



INDIAN INSTITUTE OF TECHNOLOGY INDORE

TENDER DOCUMENT
FOR
DISPOSAL OF AUTOMOBILES

Vide Tender Sale No. IITI/CSS/2020-21/Disp-Veh/01

Date: June 22, 2020

Schedule of Disposal:

Date of Physical Inspection of Vehicle:	June 23, 2020 to July 02 , 2020
Timings:	From 10.00 AM to 4.00 PM
Last Date of Submission of Bid:	July 02, 2020 upto 3.00 PM
Date of Opening of Bid:	July 03, 2020 upto 2.00 PM
Tender to be dropped at	Tender Box at Central Stores (Potassium) Building.
Earnest Money Deposit	EMD should be submitted <u>ONLINE</u> for 10% of the quoted value for a vehicle. For Online submission of EMD click link: https://www.onlinesbi.com/prelogin/icollecthome.htm?corpID=315967
Bid should be Addressed to	In-Charge (CCS), Central Stores (Potassium) Building, IIT Indore, Khandwa Road, Simrol, Indore- 453552
Contact Details	0731 2438700 Ext 876/345/813 Email: centralstores@iiti.ac.in
NOTE:	Tender Documents with detail terms & conditions can be downloaded free of cost from our website: http://iiti.ac.in/tenders/tender_mms



भारतीय प्रौद्योगिकी संस्थान इंदौर
सिमरोल, खंडवा रोड़ इंदौर – 453552

Indian Institute of Technology Indore Tel.: 0731 2438700 Ext. 876/345
Simrol, Khandwa Road, Indore- 453552 Email: centralstores@iiti.ac.in

GENERAL TERMS AND CONDITIONS BINDING THE TENDER SALE FOR DISPOSAL OF AUTOMOBILES

1. Competitive bids are invited from Prospective Buyer/Govt. and Private Educational institutes/Private vehicle Operators/Firms/Transport Companies, entities or any other registered agencies who deal with the operation of vehicles for disposal of institute owned vehicles as per list enclosed at **Annexure-A**.
2. The bidder has to get the ownership of the vehicles transferred in their name at their cost and risk and IITI will hand over the custody only after submission of documents ensuring the requisite compliances of Registration, Transport, Pollution, Insurance etc.
3. The Bidder/tenderers may inspect the vehicles/items/lots on any working days except Saturdays, Sundays and other closed public/Intervening holidays from as per the schedule at Page no. 01 of this document with prior appointment to satisfy themselves about the quality and condition of the . No request for samples or inspection/complaint what so ever will be entertained after submission of the Tender. No dispute with reference to description/condition etc. of the items/lots will be entertained. Mis-description by the institute on the details of the lot/unit due to inadvertence will not invalidate this tender.
4. Bidders/tenderers are requested to quote their competitive offers in terms of each lot and unit as the case may be, **BOTH IN WORDS & FIGURES** in the enclosed format. Overwriting/Corrections & Mutilation is not allowed. However, Corrections, if any, is/are to be attested with full signature. Offers received in any other form will not be considered. Tenders in Unsealed, crumpled, torn or illegible condition will be rejected.
5. Offers shall be valid for consideration only if they are accompanied with **requisite Proof of Online EARNEST MONEY DEPOSIT [EMD] submission in respect of the Lot/s or any of them**. The bidders should submit EMD through Online Portal Only and the link of EMD submission is available on website Tender Page/MMS <https://www.onlinesbi.com/prelogin/collecthome.htm?corpID=315967>

No Interest will accrue to be payable on the EMD so deposited. ***Tenders NOT accompanied by EMD and incomplete offers are liable for rejection as they are not valid.***

6. The vehicles is in **running condition** and are in use at the institute with complete registration and covered under insurance. However, the vehicles will be disposed off on **AS-IS-WHERE-IS AND WHAT IS basis Ex-works in unpacked condition**. No responsibility will therefore be accepted by IITI for the description, condition, completeness, accuracy in size, shape, nomenclature, weight, number, etc., whatsoever and no complaints will be entertained in respect of quality, quantity, condition of the items. At present, the vehicles are parked in OFF ROAD Condition.
7. The institute reserves the right to remove attachments/ accessories such as Biometric Attendance system, Curtains, Fire extinguishers, Stretchers, Life saving items etc. from the vehicles before handing over. Bidders to take note of the details and no claim for such items can be entertained.
8. Successful Bidder/s shall lift the complete unit/lot. No picking or choosing by the bidders will be allowed in IITI premises.
9. Taxes, Permits, Change of registration and ownership, statutory levies etc. as applicable under Government rules will have to be paid by the successful bidders at the time of payment of the bid amount in full.
10. The bidders/tenderers are requested to quote their **TIN, GST and PAN** invariably in their tender form to avoid any complication at later stage.

