

IIT Indore Dissertation Policy for External Students

IIT Indore invites bright and motivated students to undertake their dissertation work under the guidance of its esteemed faculty members. This opportunity provides students access to the expertise and research facilities at IIT Indore to enrich their academic journey.

Application Process:

Students interested in pursuing their dissertation at IIT Indore must complete an **online application form**, providing their personal details and selecting their preferred faculty supervisor.

PhD students are not eligible for the dissertation work at IIT Indore.

Application form link for Undergraduate Students:

<https://docs.google.com/forms/d/e/1FAIpQLSdBoeNzouuPxGZXqYOdwwHnPSVRXmpivSFSYNJ-KrbAJjf1CQ/viewform>

Application form link for Postgraduate Students:

https://docs.google.com/forms/d/e/1FAIpQLSeGhVMDV33dCDz0IKV_BJJaOvxmWltBDUfaCLLqrbI1NHIY3w/viewform

Fees:

1. **Application Fee:** ₹500 (**non-refundable**). Please click on the link <https://pay.webfront.in/#/merchantinfo/indian-institute-of-technology-indore/7344>
 2. **Dissertation Fee for Six Months:**
 - **Undergraduate Students:** ₹20,000
 - **Postgraduate Students:** ₹25,000

Note: The dissertation fee is non-refundable.
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Dissertation Duration:

- Maximum duration: **One semester** (including vacation, approximately six months).
 - Start date: **In consultation with the IIT Indore faculty supervisor.**
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Eligibility Criteria:

- Students with a **CPI of 8.0 or above (or equivalent)** in their current academic program are eligible to apply.
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Application Deadline:

- **Last date to apply: January 31, 2025, by 5:00 PM (17:00 hrs).**

Selection Process:

- Each faculty member at IIT Indore may select **only one student** (either undergraduate or postgraduate) for the dissertation work.
- Selected students will receive a payment link for the dissertation fee.

Identity Cards:

- In coordination with the concerned department, the ACR Office will issue identity cards for the duration of the dissertation work.
- Students must carry their I-card at all times within the IIT Indore campus.

Accommodation:

- IIT Indore does not provide accommodation for dissertation students.

No Dues Clearance:

- Students must complete the **No Dues Clearance process** (Annexure I) and submit the clearance form to the ACR Office at the end of their tenure.
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Dissertation Submission and Certificate:

- Students must submit a brief report of their dissertation work to their supervising faculty member within **two weeks of completion**.
 - Upon recommendation from the supervising faculty member, the ACR Office will issue the certificate of completion.
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Required Documents:

Students must submit the following documents as part of their application:

1. **No Objection Certificate (NOC):** From the Head of the Department (HoD) of the parent institution.
 2. **Recommendation Letter:** From a faculty member of the parent institution.
 3. **Institute ID Card:** From the parent institution.
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Safety Declaration:

- Before beginning any experimental work, students must sign a **Safety Declaration form** (Annexure II).
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Terms and Conditions and Important Instructions:

1. The application fee, once paid, is non-refundable.
2. The application fee payment transaction number should be compulsorily mentioned in the application form.
3. Upload the application fee payment receipt while compulsorily filling out the application form.
4. Read the important instructions carefully before filling out the application form.
5. The students are requested to fill in all the details in the Google form compulsorily. Incomplete forms will not be accepted.
6. All the fields in the form must be filled out compulsorily.
7. The applications not meeting the minimum eligibility criteria will not be considered.
8. The students must contact the concerned IIT Indore faculty member for any query/clarification.
9. The students must upload NOC from the parent institution's HOD.
10. The students must upload one recommendation letter from the parent institute faculty member.
11. The students must upload the Institute ID card of the parent institution.
12. **The application fees/dissertation fees, once paid, are non-refundable.**
13. **Payment receipts should be uploaded compulsorily.**
14. **The students need to arrange for accommodation on their own. No accommodation will be provided to the selected students by IIT Indore.**
15. **Please read the instructions carefully before filling out the application form.**
16. **PhD students are not eligible for the dissertation work at IIT Indore.**

Links:

For Application fees:

<https://pay.webfront.in/#/merchantinfo/indian-institute-of-technology-indore/7344>

Application form link for Undergraduate Students:

<https://docs.google.com/forms/d/e/1FAIpQLSdBoeNzouuPxGZXqYOdwwHnPSVRXmpivSFSYNJ-KrbAJf1CQ/viewform>

Application form link for Postgraduate Students:

https://docs.google.com/forms/d/e/1FAIpQLSeGhVMDV33dCDz0IKV_BJJJaOvxmWltBDUfaCLLqrb11NHIY3w/viewform