

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	24-12-2025 15:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	24-12-2025 15:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Education
विभाग का नाम / Department Name	Department Of Higher Education
संगठन का नाम / Organisation Name	Indian Institute Of Technology (iit)
कार्यालय का नाम / Office Name	Indore
कुल मात्रा / Total Quantity	1
वस्तु श्रेणी / Item Category	Supply and Installation of High-Performance Laboratory Raman Instrument
GeMARPTS में खोजी गई स्ट्रिंग्स / Searched Strings used in GeMARPTS	High-Performance Laboratory Raman Instrument
GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS	High-Pressure High-Temperature Reactor, Ultra low temperature laboratory deep freezer, high performance power supplies, Laboratory Incubators, Sieve Shaker, Laboratory Stirrer, Lead Acid Storage Batteries For Motor Vehicles with Light Weight and High Cranking Performance (V2) Conforming to IS 14257, Laboratory Hot plate, High Performance Liquid Chromatography (HPLC) System, Laboratory Drying Oven
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	<ul style="list-style-type: none"> Raman Spectrophotometer System (Forensic use) High performance Thin Layer Chromatography (HPTLC) High Performance Liquid Chromatography (HPLC) System
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	22 Lakh (s)
मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का) / OEM Average Turnover (Last 3 Years)	90 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	3 Year (s)

बिड विवरण/Bid Details	
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Exemption for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Exemption for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़/ Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/ Do you want to show documents uploaded by bidders to all bidders participated in bid?	No
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
विगत प्रदर्शन / Past Performance	80 %
बिड से रिवर्स नीलामी सक्रिय किया/ Bid to RA enabled	No
बिड का प्रकार/ Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/ Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
मूल्यांकन पद्धति/ Evaluation Method	Total value wise evaluation
वित्तीय दस्तावेज की आवश्यकता है / Financial Document Required	Yes
मध्यस्थता खंड/ Arbitration Clause	No
सुलह खंड/ Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	90000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	38

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Registrar

Indore, Department of Higher Education, Indian Institute of Technology (IIT), Ministry of Education
(Registrar IIT Indore)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता / MII Purchase Preference

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में है / Purchase Preference to MII sellers available upto price within $L1+X\%$	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50

सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement(Preference to Make-in-india) order 2017 date 16.09.2020(as amended and applicable time to time)	Yes, in compliance with the MII ORDER : DPIIT Order(as amended and applicable time to time)
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	25

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover, shall upload the supporting documents to prove his eligibility for exemption.
3. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
4. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover shall upload the supporting documents to prove his eligibility for exemption.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
7. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid

document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

8. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

9. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

10. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
11-12-2025 15:00:00	Prebid Meeting Thursday, December 11 · 3:00 – 4:00pm Google Meet link: https://meet.google.com/otn-qoyk-tkk

Supply And Installation Of High-Performance Laboratory Raman Instrument (1 set)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

क्रेता विशिष्टि दस्तावेज़ /Buyer
Specification Document

[Download](#)

उपरोक्त मद के लिए इंस्टॉलेशन कमीशनिंग एंड टेस्टिंग (आईसीटी) का विवरण / **Installation Commissioning and Testing (ICT) details for the above item:**

% of Product Cost Payable on Product Delivery	80%
Min Cost Allocation for ICT as a % of product cost	20%
Number of days allowed for ICT after site readiness communication to seller	30 Days

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/**Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Ankit Yadav	453552,IIT Indore, Khandwa Road, Simrol, Indore	1	98

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

Dr. Neha Singh
Indian Institute of Information Technology
Bhopal
Near Kali Mata Mandir, Bhopal
Madhya Pradesh 462003
.

3. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

4. **Generic**

Bidders shall quote only those products (Part of Service delivery) in the bid which are not obsolete in the market and has at least 5 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

5. **Generic**

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

6. **Generic**

Installation, Commissioning, Testing, Configuration, Training (if any - which ever is applicable as per scope of supply) is to be carried out by OEM / OEM Certified resource or OEM authorised Reseller.

7. **Generic**

Manufacturer Authorization:Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

8. **Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

Registrar IIT Indore
Account No.
36948979864
IFSC Code
SBIN0030524
Bank Name
State Bank of India
Branch address
Simrol, Khandwa Road, Tehsil- Mhow, District- Indore (M.P.)

. Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

9. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

Registrar IIT Indore
Account No.
36948979864
IFSC Code
SBIN0030524
Bank Name
State Bank of India
Branch address
Simrol, Khandwa Road, Tehsil- Mhow, District- Indore (M.P.)

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

10. Certificates

ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.

11. Certificates

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

12. Turnover

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

13. Turnover

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

14. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

15. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

16. Service & Support

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

17. Warranty

Warranty period of the supplied products shall be 3 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

18. Past Project Experience

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a.

Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

19. Past Project Experience

The Bidder / OEM {themselves or through reseller(s)}, should have executed project for supply and installation / commissioning of same or similar Category Products during preceding 3 financial years (i.e. current year and three previous financial years) as on opening of bid, as per following criteria:

- (i) Single order of at least 35% of estimated bid value; or
- (ii) Two orders of at least 20% each of estimated bid value; or
- (iii) Three orders of at least 15% each of estimated bid value.

Satisfactory Performance certificate issued by respective Buyer Organization for the above Orders should be uploaded with bid. In case of bunch bids, the Category related to primary product having highest bid value should meet this criterion

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the

same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

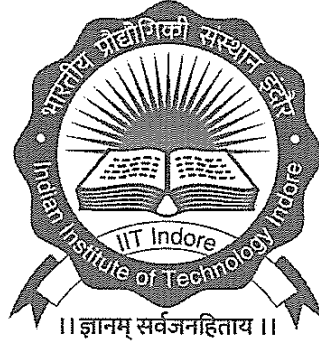
- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



भारतीय प्रौद्योगिकी संस्थान इंदौर
सिमरोल, खंडवा रोड, इंदौर, पिन- 453552

Indian Institute of Technology Indore
Simrol, Khandwa Road, Indore- 453552

GeM Bidding Document

For

Supply and Installation of
High-Performance Laboratory Raman
Instrument



GeM
Government
e Marketplace

Document to be submitted online on GeM
for
(Technical & Financial Bid as per Schedule of requirement)

अनुभाग-1 /SECTION - I
विशेष नियम एवं शर्तें / SPECIAL TERMS AND CONDITIONS

1. Any bidder from a country sharing a land border with India will be eligible to bid in this tender only if the bidder is registered with the Department for Promotion of Industry and Internal Trade (DPIIT) as per vide Ministry of Finance OM No. 6/18/2019-PPD dated 23rd July 2020 and its subsequent amendments.
2. Benefits to Micro and Small (MSEs)/Start-Up will be applicable under PP Policy 2012 and its subsequent amendments for MSEs as per guidelines issued by Ministry of MSME.
3. The Public Procurement (preference to Make in India) will be applicable under Order 2017, DIPP, MoCI Order no. P-45021/2/2017-B.E.II dated 15th June 2017 and its subsequent amendments.
4. **Payment: No advance payment will be made in any case.** Payment will be released through bank NEFT/RTGS transfer after supply, installation testing, inspection & commissioning of the item(s) and if found satisfactory with regard to quality, quantity and specifications ordered. The payment will be released after statutory deductions within 30 days. For the payment, the firm has to submit Supplier's Invoice indicating, inter alia description and specification of the goods, quantity, unit price, total value; challans(s), manufacturer's guarantee certificate; bank details/cancelled cheque, installation report, performance bank guarantee etc. to the Assistant Registrar, MM Section, IIT Indore.
The payment terms will be:-
 - (i) 80% of the unit cost will be paid against delivery of the goods received in good conditions at IIT Indore and accepted by the user department.
 - (ii) 20% of the balance of each unit cost will be paid after Satisfactory Installation, Commissioning, Testing & Training (if required) of the IIT employees and submission of performance bank guarantee.
5. **Performance Security:**
 - a. Within Fifteen days (or any other period mentioned in Tender Document or Contract) after the issue of Contract/Purchase Order by the Procuring Entity, the firm shall furnish to the IITI, performance security, valid up to **sixty days** after the date of completion of all contractual obligations by the contractor, including the warranty obligations.
 - b. The **5%** amount of the order value shall be stipulated in Tender Document or Contract denominated in Indian Rupees or the currency of the contract and shall be in one of the following forms:
 - I. Unless otherwise stipulated in Tender Document or Contract, Account Payee Demand Draft or Fixed Deposit Receipt is drawn on any commercial bank in India, favoring the authority mentioned in therein (or FA&CAO of the Procuring Organization, if not mentioned).
 - II. Bank Guarantee issued by a commercial bank in India, in the prescribed form provided in Form X.
 - c. If the contractor, having been called upon by the Procuring Entity to furnish Performance Security, fails to do so within the specified period, it shall be lawful for the Procuring Entity at its discretion to annul the award and enforce Bid Securing Declaration (in lieu of

TENDER No.: IITI(MM)/BSBE/115/PRJ/HJ/2025-2026

forfeiture of the Bid Security), besides taking any other administrative punitive action like 'Removal from List of Registered Suppliers' etc.

6. BANK DETAILS:

Account Holder : Registrar IIT Indore

Account No. : 36948979864

IFSC Code : SBIN0030524

Bank Name : State Bank of India

Branch Address : Simrol, Khandwa Road, Tehsil- Mhow, District- Indore (M.P.)

7. **Pre dispatch Inspection (If required/asked)** - The firm should arrange the pre-dispatch inspection prior to packing & dispatching of the item if asked by the IIT Indore. The firm should share the entire details of the quoted items with original images, catalog and schematic diagrams before packing. Virtual/Online or physical inspection may be done by the IIT Indore technical committee.
8. Items should be delivered only on working days (Monday to Friday) during office hours only i.e. between 10:00 a.m. to 05:00 p.m.
9. **PRE- INSTALLATION:** Please also mention the pre-installation requirements for the equipment like ambient temperature, humidity, civil work, weather specifications, power specifications, etc. When items are provided full performance satisfaction should be demonstrated.
10. **Liquidated Damages:-** As time is the essence of an order, the date of delivery should be strictly adhered to, otherwise the delivery in full or in part may not be accepted and penalty for late delivery will be imposed @ 0.5% (Half Percent) per week subject to a maximum of 10% of the total value of supply order & beyond 10% subject to approval of IIT Indore. In case of delay in satisfactory Installation Commissioning, Testing, Inspection, Certification etc. also the same rate of penalty shall be liable. Non- Delivery of material/service may lead to forfeiture of PBG and debarment of the supplier.
11. **Delivery: Free delivery at IIT Bhopal.**
12. In case the equipment offered requires maintenance after the expiry of the warranty, please indicate the approximate cost of comprehensive and on-call basis maintenance and also the availability of local support or otherwise.
13. IIT Indore reserves the right to modify/alter/insertion or deletion on any part of the tender document to ensure fulfillment of its material & service requirement at any stage.
14. The instructions about bidding given in this advertisement and the tender documents should be read thoroughly before bidding. IIT Indore reserves the right to accept or reject any or all quotations at any stage without assigning any reason whatsoever it may be.
15. **Breach of Terms and Conditions:** IIT- Indore reserves the right to accept or reject or cancel any or all inquiries or quotations at any stage without assigning any reason thereof. In case of cancellation of order due to Non-compliance of with Terms and Conditions and Breach of the Contract, no compensation will be paid towards the progress of order/procurement.
16. **Governing Law:** The order placed will be a contract between the supplier and the buyer and shall be governed by the laws of India and under the contract shall be taken by the parties only

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in Indore, M.P India to competent jurisdiction. All Domestic and International disputes are subject to Indore, M.P. jurisdiction only.

17. Please note clearly that the Bids sent through FAX, E-mail, by hand and/or by any post/courier shall not be accepted/ processed, in any case.

18. All other General Terms & Conditions will as per GeM GTC 4.0 v1.12.

19. All communications with respect to the tender shall be addressed only to:

**Assistant Registrar,
Materials Management Section
4th Floor, Abhinandan Bhawan (West Wing),
Indian Institute of Technology, Indore
Khandwa Road Simrol, Indore- 453552
Tel.: 0731660- Ext. 3580/3162
Email: ankityadav@iiti.ac.in / mms@iiti.ac.in**

20. The Quantity mentioned above is also indicative and might change in the final order.

21. Format for Price Breakup (FORM-XI) must be uploaded at the time of Price bid submission. Non-Compliance of the above condition by the bidders will amount to non-eligibility for which tender has been floated and its bid shall be liable to be rejected summarily.

22. General Instructions (From Packing at Supplier's factory to Installation at Purchaser's destination):

a) Site Preparation: The supplier should inform the Institute about the site preparation, if any, needed for the installation of equipment, immediately after the receipt of the purchase order. The supplier has to state in detail the floor Space, electrical power/UPS and air-condition requirements in the technical bid. The supplier should continuously monitor the pre-installation requirements and see that everything is ready before the equipment is transferred to the site for installation.

b) Packing and Transportation: The supplier should provide the Goods with high quality packing which can prevent their damage or deterioration during transport to their final destination. The packing should be able to withstand the rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. While transferring the Goods to final destination, their packing case size and weights should be taken into consideration. Further, at all transit points, the heavy handling facilities should be used for smooth handling purposes.

c) Insurance: The Goods supplied under the Contract should be fully insured in Indian Rupees against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery. The insurance shall be obtained by the suppliers in an amount equal to "the value of the goods + the value total tax" from "warehouse to warehouse" (final destinations) on "all risks" basis including war risks and strikes.

d) Delivery and Unloading: The equipment should be delivered to IIIT Bhopal as per the delivery period mentioned in the Purchase/Contract Order. The supplier should ensure to unload all the materials (equipment and other related accessories etc.) to the installation site at IIIT Bhopal. Unloading of the goods at IIIT Bhopal is the responsibility of the supplier. No manpower will be provided by IIIT Bhopal.

e) Installation and Demonstration: Installation should be done by the supplier at free of cost within 30 days from the date of delivery of the item. Installation, complete interfacing of the

system with its subsystems, and commissioning is to be carried out by the vendor's factory-trained engineers, followed by a demonstration of the system's performance fully to the user's satisfaction. Supplier should show the performance of the equipment as per specifications agreed based on claims made in their brochures or specification sheet.

f) Inspection: The inspection of the system will be done by an IIT INDORE / IIIT Bhopal technical expert in the presence of the supplier's representative. In case of receipt of the material in short supply or damaged condition, the supplier will have to arrange the supplies/replacement of goods free of cost pending the settlement of the insurance case wherever applicable on FOR basis at IIT INDORE.

g) Warranty: The warranty period should begin from the date of successful installation, commissioning and training at IIT INDORE / IIIT Bhopal. Main equipment and all accessories must have comprehensive warranty, and warranty should cover all parts & labour work involved. Supplier will have to undertake comprehensive maintenance of the entire hardware components, software, equipment, support and accessories supplied by the supplier at the place of installation of the equipment. The supplier warrants that all the Goods are new, unused, not substandard and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the contract. The supplier further warrants that all Goods supplied under this contract will have no defect arising from design, materials or workmanship. The defects, if any, during the guarantee/warranty period are to be rectified free of charge by arranging free replacement wherever necessary. Collecting faulty Hardware from onsite and provisioning the replacement of hardware under warranty at onsite should be the responsibility of the supplier. If the supplied material is not used during the service period for replacing the faulty item, the supplier should extend the warranty period equal to the period during which material is not used.

h) Training (if required/asked): Onsite training should be provided by the supplier at free of cost to the users designated by IIT INDORE / IIIT Bhopal on all specified capabilities of the instrument by the company person. At least 3 days training should be provided each year during the warranty period. During training the hardware, software, operation, safety procedure, handling emergency situations and maintenance of the instruments should be explained.

ADVISORY ON FRAUD CALLS/MESSAGE MADE IN THE NAME OF IIT INDORE

(a) This is to inform you that no officials from the IIT Indore make any telephone calls/messages/emails/whatsapp seeking personal or irrelevant information from the bidder. In case any additional documentation is required from bidder, it is sought only through the official email(s) originating from the institute domain name i.e. @iiti.ac.in.

(b) **No tender/application/documentation fee is applicable for any type of the tenders being floated by this institute.**

(c) The IIT Indore hereby advises all the bidders to refrain from entertaining any suspicious telephone calls /messages/emails/whatsapp made in the name of IIT Indore asking for money on behalf of the institute. **They are also advised not to reveal any personal information or transfer any money in response to such calls/messages/emails/whatsapp.**

(d) Moreover, they should bring such matters to the notice of the institute viz email to mms@iiti.ac.in.

(e) In case any bidder responds and becomes prey to any such fraudulent communication the responsibility shall not lie with this institute.


Assistant Registrar
Material Management Section

TENDER No.: IITI(MM)/BSBE/115/PRJ/HJ/2025-2026

अनुभाग-2 / SECTION- II

आवश्यक योग्यता मानदंड/ Essential- Qualification Criteria

भाग – 1 /PART - I

LIST OF DOCUMENTS TO BE UPLOADED WITH TECHNICAL BID

Sl. No.	Details	Supporting Document Should be Submitted
1.	Bidder Information	As per enclosed FORM – V
2.	The Bidder should be OEM/ Authorized - Distributors/ Dealers/ Firms and should have the existence of firm for a minimum period of 5 years.	Valid certificate of Incorporation/ Registration of the firm.
3.	Bidder should submit a valid manufacturers authorization (in case bidder is not an OEM) and warranty support declaration from the OEM specific to this tender.	The same should be on the Letterhead of the concerned OEM. In case of Authorized- distributor/ dealer/ firm, a copy of the valid authorization certificate shall be enclosed. (As per FORM – I) Note- Offer submitted without proper authorization shall be liable to be rejected summarily.
4.	Udyam Certificate if bidder claim MSEs should be as per GeM_GTC Clause 04, Point no (xiii), m, (i) Note- Exemption for MSME's under this clause shall be given to only those bidders who are OEM and have a valid UDYAM certificate with major activity as "Manufacturing". (Traders/Authorized dealers shall not be eligible for any exemption).	Self-certified copies of documents.
5.	Startup Certificate if bidder claim as a startup to this tender item.	Self-certified copies of documents.
6.	WORK EXPERIENCE: The Vendors / Bidders should have work experience as per the following parameters. Three similar completed work costing not less than Rs. 7,00,000/- in last 3 (Three) financial years for any Govt./Semi Govt./Centrally Funded Technical Institutes (CFTI) which includes IITs, IISERs, IIMs, NITs, IIITs, IISc and IEST, CSIR Institutes, Central Universities and /or DAE Institutes (NISER, TIFR). OR	Work orders and satisfactory completion valid certificates issued by respective buyer organization of the above order in support of experience to be enclosed. Without submission of completion certificate the experience will not be considered. The valid certificate should be in Letter Head of the concerned government organization with

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	<p>Two similar completed work costing not less than Rs. 9,00,000/- in last 3 (Three) financial years for any Govt./Semi Govt./Centrally Funded Technical Institutes (CFTI) which includes IITs, IISERs, IIMs, NITs, IIITs, IISc and IEST, CSIR Institutes, Central Universities and /or DAE Institutes (NISER, TIFR).</p> <p style="text-align: center;">OR</p> <p>One similar completed work costing not less than Rs. 16,00,000/- in last 3 (Three) financial years for any Govt./Semi Govt./Centrally Funded Technical Institutes (CFTI) which includes IITs, IISERs, IIMs, NITs, IIITs, IISc and IEST, CSIR Institutes, Central Universities and /or DAE Institutes (NISER, TIFR).</p> <p>Note: Similar work means Supply & Installation of High-Performance Laboratory Raman Instrument</p>	authorized signatory.
7.	List of other Govt. Departments, Public Sector units and Central Autonomous Bodies for which the bidder is supplying material or having the similar type of contracts and a valid certificate regarding the satisfactory performance of the contract.	As per enclosed FORM VI
8.	Bidder Acceptance of Tender Document	As per enclosed FORM VII
9.	<p>The bidder should not have been blacklisted by any Government / Semi Government / Board /Corporations /Autonomous Body/ PSU. An undertaking/declaration in this regard should been closed. If any such matter i.e. of blacklisting /suspension is subjudice, even then the concerned firm shall be technically disqualified.</p> <p><i>"If any one or more Partner/ Directors of any debarred/blacklisted agency promotes or forms a new contracting firm or a sister-concern firm of the said debarred/blacklisted agency, then it shall also be considered as a debarred /blacklisted firm".</i></p>	As per enclosed FORM IV
10.	The quoted products should not be under end of sales or end of support in next 05 (five) years from the date of submission.	As per enclosed FORM XII
11.	Make In India*- Class-I or Class-II Local Supplier.	A Self-Declaration Certificate regarding "Class-I or Class-II Supplier" for the tendered item as per the Form-III is to be submitted.

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12.	<p>FINANCIAL TURNOVER: The Bidder Annual Financial Turnover should more than Rs. 22,00,000/- during the last three financial years namely 2021-22 2022-23 and 2023-24.</p> <p style="text-align: center;">And</p> <p>In case of OEM, the Average Annual Turn Over should be Rs. 90,00,000/- during the last three financial years namely 2021-22 2022-23 and 2023-24</p> <p>The Vendors / Bidders should not have incurred any loss during the last 3 (Three) financial years upto 31st March, 2024. Profit after Tax should be positive for the above-mentioned period.</p>	<p>As per enclosed FORM VIII and Attach a separate neatly typed sheet on the letter head of Registered Chartered Accountant OR enclose copies of audited Balance Sheet and Profit & Loss Statement for the previous 3 financial year as specified in bid document and further details if required may be asked from the contractor after opening of technical bids. There is no need to upload entire voluminous balance sheet.</p>
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Note:-

1. Non-Compliance with any of the above conditions/points by the bidder will amount to non-eligibility for which tender has been floated and its bid shall be liable to be rejected summarily.

(Signature of the Tenderer/Owner)

Name:

Date:

Official Seal

(Bidder should submit compliance matrix along with Technical Bid)

Item details and technical specifications as mentioned below: Supply & Installation of High-Performance Laboratory Raman Instrument.

Sr.No	Specifications	Qty	Compliance If Yes/ No	Deviation If Any
1	High-Performance Laboratory Raman Instrument	01		
1.	High Performance Laboratory Raman Analyser			
2.	785 nm frequency-stabilised, narrow-linewidth diode laser			
3.	laser linewidth ≤ 0.15 nm			
4.	Adjustable optical power output from zero to 350 mW			
5.	Electronic Laser shutter control			
6.	High sensitivity, ultra-low noise CCD spectrograph			
7.	CCD detector cooled to - 50° to - 60° C			
8.	Spectral range from 100 to 3300 cm^{-1}			
9.	Spectral resolution $\leq 5 \text{ cm}^{-1}$ or better and across the full Raman range (100–3300 cm^{-1})			
10.	Pixel resolution approx. 1.8 cm^{-1} per pixel or better			
11.	16-bit dynamic range for signal intensity			
12.	High-throughput fibre optics probe			
13.	Rayleigh rejection O.D. ≥ 8 at laser wavelength			
14.	Working distance options: standard 7 mm probe tip, supplied along with an additional 3–4 mm high-NA probe tip			
15.	3-meter jacketed fiber-optic cable (mandatory) for safe sample access, supplied along with the standard 1.2-meter cable			
16.	fiber cable available: 3 meters is required)			
17.	Standard Data acquisition system (i7, 16 GB RAM, 512 GB SSD) with licensed instrument control and data collection software, including licensed modules			

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	for baseline correction, smoothing, chemometric analysis (PCA, PLS-DA), peak analysis, and full raw spectral data export (ASCII/TXT/CSV)			
18.	19 VDC power supply, 100-220 VAC 50/60 Hz input			
19.	10° -40° C operating temperature range			
20.	Dark Enclosure with Up-down Stage			
21.	Sample Holder for measuring liquid samples in vials or cuvettes, along with a temperature-controlled sample holder (10–50 °C)			
22.	785 nm high-NA lens tube with 3 mm working distance supplied along with an additional high-NA 7 mm working-distance lens tube			
23.	Precision XYZ micro-positioning stage (1 µm resolution) for accurate probe alignment			
24.	Warranty: 03 years			

OPTIONAL ITEMS: -

1. Optical vibration-isolation table (minimum 4 ft × 3 ft with pneumatic isolation).
2. Spare fiber-optic probe tip, spare excitation/collection fiber, and full calibration kit including silicon and polystyrene Raman standards.
3. Accessories must include SERS-compatible sample mounts and optical configuration support for Ag/Au SERS substrates.
4. 532 Nm Diode Laser.

Note:

- A. The bidder should submit his acceptance against each column as YES/NO and if No, the bidder should specify the deviation.
- B. Valid proof of the document in support of the claim to be enclosed with the technical bid.
- C. All communications with respect to the tender shall be addressed only to:

Assistant Registrar,
Materials Management Section
4th Floor, Abhinandan Bhawan (West Wing),
Indian Institute of Technology, Indore
Khandwa Road Simrol, Indore- 453552
Tel.: 0731660- Ext. 3592/3551
Email: mms@iiti.ac.in/ankityadav@iiti.ac.in

(Signature of the Bidder, with Official Seal)

TENDER No.: IITI(MM)/BSBE/115/PRJ/HJ/2025-2026

अनुभाग-2 / SECTION- II

अमूल्यंकित तकनीकी बोली / UNPRICED TECHNICAL BID

भाग – 3 /PART - III

(Bidder should provide the following details on Letter head)

TENDER NO.: IITI(MM)/BSBE/115/PRJ/HJ/2025-2026

Date:

Name of the Bidder _____

Sr. No.	Item Description	Qty	Make	Model	HSN Code	GST %	Country of Origin
1	High-Performance Laboratory Raman Instrument	01					

Sl No.	Other Terms & Conditions		Compliance Yes/No
1.	Payment terms	Please refer Section-I Point-4	
2.	Delivery Period	Within 14 weeks from the date of Purchase/GeM Contract Order and also refer Section-I Point-22 (d)	
3.	Installation	Please refer Section-I Point-22 (e)	
4.	Warranty	Onsite 03 years warranty from the date of successful Installation, commissioning, testing and training and also refer Section-I Point-22 (g)	
5.	Charges	Freight, unloading, insurance, delivery and any other kind of charges will be borne by the vendor/firm/supplier.	
6.	Service Support	Bidder should provide onsite service support.	
7.	Training	Please refer to Section-I Point-22 (h).	
8.	Photographs and catalogues related to material/items should be enclosed in the technical bid and Dimensions of material/item, weight and space requirements should also be submitted in technical offer.		

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प्रपत्र -1 / FORM-I

निर्माता का अनुज्ञा और वारंटी समर्थन पत्र

**MANUFACTURER'S AUTHORIZATION & WARRANTY SUPPORT DECLARATION
(ON OEMs Letter head)**

Date: _____

Tender No / GeM bid no: IITI(MM)/BSBE/115/PRJ/HJ/2025-2026

To,
The Registrar
Indian Institute of Technology Indore

We, _____ [name of Manufacturer], who are official manufacturers of [Insert type of goods manufactured] having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following goods, manufactured by us [insert name and or brief description of the goods], and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee, warranty, availability of spare parts and AMC support in accordance with the Terms and Conditions of Contract with respect to the Goods offered by the above firm.

Authorized representative of the Manufacturer Authorized representative Bidder

Signature:

Signature:

Name:

Name:

Address:

Address:

Mobile No:

Mobile No:

Email ID:

Email ID:

प्रपत्र -2 / FORM-II

स्थानीय सामग्री के लिए घोषणा

Declaration for Local Content

(To be given on Company Letter Head - For tender value below Rs.10 Crores)
(To be given by Statutory Auditor/Cost Auditor/Cost Accountant/CA for tender value above Rs.10 Crores)

Date: _____

To,
The Registrar
Indian Institute of Technology Indore

Sub: Declaration of Local content

Tender No: _____

Name of Goods & Services: -

1. Country of Origin of Goods being offered: _____

2. We hereby declare that items offered has ____% local content **(Please provide exact %)**.

3. Details of location at which local value addition will be made / made: (Complete address to be mentioned)

"Local Content" means the amount of value added in India which shall, be the total value of the item being offered minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.

"*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law."

Yours Faithfully,

(Signature of the Tenderer/Owner)

Name:

Date:

Official Seal

TENDER No.: IITI(MM)/BSBE/115/PRJ/HJ/2025-2026

प्रपत्र -3 / FORM-III

डीपीआईआईटी पंजीकरण के लिए घोषणा पत्र

Declaration for DPIIT Registration (on OEM's Letter Head)

CERTIFICATE BY BIDDER- DPIIT REGISTRATION

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, / if from such a country, has been registered with the Competent Authority (copy of the Registration Certificate enclosed).

I hereby certify that his bidder fulfils all requirements in this regard and is eligible to be considered.

(Signature of the Tenderer/Owner)

Name:

Date:

Official Seal

प्रपत्र -4 / FORM-IV

स्वच्छ छवि/कोई कानूनी कार्रवाई नहीं होने के संबंध में घोषणा पत्र

DECLARATION REGARDING CLEAN TRACK/NO LEGAL ACTION

(to be provided on letter head of the firm)

I hereby certify that the above firm namely _____ is neither blacklisted by any Central/State Government/Public Undertaking/Institute nor any criminal case registered / pending against the firm or its owner/ partners anywhere in India preceding three years from the date of publishing of tender.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:

Authorized Signatory

Name:

Place:

Designation:

Contact No.:

प्रपत्र -5 / FORM-Vबोलीदाता सूचना प्रपत्र**BIDDER INFORMATION FORM**

SI	Details	
1	Company Name	
2	Registration Number	
3	Manufacturer /Distributor for the quoted product	
4	Registered Address	
5	Name of Partners /Director	
6	City /Postal Code	
7	Company's Establishment Year	
8	Company's Legal Status (tick on appropriate option)	1) Limited Company 2) Undertaking 3) Joint Venture 4) Partnership 5) Others (In case of Others please specify)
9	Company Category	1) Micro Unit as per MSME 2) Small Unit as per MSME 3) Medium Unit as per MSME 4) Ancillary Unit 5) SSI 6) Others (In case of Others please specify)
10	Contact Name Email Id MOBILE NO.	
11	BANK DETAILS	Name of Beneficiary : A/c. No. CC/CD/SB/OD: Name of Bank : IFSC NO. (Bank) : Branch Address and Branch Code:
12	Vendor's PAN No. (Should be attached)	
13	Vendor's GST No. (Should be attached)	

प्रपत्र -6 / FORM-VI

पिछली आपूर्ति आदेश सूची प्रारूप

PREVIOUS SUPPLY ORDER LIST FORMAT

Order placed by {Full address of Purchaser}	Order No. and Date	Description and quantity of ordered equipment	Value of order	Contact Person along with Telephone no., Fax no. and e- mail address.

Note: The Evaluation Committee may seek additional information from the existing users at IIT Indore or from any other Institutes, these feedbacks will be considered for technical evaluation.

(Signature of the Tenderer/Owner)

Name:

Date:

Official Seal

प्रपत्र -7 / FORM-VII

निविदा शर्तों की स्वीकृति हेतु
ACCEPTANCE OF TENDER TERMS

(To be given on Company Letter Head)

Date: _____

To,
The Registrar
Indian Institute of Technology Indore

Sub: Acceptance of Terms & Conditions of Tender. IITI(MM)/BSBE/115/PRJ/HJ/2025-2026"

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: _____ as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein and I have no objection for any of the content of the bid document. The rates quoted by me/us are valid and binding on me/us for acceptance till the validity of bid.
3. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.
4. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
5. I / We do hereby declare that we have quoted our firm rates inclusive of taxes if not mentioned extra.
6. I/We agree to hold this offer open until **180 days** and shall be bound to supply/commission/install/test the equipment and dispatch the same within the specified period.
7. **I/We agree that in case if we fail to deliver the goods/complete the work/supply within the stipulated time, then institute has full power to compound the liquidity damages or forfeit the Bid Security/Security Deposit or any necessary action as deemed fit can be taken by the IIT Indore.**
8. The articles shall be of the best quality and of the kind as per the requirement of the institution. The decision of the IIT Indore, India (herein after called the said officer) as regard to the quality and kind of article shall be final and binding on me. Should the said officer deem it necessary to change any article on being found of inferior quality, it shall be replaced by me/us free of cost in time to prevent inconvenience.
9. I/We declare that no legal/financial irregularities are pending against the proprietor/partner of the bidding firm or manufacturer.

TENDER No.: IIT(MM)/BSBE/115/PRJ/HJ/2025-2026

10. I/We undertake that the items supplied are as per Demonstration/Catalogue/technical literature description.
11. I/We undertake that the quoted rates are not higher than that approved in any other Govt. Institutions in India for the same items during the current Financial Year.
12. I/we do hereby confirm that the prices/rates quoted are fixed and are at par with the prices quoted by me/us to any other Govt. of State/Central//Institute/Department/PSUs. I/we also offer to supply the Equipment/stores at the prices and rates not exceeding those mentioned in the price bid.
13. I/We do hereby confirm that I/we aware about the provisions of "Make in India"/startup initiatives and directives regarding Price Preference Policy to Make in India Registered Bidders and I/We undertake for following the same as per directions of IIT Indore in respect of this E-Bid Enquiry.
14. I/we have necessary infrastructure for the maintenance of the equipment and will provide all accessories/spares as and when required.
15. I/we also declare that in case of change of Indian Agent or for any other change. Merger, dissolution solvency etc. in the organization of our foreign principles, we would take care of the Guarantee/Warranty/Maintenance of the machinery/equipment and have provided written confirmation for the same.
16. I/we undertake to get the equipment repaired/replace within 48 hours of the receiving of the complaint from the institute failing which a penalty of @ 1% of the cost may be recovered from the Bank Guarantee before releasing the same to us after completion period.
17. I/we undertake, If as a result of post payment audit any over payment is deducted in respect of any Supply/work done by our Agency or alleged to have been done by our Agency under this bid, it shall be recovered by the IIT Indore from our Agency.
18. I/we undertake, If any under payment is discovered, the amount shall be duly paid to our Agency by the IIT Indore.
19. I/we undertake that we shall liable to provide all the relevant records copies during the concurrency period of Contract or otherwise even after the Contract is over, whenever required by IIT Indore.