11. Valid tenders will be processed for further action, after their opening as scheduled. Written intimation to the successful bidder/s will be forwarded requesting him/her/them to pay the remaining bid value online within **SEVEN Days**. The successful bidder can lift the item on production of the requisite documents in Transport Section and lift the allotted vehicle/s concerned within **TEN DAYS** from the date of issue of the award letter.
12. The successful bidders shall lift the materials concerned at their cost (i.e. loading/unloading, weighing, clearing, transportation, registration, transfer of ownership and/or any other expenses etc.) within the stipulated time after effecting the full payment under valid **Gate Pass** [Non-returnable].
13. In case the lots are not lifted within the specified time Ground Rent equivalent to **Rs. 500.00 (Five Hundred) per vehicle per Day** will be charged for the period of **Seven Days**. The materials not so removed will be treated as abandoned lots and EMD and other amount paid will be FORFEITED without any reference to the bidders.
14. IIT Indore reserves full right to **use/resale the abandoned lots**. The bidders will not have any right to claim on those material/s and no correspondence will however be entertained in this regard.
15. Materials will not be delivered on Saturdays/Sundays and other closed public/Intervening Holidays observed by this institute. Delivery will be effected from transport workshop/yard, IIT Indore, Simrol Campus or the designated place only on all working days from 10.00 AM to 04.00 PM. Loading/towing operation must cease before **02.30** PM after which only the Gate pass will be issued by CSS on inspection by Security and after clearance by Transport department of the institute.
16. The successful bidders who would like to take delivery of the goods through their authorized representative/s should send an authorization letter with their personal identification such as Driving License card, Credit card, Income Tax, GST, PAN card, Aadhar Card etc. along with such person/s duly attesting his/her/their signature/s therewith.
17. The tenderers/bidders are requested to submit their competitive offers in the prescribed form (**Annexure-B &C**) with the requisite reference/proof of EMD submission in a sealed cover duly super scribed as '**TENDER FOR THE DISPOSAL OF VEHICLE**'.
18. Tender Documents received in response to this tender sale will be opened in the presence of the bidders who desires to be present at the Workshop Building, Indian Institute of Technology(IIT), Indore, Simrol Campus, Khandwa Road, Indore – 453552
19. The address given in tender document shall be deemed to be the address of the bidder. All correspondence / EMD refund sent on that addresses shall be considered to have been delivered to the bidder. No claim in this respect will be entertained.
20. The Bank/RTGS detail must be submitted along with the quotations /Tenders on the letter head.
21. IIT reserves the right to modify/alter/add or delete any part of the tender/NIT for fulfillment of requirement at any stage.
22. Cancellation: IIT- Indore reserves the right to accept or reject or cancel any or all tender at any stage without assigning any reason thereof.
23. Governing Law: The order placed will be contract between the supplier and the buyer and shall be governed by the LAWS of India and under the contract shall be taken by the parties only in Indore, India to competent jurisdiction.
24. All communications are to be addressed to the Deputy Registrar (MM), IIT Indore
25. For any dispute, the place of jurisdiction shall be Indore, India only.
26. IIT Indore reserves the right to accept or reject any/Part/all the tenders received in this regard and withdraw any/part/all the vehicles/ items/Lots from the scheduled list of Lot/s at any stage of the tendering process without assigning any reason there of and the decision of the institute will be final and binding on all concerned participant bidders of this tender sale process.

In-Charge (CSS)



INDIAN INSTITUTE OF TECHNOLOGY INDORE
IITI/CSS/2020-21/Disp-Veh/01 Date: June 22, 2020

Annexure- A

Details of Vehicle

Lot No.	Name of the Vehicle	Registration No of Vehicle	Date of purchase	Book value /Original Purchase Price	Seating capacity	Kms Run till date	Present condition
1	Tata Sumo	MP 09 CF 2698	2013	Rs. 6,79,996.00	06+01	293301	Running

Annexure- B

Tender submission Form -
(To be submitted by the bidder duly signed)

From:

To:

Registrar
IIT Indore,
Khandwa Road,
Simrol, Indore- 453552
Email : centralstores@iiti.ac.in

Sub: Competitive & firm bid submitted in response to your Tender Sale No. IITI/CSS/2020-21/Disp-Veh/01 dt. 22/06/2020

Sir,

With reference to your tender sale cited above, I/We submit herewith my/our competitive & firm bid in the enclosed schedule/s for your kind consideration. I/We hereby confirm that I/We have inspected the lots for disposal, gone through the terms & conditions binding this tender sale of the subject items on **AS-IS-WHERE-IS** & at **NO-COMPLAINT** basis, I/We have offered our firm bid/s.

As indicated by you, I/We am/are enclosing herewith a proof/ reference details of EMD submission of Rs. _____ on dt. _____ .

Thanking you

Yours' faithfully

(Sign. Of the Bidder)

Name:
GST No. of the Bidder:
Seal of the Firm

Enclosures:

1. Receipt of online EMD submission: reference no.: _____ for Rs. _____ towards EMD in respect of Lot No.: _____



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Annexure- C

Price Submission Sheet

(To be submitted by the bidder with the tender document)

Lot No.	Name of the Vehicle	Registration No of Vehicle	EMD in Rs.	Online Reference & date of submission of EMD	Offered Price in Figure (INR)*	Offered Price in Words (INR)*
1	Tata Sumo	MP 09 CF 2698				

GST, Charges Extra as applicable

(Sign. Of the Bidder)

Name :

GST No. of the Bidder:

Seal of the Firm: