fulfilling the above eligibility criteria, and are willing to apply for the post are requested to apply through email at [careers@iiti.ac.in](mailto:careers@iiti.ac.in) with the following details on or before 5.00 pm **(IST)** on **29-09-2023**:
  - Filled in signed application in the prescribed format clearly mentioning the age, qualification, and experience details with self-attested set of scanned copies of certificates.
  - List of 3 references with complete contact details.

# Application format is enclosed for reference and necessary action.

11. In case the information furnished by the candidate in any part is found to be false or incomplete or is not found to be conformity with eligibility criteria mentioned in the advertisement, the candidature/engagement will be considered as revoked/terminated.
12. Any sort of canvassing or influencing the official related to the recruitment/selection process would result in immediate disqualification of the candidate.
13. In case of any clarification/query candidates may contact on the email id [careers@iiti.ac.in](mailto:careers@iiti.ac.in) and contact number 0731-6603409, 9644193860.

**Sd/-**  
**Registrar, IIT Indore**