



भारतीय प्रौद्योगिकी संस्थान इंदौर
सिमरोल खंडवा रोड इंदौर भारत, पिन-453552

Indian Institute of Technology Indore
Simrol, Khandwa Road, Indore- 453552

Tel.: 07324-660/3413
Email: mms@iiti.ac.in

REQUEST FOR PROPOSAL

No. :- IITI/CSS/DISPOSAL/2024-25/01

June 14, 2024

Subject: - Disposal of Scrap Lots on offline Spot quotation basis of IIT Indore for three months.
Schedule of RFP

Sl.No	Event Name	Date & Time
01	Offline Auction along with inspection start date	14/06/2024 at 10.00 AM
02	Start Time of Inspection	14/06/2025 from 10.00 AM
03	End Time of Inspection	21/06/2024 at 10.00 AM
04	Submission of spot quotation end date	25/06/2024 03.00 PM
05	Quotation Opening time	25/06/2023 at 03.30 PM
06	Tender Box Address	IIT Indore, Central Store Section - Simrol Balda Farm Indore- between Monday to Friday from 10.00 am to 04.00 pm Only.

Lot details are as under:

Lot Sl.No.	Lot Description	Approx. Qty. in Kgs. / Nos./ Ltrs.	Remarks
01	Cardboard Assorted	On Actual Quantity Basis for monsoon season upto 30/09/2024	

TERMS & CONDITIONS

- MODE – Lot wise Scrap auction on offline spot quotation with actual quantity basis.**
Commercial bid will be submitted by the bidder on spot after inspection within stipulated time in the enclosed format.
- QUOTED RATE VALIDITY – quoted rates will be freezed for monsoon season i.e. upto 30/09/2024 from the date of initial sale order** and during the monsoon season whenever the scrap of the above-mentioned lot becomes available in the premises, the lots will be lifted by the concerned firm only at the same rates and no other quote will be made. Nor will any change in rates be valid.
- Sale Order - The quantity will be on actual basis for monsoon season and sales order as per requirement will be raised separately and payment will be made by the buyer at the time of issue of order and balance payment (if any) will be made immediately at the time of actual measurement / weighing.**
- PICKUP ADDRESS: - IIT Indore, Central Store Section - Simrol Balda Farm Indore- between Monday to Friday from 10.00 am to 04.00 pm Only.**
- PAYMENT: 100% payment will be Deposited in IIT Indore A/C through RTGS or through Online by successful bidder in the name of “THE REGISTRAR, IIT INDORE” within 03 days from the date of Sale Order.**
- PICKUP PERIOD/COLLECTION OF MATERIAL: Material pickup within 10 days from the last date of deposit of payment.**



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7. The materials will be pickup on **AS-IS-WHERE-IS and WHAT IS basis Ex-Go down and Unpacked condition on Lot-wise actual weight basis**. No responsibility will therefore be accepted by IITI for the description, condition, completeness, accuracy in size, shape, nomenclature, weight, number, etc., whatsoever and no complaints will be entertained in respect of quality, quantity, condition of the items.
8. Successful Bidder/s shall lift the complete unit/lot. No picking or choosing will be allowed in the Disposal site/ institute premises by the bidders.
9. Tax and other statutory levies are inclusive as applicable under Government rules will have to be paid by the successful bidders at the time of final payment of the bid amount in full.
10. The successful bidders shall lift the materials concerned at their cost (i.e. loading/unloading, weighing, clearing, transportation etc.) within the stipulated time after effecting the full payment under valid **Gate Pass** [Non-returnable].
11. In case the lots are not lifted within the specified time Ground Rent equivalent to **Rs. 300/- (Rupees three hundred only)** per lot per day will be charged for the period of Seven Days. The materials not so removed will be treated as abandoned lots and deposited amount and other amount paid will be **FORFEITED**.
12. The institute reserves full right to resell the abandoned lots. The bidders will not have any right to claim on those materials and no correspondence will however be entertained in this regard.
13. The successful bidders who would like to take delivery of the goods through their authorized representative/s should send an authorization letter with their personal identification such as Driving License card, Income Tax PAN card, etc. along with such person/s duly attesting his/her/their signature/s therewith.
14. **For any assistant, please contact 0755-660-5139/3413, Central Stores Department.**
15. **ARBITRATION:** All disputes arising out of this contract shall be referred to the sole arbitration of the IIT Indore or his nominee as per the provisions of Indian Arbitration and Reconciliation Act 1996 and his award shall be final and binding on the parties to the dispute. The venue of arbitration shall be decided by the IITI.
16. **CANCELLATION:** The institute reserves the right to cancel the order if the party fails to meet the lift deadline and if is recorded by the user department that the late lifting has adversely affected the of the Institute.
17. **JURISDICTION:** This contract between the supplier and the buyer shall be governed by the LAWS of India and under this contract shall be taken by the parties only in Indore, India to competent jurisdiction.
18. **IIT Indore** reserves the right to accept or reject or cancel any or all enquiries or quotations or purchase order at any stage without assigning any reason thereof.

Assistant Registrar (MMS)

IIT Indore
सहायक कुलसचिव
(सामग्री प्रबंधन विभाग)
Assistant Registrar
(Materials Management Section)



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COMMERCIAL BID (SCRAP ITEMS) OFFLINE MODE

LOT No.	DESCRIPTION OF THE ITEMS FOR DIPOSAL	Approx. Quantity	Unit Rate to be quoted. in Rupees (Inclusive of GST) #
01	Cardboard Assorted	Actual weight basis	

- Note:** # (a) The basic rate to be quoted Inclusive of Govt. taxes such as GST etc.
(b) The highest Bidder will be declared on highest bid.
(c) **Quoted rates will be freezed for next three months from the date of initial sale order i.e. upto 30/09/2024.**
(d) All Terms & conditions accepted as mentioned in the RFP.

Date:

Seal & Signature of vendor

Name :

Firm Name:

Address & Contact No:

Email :

GSTN Number: