



भारतीय प्रौद्योगिकी संस्थान इंदौर
Indian Institute of Technology Indore
सिमरोल, खंडवा रोड़ इंदौर – 453552
Simrol, Khandwa Road, Indore- 453552

Request for Proposal
for
Empanelment of Hospitals/Diagnostic Centers for
Super Speciality, Secondary Care, Blood Bank and
Diagnostic Services

Materials Management Section
IIT Indore
4th Floor Western Wing (Toward's Gate-1)
Abhinandan Building, Simrol
Khandwa Road, Indore- 453552
Tel.: 0731-6603408/3551/3369, Email: mms@iiti.ac.in
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(सामग्री प्रबंधन विभाग)
Assistant Manager
(Materials Management Section)



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Request for Proposal (RFP)

for

Empanelment of Hospitals/Diagnostic Centers for Super Speciality, Secondary Care, Blood Bank and Diagnostic Services

Indian Institute of Technology Indore (IITI) is a statutory body and one of premier institutions of science & technical education under Ministry of Human Resource Development, Government of India. IITI is established through the Institute of Technology Act, 1961 and (Amendment) Act 2012 passed by the Parliament with an intent to impart education and undertake research, consultancy and other related services from Indore as part of Government of India's initiative and policy proposal to extend and expand the reach and horizon of science and technology education in the state of Madhya Pradesh.

Request for Proposal (RFP) for Empanelment of Hospitals/Diagnostic Centers for Super Speciality, Secondary Care, Blood Bank and Diagnostic Services for Indian Institute of Technology Indore (IITI) as per enclosed document, is invited from firms having relevant experience in providing services to various Govt. / Public/ Commercial offices or places etc. and who are permitted to do business with Government, Government funded educational and research institutes, PSUs, autonomous bodies in India.

For any other clarification/detail, you may feel free to talk to the MM Section on 0731-6603369/3551 or attend the prebid meeting. Offers strictly in accordance with the RFP with relevant documents appended thereto will be considered and evaluated for further discussion. Offers not meeting the requirements may not be considered for further discussion.

IITI reserves the right to:

- Reject any or all the tenders without assigning any reason whatsoever;
- Not bind himself to accept the lowest or any tender; and
- Accept the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted. Canvassing in connection with tender/quotation is strictly prohibited. Tender details can be viewed in the website www.iiti.ac.in.
- The institute may adopt most suitable method of tendering /shortlisting/ selection of sources of supply based on the prebid meeting.


Assistant Registrar (MMS)
(सामग्री प्रबंधन विभाग)
Assistant Registrar
(Materials Management Section)

Schedule of Requirements

| <u>Description</u> | <u>Details</u> |
|--|--|
| Download of RFP | September 23, 2022 |
| Pre bid Meeting date | October 07, 2022 @ 11:00 AM |
| Pre bid report uploaded on | October 13, 2022 |
| Starting of submission of bids | October 13, 2022 |
| Last date for receipt of RFP | November 01, 2022 on or before 3.00 PM |
| Date and Time of Opening of RFP | November 01, 2022, 2022 on 3.30 PM |
| Tender Validity | The bids submitted by the firm should be valid for 180 days |
| Right of Acceptance: | This office does not pledge itself and reserves to itself the right of accepting the whole or any part of the tender or portion of the quantity offered and the firm shall supply the same at the rate quoted. The firm shall be at liberty to tender for the whole or any portion or to state in the tender that the rate quoted shall apply only if the entire quantity is taken from the firm. |
| EMD | <p>a. Earnest money deposit for Hospitals is of ₹ 1,00,000/- (Rupees One lakh Only) and</p> <p>b. Earnest money deposit for Diagnostic Lab/Imaging centre is of ₹ 10,000/- (Rupees Ten Thousand Only) is to be submitted via online.</p> <p>Online EMD Submission: Bidder can submit their EMD online by visiting to the below link: https://www.onlinesbi.com/prelogin/collecthome.htm?corpID=315967</p> <p>EMD in any other form will not be accepted. Tenders received without valid EMD stand automatically rejected. EMD should be kept in a TECHNICAL BID ONLY. EMD to be submitted as per schedule of requirement. In respect of the successful bidder, this EMD will be returned on receipt of Security Deposit. EMD submitted by other bidders will be returned after finalization of the contract.</p> |
| Security Deposit | <p>For due performance of his/their obligations under the contract, during the validity, the successful tenderers shall have to deposit ₹ 5,00,000/- (Rupees Five Lakhs Only) as Security Deposit for Hospitals and ₹ 20,000/- (Rupees Twenty Thousand Only) for Diagnostic Lab/Imaging centre which will be free of interest, immediately after commencement of the contract. This security deposit is to be furnished in the form of Bank Guarantee as per the format furnished by the Institute from any of the Nationalized Banks or SBI or from any one of the scheduled banks.</p> <p>The security deposit will be forfeited in case of breach of contract. After successful completion of the contract, the security deposit will be refunded within 60 days after adjusting dues if any to the IITI from the Contractor. Format of PBG is attached as Annexure- I.</p> |
| Tender to be submitted in | Tender Box at Ground Floor, Abhinandan Building, IIT Indore, Khandwa Road, Simrol, Indore- 453552 |
| All the communications with respect to the tender shall be addressed to: | Assistant Registrar (MMS), IIT Indore, Fourth Floor, Abhinandan Building, Khandwa Road, Simrol, Indore- 453552 Tel.: 0731-6603369/3551/3408, Email: mms@iiti.ac.in |

The bidders shall send sealed proposal super scribing "Request for Proposal (RFP) for "Empanelment of Hospitals/Diagnostic Centers for Super Speciality, Secondary Care, Blood Bank and Diagnostic Services" with RFP No. and Due Date.

Assistant Registrar (MMS)

INSTRUCTION TO SERVICE PROVIDERS

1. **Submission of tender:** Proposal should be submitted in single envelope.
2. **Envelope:** Signed and sealed entire RFP, Annexure I and Terms & Conditions.
3. The tenderer is advised to visit the IITI on any working day **between 1000 hrs and 1700 hrs** to assess the nature and quantum of work before tendering.
4. The firm should give the acceptance of the RFP including scope of service.
5. **Failure to fulfill any of the conditions laid down renders the tender invalid.**
6. The Authority has adopted a single stage process (referred to as the "Bidding Process") for selection of the Bidder for award of the Project. Under this process, the Bid shall be invited under single envelope. Eligibility and qualification of the Bidder (The "Bidder") will be examined based on the details submitted under the envelope ("Technical Bid") with respect to eligibility and qualifications criteria prescribed in this RFP.
7. The Authority shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to RFP, including any error or mistake therein or in any information or data given by the Authority.
8. An MoU will be signed between the service provider and the institute for Empanelment of Hospitals/Diagnostic Centers for Super Speciality, Secondary Care, Blood Bank and Diagnostic Services.

GENERAL TERMS & CONDITIONS:

1. **Period for which the offer will remain opened:**
 - a) Firms tendering should note the period for which it is desired that their offers should remain open for acceptance.
 - b) Quotations qualified by such vague and indefinite expressions such as "subject to immediate acceptance", "subject to prior sale", etc. will not be considered.
2. **Right of Acceptance:** This office does not pledge itself and reserves to itself the right of accepting the whole or any part of the proposal or portion of the quantity offered and the firm shall supply the same at the rate quoted.
3. **Specification:** Proposal should be given for the exact model/facility to be offered.
4. **Definitions:** "IITI" shall mean the Indian Institute of Technology Indore and shall include their legal representatives, successors and permitted assignees.
5. **Period:** Period of the empanelment will be for one year from the date of the signed contract which can be extended further for two more years on yearly basis subject to satisfactory performance.
6. **Scope of Work:**
 - i) Empanelment will be for OPD, IPD, investigations and emergency medical treatment.
 - ii) The hospital shall extend cashless services to the employees and their dependents of IITI at the time of admission for Indoor and Outdoor treatment.

- iii) IITI will share a list of beneficiaries i.e. Employees and their dependents, who are authorized to avail medical facilities from the hospital. IIT Indore will send the updates about the list of regular employees and their dependents to the hospitals periodically.
- iv) The hospital authorities shall allow/entertain the employees of IITI and his/her family member for getting OPD treatment on production of photo identity card or authorization or referral letters issued by IITI Health Centre.
- v) For IPD treatment, the referral from institute medical officer will be required. However, in case of emergency, patient should be admitted, and referral may be collected from the relatives of the patient within 24 hours.
- vi) OPD medicine prescribed by doctors of empaneled hospital will be provided by the hospital at a discounted rate on predetermined mutual terms. The discount for generic and non-generic medicines /devices may be quoted. There will be a separate rate contract/MoU through the hospital for these services to provide cashless medicines for a duration of maximum one month at a time.
- vii) The benefits of empanelment can be availed only when the beneficiary produces his/her Identity Card (for Faculty & Staff member) and Referral Letter (for others issued by IIT Doctors).
- viii) In case of admission of IIT Students, the expenditure shall be processed through group Insurance Company only. The benefits of empanelment can be availed by the students on submission of referral letter from IITI Doctors and id cards.
- ix) IIT Indore will provide the details of eligibility of class of rooms for its employees as per the approved entitlement in CGHS. In emergency when a bed class is not available, the Hospital is expected to admit the patient, preferably to a class higher at the same rate list of the room he/she is eligible for.
- x) The hospital is to provide the indoor medical facilities in consonance with facility approved and provided to the Central Government Employees as per Central Services (Medical Attendance Rules) 1944/ Central Government Health Scheme, Rules.
- xi) The Hospital shall provide 'AMBULANCE' during any emergency for pickup of the patient from their residence free of any charge.
- xii) All bills of Hospitalization of Faculty/Staff would be sent directly to the institute in the name of Registrar IITI at the address Indian Institute of Technology Indore, Simrol Campus, and Khandwa Road, Indore-453552 M.P.
- xiii) The Hospitals shall provide a list of Specialties available with them along with the list of Specialist Doctors available for consultation on daily basis.
- xiv) The Hospitals should clearly specify and highlight about the health packages, outsourced services and any other services if any, which they are unable to extend at CGHS rates. Institute will decide at the time of MoU to have the services in MoU or not.

xv) An agreement with detailed terms and conditions on stamp paper of Rs.100/- shall be signed after finalizing empanelment, incidental charges related to agreement shall be borne by the Empaneled Hospital/Diagnostic Center. Agreement will be effective w.e.f. date of signing of the agreement by IITI

xvi) Selected hospital/diagnostic centres shall immediately submit their rates for all CGHS enlisted procedures/investigations to IITI along with the OPD schedule. In no case shall the empaneled hospital claim rates more than the CGHS/Hospital rates.

xvii) A MOU / Contract will be made with the selected hospitals for services to be rendered.

xviii) In case of any natural disaster/ epidemic, the Hospital/ diagnostic-centre shall fully cooperate with the IIT Indore and will convey/reveal all the required information, apart from providing treatment.

xix) The duration of indoor treatment for specialized and other procedures will be as per CGHS terms and conditions.

Radiology services - The diagnostic centres which are willing to participate can provide their proposals for CT scan, MRI and other radiology investigations.

Rates: In case of staff and employees where the payment is done by IITI directly, the rates of various surgeries, procedures, packages, investigation IPD/OPD both will be followed as per CGHS Jabalpur Rates, In case rates are not mentioned in CGHS Jabalpur list, then the charges as per the CGHS list of the nearest city will be applicable. However, in case the rates for any surgery, procedures, packages, investigations are not mentioned in the list of aforesaid CGHS, then the charges as per actual hospital rates will be applicable. However, use of alternate nomenclature for any procedure and billing will not be accepted. In case of printing mistakes in CGHS Jabalpur rates list, rates of other nearby cities will be referred, In case of students or others whose payment is to be received from Insurance company the rate will be as per the agreement thereon empaneled hospital and Insurance Company.

Detailed breakup of bills, including for procedure which may include OT charges, surgeon charges, and other required specialist charges, drug details should be clearly mentioned in the invoices submitted for payment.

7. **PAYMENT:** IITI agrees to settle those bills within 45 days from the date of receipt of invoice. All the payments must be made through direct credit to the bank account of empaneled hospitals.

8. **Performance Bank Guarantee (PBG):**

Private Hospitals / Dental/Eye Hospitals / Diagnostic Laboratories Centers that are recommended for empanelment after the initial assessment shall also have to furnish a performance Bank Guarantee valid for a period of 30 months, i.e. six months beyond the empanelment period to ensure efficient services and to safeguard against any default.

Hospitals - ₹ 5,00,000/-

Diagnostic Lab/Imaging centre - ₹ 20,000/-

9. **CONFIDENTIALITY:** Empaneled hospital shall not disclose the content of the empanelment/contract to any third party unless it has been agreed between Institute and the Hospital.

10. **DISCONTINUATION:** In case of breach of terms and conditions enumerated in empanelment/contract, both the parties shall be entitled to discontinue the same at any time, after giving prior notice of one month to

other side. Notwithstanding such termination, each party shall fulfill all obligations accrued in the empanelment/contract prior to the time the termination become effective.

11. The Service provider shall abide by all laws and regulations and statutory obligations in force from time to time and shall indemnify the IITI from any claims in this regard.
12. The IITI reserves the right to terminate the contract without assigning any reason by giving a notice of three months. The service provider will also have to serve a notice of three months, if he wishes to terminate the contract.
13. In the event of any dispute arising out of or in connection with this contract, whether during the subsistence of the contract or thereafter, the matter shall be referred to the Officer, IITI or any other officer nominated by the IITI for arbitration whose decision shall be final and binding on the parties. The service provider agrees that the arbitrator could be an employee of the Institute & shall not have any objections in this regard. The proceedings before the arbitrator would be governed by the provision of the Arbitration Act 1996.
14. **Proof of Registration OR Sole Distributorship Certificate MUST be attached.**
15. **No correspondence/discussion/visits whatsoever will be entertained on the subject unless specifically called by this office after opening the tenders for technical discussions/ price negotiations. Any violation of this will render the quotations invalid and the firm is liable to be blacklisted.**
16. **IITI reserves the right to call for techno-commercial/price negotiations. The company should depute competent representative for such discussion/negotiations whenever called for and he shall be competent to take on the spot decisions.**
17. IITI does not bind itself to accept the lowest or any tender and may cancel / withdraw the tender without assigning any reason and no claim whatsoever, for any reason arising out of such action, will be entertained by IITI.
18. **Force Majeure:** Neither the service provider nor the institute shall be liable to the other, for any delay in or failure of their respective obligations under this control caused by occurrences beyond the control of either party because of fire, floods, acts of God, acts of public enemy, wars, riots, strikes, lockouts, sabotage any law statute or ordinance order actions or regulations of the Government or any compliance there is similar to the above. Either party shall promptly notify the other of his commencement and cessation of such contingency and prove that such is beyond the controls and effects the implementation of this contract adversely.
19. **IITI reserves the right to modify/alter/insertion or deletion on any part of the tender document to ensure fulfillment of its material & service requirement at any stage.**
20. The instructions about bidding given in this advertisement and the Tender Documents should be read thoroughly before bidding. IIT Indore reserves the right to accept or reject any or all quotations at any stage without assigning any reason whatsoever it may be.
21. **Cancellation:**
 - a) Notwithstanding any other provisions in this contract, the IITI reserves the absolute right to terminate the contract forthwith if it is found that continuation of the contract is not in public interest. The service provider is not eligible for any compensation or claim in the event of such cancellation.
 - b) If at any later date, it is found that the documents and certificates submitted by the service provider are forged or have been manipulated, the work order issued to the service provider shall be cancelled and Security Deposit issued to the IITI shall be forfeited without any claim whatsoever on IITI and the service provider is liable for action as appropriate under the extant laws.

- c) IIT- Indore reserves the right to accept or reject or cancel any or all offers at any stage without assigning any reason thereof. In case of cancellation of order due to Non-compliance of the Terms and Conditions and Breach of the Contract, No compensation will be paid towards progress of order/procurement.

22. Governing Law: The order placed will be contract between the supplier and the buyer and shall be governed by the LAWS of India and under the contract shall be taken by the parties only in Indore, India to competent jurisdiction.

23. For any dispute, the place of jurisdiction shall be Indore, India only.

24. The Authority has adopted a two bid stage bidding process (referred to as the "Bidding Process") for selection of the Bidder for award of the Project. Under this process, the Bid shall be invited for :

- a) Part A: Technical bid.
- b) Part B: Financial bid.

The bidder who will qualify in the technical bid, that bidder will be called for the presentation for the above RFP.

Eligibility Criteria/Parameters:

To be eligible for this RFP a Bidder shall fulfil the following conditions of eligibility:

| Sl. No. | Description/ Specification | Compliance Yes/No | Deviation if any |
|---------|---|-------------------|------------------|
| 1. | Hospitals should have minimum 50 bed capacity and sufficient beds with oxygen facility. | | |
| 2. | The hospital should have been operational for at least three full financial years (copy of audited Balance Sheet along with annual turn over details should be attached). | | |
| 3. | Valid State registration certificate/registration with local bodies/registration of hospital as per clinical establishment act should be attached. | | |
| 4. | Valid Fire clearance certificate should be attached. | | |
| 5. | Valid Compliance with all statutory requirements including of waste management. | | |
| 6. | Valid AERB approval for Tie-up for Radiological investigations/Radiotherapy. | | |
| 7. | Hospital must have Intensive Care Unit (ICU). | | |
| 8. | 24 hrs. Emergency services managed by technically qualified staff. | | |
| 9. | Hospital should have in-house Blood Bank facility or have a tie-up with nearest blood bank. | | |
| 10. | Copy of NABH/NABL accreditation in case of NABH/NABL accredited | | |
| 11. | Super Specialty Hospital should have in-house investigation facilities for providing Super Specialty Treatment. | | |
| 12. | Preference will be given to those extending facilities at CGHS Rates . | | |
| 13. | Hospitals having multiple specialties on regular basis will be preferred | | |
| 14. | All mandatory and statutory registrations/certificates are must for empanelment. | | |
| 15. | Registration under PNDDT Act for empanelment of Ultrasound facility | | |
| 16. | Certificate of Undertaking as per Annexure-II. | | |

DETAILS OF THE BIDDER

| Sl. No. | Description | Details of the Firm |
|---------|---|---------------------|
| 1. | Name of the Bidder | |
| 2. | Address of the Registered Office | |
| 3. | Contact No. & Email Id | |
| 4. | PAN No. (PAN Card should be attached with the Proposal) | |
| 5. | Incorporation Certificate of the Firm(Should be attached with the Proposal): | |
| 6. | GST registration no. (Should be attached with the Proposal) | |
| 7. | Details of Owner/Proprietor/partners of the firm | |
| 8. | Mandatory valid certification retailer food & drug license at least for 3 years from the appropriate govt. agency/authority (from the Drugs Control Department, Govt of Madhya Pradesh, under the provision of the Drugs and Cosmetics Act, 1940 and The Drugs and Cosmetics Rules, 1945) | |
| 9. | Legal Constitution of Applicant: (Public Limited/Private Limited/Partnership/Proprietorship etc.) | |
| a. | Status / Constitution of the firm: | |
| b. | Registration No (Copy of the certificate should be attached with the Proposal) | |
| 9. | Last 3 (Three) year's Turnover of the Applicant i.e. 18-19, 19-20, 20-21 | |
| 10. | Previous experience of Management of 'Similar Projects', if any: | |
| a. | Relevant Experience | |
| b. | Achievements in the Relevant Fields | |
| 11. | An affidavit duly certified by a Notary that the Partners of the firm or sole Proprietor or Company has never been black listed or changed the name of the firm (in original). | |
| 12. | An affidavit duly certified by a Notary that the Partners of the firm or sole Proprietor or Company is/are not involved in any Police Case/ Vigilance enquiry pending or ever been punished by any Hon'ble Court (in Original). | |

Proposals without required information or enclosures are liable to be rejected

Signature of the Bidder

Seal

FORMAT FOR EMPANELMENT:

(To be submitted duly filled along with application form)

1. Name of the Area where hospital is located: _____
2. Name of the Hospital: _____
3. Address of the Hospital: _____
4. Telephone No. : _____
5. Fax no: _____
6. Mobile No. : _____
7. E-mail address: _____
8. Name and contact details of Nodal /authorized persons (attach authority letter):

9. Whether NABH accredited (attach proof): _____
10. Whether NABH applied for(attach proof): _____
11. Details of Accreditation and Validity period: _____
12. Total turnover during last financial year (Certificate from the Chartered accountant is to be enclosed): _____
13. For empanelment for all available facilities (List of available Specialties for which the hospital is interested for tie-up arrangement to be attached as per Annexure-III): _____
14. Name of Bank and Account no. (ECS Transfer Details): _____
15. PAN/TAN number of firm/proprietor (Photocopy to be enclosed): _____
16. Valid Registration certificate of Hospital /centre (Photocopy to be enclosed): _____
17. Total no. of Beds: _____
18. Categories of beds available with number of total beds in following types of wards:
Casualty/Emergency ward _____
ICCU/ICU _____
Private _____
Semi-private _____
General ward _____
Others _____
19. Nursing care:
Total no. of Nurses _____
No. of Para-medical staff _____
Category of Bed/Nurse ratio (acceptable Actual bed/Nurse ratio) _____
High dependency Unit 1:1 _____

20. Alternate power source Yes _____ No _____

21. Availability of Doctors:

No. of In-house doctors _____

No. of in-house Specialists/Consultants _____

(List of availability of full time Specialist/Super specialist along with their Degrees/ certificates for which center is going to empaneled to be attached)

22. Laboratory facilities

Pathology _____

Biochemistry _____

Microbiology _____

Any other _____

23. Imaging facilities available _____

24. No. of Operation theatres available _____

25. Whether separate O,T for Specific case Yes ____ No ____

26. Supporting services:

Ambulance _____

Blood Bank _____

Pharmacy _____

Physiotherapy _____

27. Waste disposal system as per statutory requirement _____

28. Orthopedic surgery:

a. Whether there is Barrier Nursing for isolation for patient Yes_ No

b. Facility for arthroscopy Yes ____ No ____

Whether the hospital has aseptic O.T. Yes ____ No ____

Whether there is Barrier Nursing for isolation for patient Yes ____ No ____

Whether it has required instrumentation Yes ____ No ____

29. Endoscopic/Laparoscopic Surgery:

- Center should have facilities for casualty/emergency ward, full-fledged ICU, proper wards, proper no. of nurses and paramedical staff, qualified and sufficient no. of resident doctors/specialists

- The hospital should have at least one complete set of laparoscopic equipment and instrument with accessories and should have facilities for open surgery i.e. after conversion from

laparoscopic surgery. Yes ____ No ____

Signatures of bidder or Authorized person with seal

SECONDARY CARE UNDER FOLLOWING SPECIALITIES
TICK THE SPECIALITIES FOR WHICH HOSPITAL/CENTRE WANTS TO BE EMPANELLED

| Sr. No. | NAME OF SPECIALITY | |
|---------|---|--|
| 1 | ICU UNDER VARIOUS SPECIALITIES REQUIRING SST SERVICES TOO (IMCU, SURGICAL ICU) | |
| 2 | GENERAL SURGERY & LAPAROSCOPIC SURGERY INVOLVING SST TREATMENT | |
| 3 | OBS&GYNAE& COMPLICATED GYENAE SURGERY | |
| 4 | PAEDIATRIC ICU SERVICES | |
| 5 | ENT ENDOSCOPIC, BRONCHOSCOPIC PROCEDURES, COMPLICATED ENT CASES INVOLVING SST TREATMENT | |
| 6 | OPHTHALMOLOGICAL SURGERIES(VITERORETINAL SURGERIES, ORBITAL AND COMPLICATED OPHTHALMIC SURGERIES) AND OPHTHALMOLOGY RELATED INVESTIGATIONS | |
| 7 | BLOOD BANK SERVICES | |
| 8 | PSYCHIATRY | |
| 9 | SKIN DISEASES REQUIRING MULTIDISCIPLINARY MANAGEMENT | |
| 10 | ARTHROSCOPY AND COMPLICATED ORTHOPEDICS SURGERIES INVOLVING SST TREATMENT | |
| 11 | DENTAL PROCEDURE (RCT,FPD), ORTHODONTICS, PROSTHODONTICS, FIXED AND REMOVABLE HABIT BREAKING APPLIANCES, AND COMPLICATED DENTAL PROCEDURES DENTAL X-RAYS, OPG | |
| 12 | POLYSOMNOGRAPHY PULMONARY FUNCTION TEST | |

Lab (24 hrs.) for Basic investigations:

| Sr. No. | Name of Investigation | |
|---------|--|--|
| 1 | Microbiology/biochemistry and Special Hematological Services | |
| 2 | Endocrinology | |
| 3 | Histopathology | |
| 4 | Immunology Studies. | |
| 5 | Serological studies | |
| 6 | Chromosomal studies | |
| 7 | Cultures | |

Signatures of bidder or Authorized person with seal

[On the letter head of the Bidder/Lead Bidder]

CERTIFICATE OF UNDERTAKING

To,

Sub: Technical Bid for Empanelment of Hospitals/Diagnostic Centers for Super Speciality, Secondary Care,
Blood Bank and Diagnostic Services

Dear Sir,

1. It is certified that the particulars given above are correct and eligibility criteria are satisfied.
2. That the hospital/Centre/ laboratory shall not charge higher than the CGHS notified rates.
3. That the rates have been provided against a facility/ procedure/ investigation actually available at the organization.
4. That if any information is found to be untrue, hospital/centre would be liable for derecognition by IIT Indore. The organization will be liable to pay compensation for any financial loss caused to IIT Indore or physical and/or mental injuries caused to its beneficiaries.
- 5.
6. That the hospital/centre will pay damage to the beneficiaries if any injury, loss of the part or death occurs due to gross negligence.
7. That the hospital/centre has not been de-recognized/restricted by CGHS or any State Govt. or other organization.
8. That no investigation by Central Govt. / State Govt. or any statutory investigating agency is pending or contemplated against the hospital/centre
9. That I/We agree for the terms and conditions prescribed in the tender document.
10. That the hospital/centre agrees to implement Electronic Medical Records and EHR as per the standards approved by the Ministry of Health & Family Welfare within one year of its empanelment.

