

Standard Operating Procedure (SoP)

For Nominators of Young Alumni Achievers Award (YAAA) 2025

This SOP outlines the steps for nominating a candidate for the YAAA 2025, ensuring completeness, clarity, and alignment with the selection criteria.

Step 1: Ascertain eligibility criteria:

Before proceeding, ensure that the nominee:

- Is an alumni of IIT Indore.
- Is 42 years of age or younger (as of June 30, 2025).
- Has significant achievements in one of the specified nomination categories.

Step 2: Information required for filling out the nomination form:

1. **Nominee's Name**
2. **Nomination Category:**
Nominations are sought in the following categories:
 - Academic Excellence/Govt. & Public Service/Social Sector/Technology Innovation/Research Contribution
 - Corporate World/Entrepreneurial Excellence
3. **Nominee CV** (to be filled by the nominee as per attached format)
4. **Nominator's details.**

Step 3: Write the Statement of Suitability in the given Google form:

Compose a compelling justification for the nomination (~250 words), covering (to be filled by the nominator):

- The nominee's key accomplishments and recognition.
- Impact on their field, society, or the public at large.
- Alignment of the achievement with the YAAA's core values: professional excellence, societal contribution, leadership, and innovation.

Step 4: Submit Nomination:

Fill out the nomination Google form and attached the nominee CV (as per given format)

Google form Link for the nomination: <https://forms.gle/G28xiSymwRY9B9B49>

CV Format for the Alumni:

https://docs.google.com/document/d/1XCt7TDSzy7_zSRbDFsQwcDASpPFYS9cc/edit?usp=sharing&oid=117600206685529878033&rtpof=true&sd=true