Yours Faithfully,

(Signature of the Tenderer/Owner)

Name:

Date:

Official Seal

TENDER No.: IITI(MM)/BSBE/115/PRJ/HJ/2025-2026

प्रपत्र -8 / FORM-VIII

वार्षिक कारोबार की घोषणा और

इनकम टैक्स रिटर्न

**DECLARATION OF ANNUAL TURNOVER AND
INCOME TAX RETURN**

(To be submitted on Firm/Company Letterhead)

To,
The Registrar
Indian Institute of Technology Indore

Date :

Sub: NIT No.- IITI(MM)/BSBE/115/PRJ/HJ/2025-2026

Dear Sir,

I/we hereby declare that, our firm's Annual Turnover as follows, and I/we have also supported an Audited Accounts for your references:

F.Y. 2021-22	F.Y. 2022-23	F.Y. 2023-24

And, I/we hereby declare that, our firm had filed Income Tax Returns for last 3 years i.e. F.Y. 2021-22, 2022-23 and 2023-24. Supported by copy of ITR of three years.

(Signature of the Tenderer/Owner)

Name:

Date:

Official Seal

प्रपत्र -9 / FORM-IX

प्रश्न प्रारूप/ QUERY FORMAT

Name of the Firm: _____

Contact Person: _____

Address: _____

Email ID: _____

Contact No.: _____

Sl. No	Reference of the Clause No. of the Tender Document	Query/Clarification/ Deviation sought	Clarification/Response from IIT Indore
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

परफॉर्मेंस सिक्योरिटी प्रारूप
PERFORMANCE SECURITY FORMAT

To,

.....
WHEREAS (name and address of the supplier)
(hereinafter called "the supplier") has undertaken, in pursuance of contract no. Dated
.....to supply (description of goods and services) (hereinafter called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee:

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We further undertake to pay the Purchaser any money so demanded notwithstanding any dispute or disputes raised by the supplier(s)/vendor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the supplier(s)/vendor(s) shall have no claim against us for making such payment.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the day of, 20.....

(Signature of the authorized officer of the Bank)

Name and designation of the officer

Seal:

Name & address of the Bank

Address of the Branch:

Phone No.:

E-mail ID:.

TENDER No.: IITI(MM)/BSBE/115/PRJ/HJ/2025-2026

प्रपत्र -11 / FORM-XI

Format for Price Breakup/Financial Document

for

Supply and Installation of High-Performance Laboratory Raman Instrument

Name of the Bidder/ Bidding Firm / Company: _____

Sl. No.	Item	Qty.	Unit Price in INR (₹)	GST in INR (₹)	Total Price in INR (₹)
1	High-Performance Laboratory Raman Instrument	01			

Note:

1. All Terms & Conditions will be as per NIT Document uploaded on GeM.
2. *Format for Price Breakup (FORM-XI) must be uploaded at the time of Price bid submission.*

(Signature of the Tenderer/Owner)

Name:

Date:

Official Seal

प्रपत्र -12 / FORM-XII

बिक्री और समर्थन के संबंध में घोषणा

DECLARATION REGARDING SALES AND SUPPORT

(to be provided on letter head of the firm)

To,
The Registrar
Indian Institute of Technology Indore

We, M/s. _____ hereby affirm that the engineers listed below are currently employed by our organization and have consistently provided service and support in their region. We attest to their professional competence, dedication, and commitment to delivering high-quality work.

Sl. No.	Name	E-mail Id	Contact No.
1	Mr. _____	_____	_____
2	Mr. _____	_____	_____
3	Mr. _____	_____	_____

We, M/s. _____ declare that we as original equipment manufacturers (OEMs) shall not be subjected to end of sale or end of support within the next five years from the date of submission of this declaration. This commitment aims to ensure the continuity and reliability of products and services provided by us, fostering stability and trust

We also certify that the above information is true and correct in every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

(Signature of the Tenderer/Owner)

Name:

Date:

Official Seal

प्रपत्र -13 / FORM-XIII

(To be submitted on Firm/Company Letterhead)

UNDERTAKING

I/We hereby declared that all the Test Reports compliances as per Standard Specifications mentioned in the NIT Document No: _____ for "Supply & Installation of _____" will be submitted by us, if required/asked.

Further, we will provide all Statuary valid Certificates/Permissions/License/Hardware/Software as required for smooth running of the supplied EQUIPMENT including all essential requirements for installation etc..

Furthermore, I/We hereby declare that, our quoted prices against this E-Bid Enquiry are not higher than prices offered by us to any others Govt. Institutions/Other Institutions/Departments as per prevailing market prices and we are liable for passing of all the benefits of GST in terms of cost reduction on account of various tax factors to IIT Indore as per the provisions of GST Act 2017. If any time IIT Indore will get the information that we have supplied items on higher prices in comparison to other institutes on the basis of prevailing applicable prices, we are undertaking that, we are liable for refunding and depositing back such difference amount to IIT Indore from our side without any question.

I/We are also undertaken that the Department of Commerce or Ministry/any other Department has been not debarred/blacklisted our firm as per best of our knowledge, if any such debarment/blacklisting come to the notice of IIT Indore Authorities during execution of Supplies against this E-Bid Enquiry, Indore have right to reject our proposal and take appropriate action deemed fit against our firm as per prevailing applicable Rules & Regulations.

(Signature of the Tenderer/Owner)

Name:

Date:

Official Seal