Yours faithfully,

Date:

(Signature, Name and designation of the Authorized signatory)

Place:

(Name and seal of Bidder)

ACCEPTANCE CERTIFICATE
(To be given on Company's Letter Head)

To, _____

Sub: Acceptance of Terms & Conditions of NIT Reference No: _____

Name of Tender / Work: - _____

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: _____ as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organizations too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We do hereby declare that we have quoted our firm rates inclusive of taxes if not mentioned extra.
7. I/We agree to hold this offer open until 180 days and shall be bound to provide service within the specified period.
8. I / We certify that all information furnished by our firm is true & correct and in the event that the information is found to be incorrect or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the penalty/restrictions agreed to by us in the Bid Security Declaration.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

DECLARATION REGARDING CLEAN TRACK

(To be submitted on Firm/Company Letterhead)

To,
The Joint Registrar
Materials Management Section
I.I.T. Indore,
Simrol, Khandwa Road
Indore – 453 552.

Date:

Sub: NIT No. IITI(MM)/HC/RFP/548/21-22 for “Empanelment of Hospitals/Diagnostic Centers for Super Speciality, Secondary Care, Blood Bank and Diagnostic Services”

Dear Sir,

I/we carefully gone through the Terms & Conditions contained in the above-referred NIT. I/we hereby declare that my company / firm is not currently debarred / black listed/convicted by any Government / Semi-Government Organizations / Institutions in India or abroad. I/we further certify that I'm a competent officer in my company /firm to make this declaration.

Or

I/we declare the following

| No. | Country in which the company is debarred / blacklisted / case is pending | Black listed / debarred by Government / Semi Government Organizations / Institutions | Reason | Since when and for how long |
|-----|--|--|--------|-----------------------------|
| | | | | |

In case the above information is found false I/we are fully aware that the tender/contract shall be liable to be rejected/cancelled by the IIT Indore and EMD / SD shall be forfeited.

In addition to the above, IIT Indore will not be responsible to pay the bills for any completed / partially completed work.

Yours faithfully

(Signature of the Tenderer)

Printed Name:

Designation:

Company Seal:

Date:

(NOTE: In case the company/firm was blacklisted previously, please provide the details regarding the period for which the company/firm was blacklisted and the reason/s for the same)

**DECLARATION OF ANNUAL TURNOVER AND
INCOME TAX RETURN**

(To be submitted on Firm/Company Letterhead)

To,
The Joint Registrar
Materials Management Section
I.I.T. Indore,
Simrol, Khandwa Road
Indore – 453 552.

Date:

Sub: NIT No. IITI(MM)/HC/RFP/548/21-22 for "Empanelment of Hospitals/Diagnostic Centers for Super Speciality, Secondary Care, Blood Bank and Diagnostic Services"

Dear Sir,

I/we hereby declare that our firm's Annual Turnover as follows, and I/we have also supported an Audited Accounts for your references :

| F.Y 2018-19 | F.Y 2019-20 | F.Y 2020-21 |
|-------------|-------------|-------------|
| | | |

And,

2) I/we hereby declare that our firm had filed Income Tax Returns for last year's i.e. F.Y. 2018-19, 2019-20, & F.Y. 2020-21. Supported by copy of ITR of three years.

Yours faithfully

(Signature of the Tenderer)

Printed Name:

Designation:

Company Seal:

Business Address :

Date:

PRE-BID QUERY FORM

| Sl. No | Reference of the Clause No. of the Tender Document | Query/Clarification/Deviation sought | Clarification/Response from IIT I |
|--------|--|--------------------------------------|-----------------------------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
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| 9 | | | |
| 10 | | | |

PERFORMANCE SECURITY FORMAT

To,

.....
WHEREAS (name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no. datedto supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee:

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We further undertake to pay the Purchaser any money so demanded notwithstanding any dispute or disputes raised by the supplier(s)/vendor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the supplier(s)/vendor(s) shall have no claim against us for making such payment.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the day of 20.....

(Signature of the authorized officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

Phone No., Fax No. & e-mail id.

सहायक कुलसचिव
 (सागर प्रबंधन विभाग)
 Assistant Registrar
 (Materials Management Section)